

**WHITE TOWNSHIP COMMITTEE
AGENDA FOR MEETING OF MAY 12, 2011**

CALL TO ORDER: 7:00 PM

- A. Open Public Meetings Act Statement
- B. Salute To The Flag
- C. Roll Call

RESOLUTIONS

- A. **Res. 2011-26:** Clean Jersey Solar Appeal (Includes Developer's Agreement and Conservation Easements)

DO NOT HAVE

- B. **Res. 2011-27:** Support for DOT Restrictions on Quick Chek Traffic

DO NOT HAVE

- C. **Res. 2011-28:** Tax/Sewer O/P Refund, BK 30 Lot 10 C4003

RESOLUTION 2011-28

WHEREAS, the tax collector has received an overpayment of 2011 taxes in the amount of \$3,586.35 from William F Decoons, property owner of Block 30 Lot 10 C4003; and

WHEREAS, the sewer collector has received an overpayment of 2011 sewer taxes in the amount of \$310.76 William F. Decoons, property owner of Block 30 Lot 10 C4003; and

WHEREAS, the property owners have requested the payments be refunded;

THEREFORE, be it resolved that the Township of White refund William F. Decoons the following \$3,586.35 from the Tax Collectors account & \$310.76 from the Sewer Collectors Account.

- D. **Res. 2011-29:** Acceptance of 2010 Audit

WHEREAS, NJSA 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, The Annual Report of Audit for the year 2010 has been filed by a Registered Municipal Accountant with the Municipal Clerk, as per the requirements of NJSA 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs: and

WHEREAS, The Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations” as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S.52:27BB-52 - “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars(\$1,000.00), or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of White, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

E. **Res. 2011-30:** Cancelling Stale Dated Checks – Treasurer’s Account

A RESOLUTION TO CANCEL STALE DATED CHECKS

WHEREAS, checks are considered stale dated after a period of six months; and

WHEREAS, the following checks have remained outstanding according to the Treasurer's Account Reconciliation of the Township of White.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of White that the following checks be considered void and the cumulative total in the amount of \$13,442.11 be added back to the appropriate balances of the Treasurer's Account of the Township of White.

<u>Check#</u>	<u>Amount</u>
4548	1581.50
1048	2472.53
1074	50.00
1445	25.00
1146	291.00
5006	20.00
5075	100.00
5102	150.00
5116	5660.90
5916	2643.80
1328	9.50
9886	250.00
1533	187.88

PUBLIC COMMENTS

ORDINANCES – FIRST READING

A. Ord. 2011-2: Appropriating \$35,000 from Capital – Tamarack Road

AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE APPROPRIATION OF \$35,000.00 FOR 'ROAD IMPROVEMENTS – TAMARACK ROAD' FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$35,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2011:

Road Improvements – Tamarack Road \$35,000.00

2. The sum of \$35,000.00 is available in the Capital Improvement Fund
3. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2011 Local Municipal Budget of the Township of White.
4. The appropriation herewith does not authorize any debt of the Township of White.
5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

B. Ord. 2011-3: Establishing 2011 Salary Ranges

AN ORDINANCE ESTABLISHING THE SALARY RANGES OF TOWNSHIP OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY, 2011

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey:

Section 1: Retroactive to January 1, 2011, the annual salary ranges and hourly wage ranges of the officials and other employees hereinafter named shall be as follows:

Position	2011 Salary Range			Pay Frequency	
	(-15%) Low	Mid	(+15%) High		
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Municipal Clerk	\$48,872.12	\$57,497.14	\$66,121.79	*	Annual
Clerical Assistant	\$17.00	\$20.00	\$23.00	*	Hourly
CFO	\$18,109.98	\$21,306.26	\$24,502.36	*	Annual
Deputy CFO (Deputy Treasurer)	\$39.20	\$46.12	\$53.03	*	Hourly
Municipal Judge	\$11,353.74	\$13,356.75	\$15,360.38	**	Annual
Municipal Prosecutor	\$5,511.92	\$6,484.94	\$7,457.42	**	Annual
Court Administrator	\$25,500.00	\$30,000.00	\$34,500.00	*	Annual
Court Call Outs		\$100.00		as billed	Per Occurrence
Sergeant-At-Arms		\$100.00		as billed	Per Occurrence
Tax Collector	\$18,700.00	\$22,000.00	\$25,300.00	**	Annual
Sewer Utility Clerk	\$3,400.00	\$4,000.00	\$4,600.00	**	Annual
Tax Assessor	\$20,287.80	\$23,868.00	\$27,448.20	*	Annual
Assessment Search Officer		\$500.00		*	Annual
Building Inspector	\$15,021.20	\$17,672.00	\$20,322.80	*	Annual
Technical Assistant to Building Inspector	\$18.60	\$21.88	\$25.16	*	Hourly
Electrical Inspector	\$8,500.00	\$10,000.00	\$11,500.00	**	Annual
Plumbing Inspector	\$3,988.20	\$4,692.00	\$6,310.75	**	Annual

Zoning Officer	\$6,056.11	\$7,124.56	\$8,193.62	**	Annual
Zoning Officer - Additional Hours	\$18.85	\$22.17	\$25.50	*	Hourly
Board of Adjustment Secretary	\$3,532.46	\$4,155.90	\$4,778.90	**	Annual
Planning Board Secretary	\$8,074.81	\$9,500.15	\$10,925.18	**	Annual
Planning Board Secretary - Special Meetings		\$200.00		as billed	Per Occurance
Environmental Commission Secretary	\$21.25	\$25.00	\$28.75	**	Hourly
Open Space/Ag Committee Secretary	\$21.25	\$25.00	\$28.75	**	Hourly
Emergency Management Coordinator	\$2,744.29	\$3,228.06	\$3,711.74	***	Annual
Deputy Emergency Management Coordinator	\$653.45	\$769.32	\$884.71	***	Annual
Animal Control Officer	\$6,725.47	\$7,912.73	\$9,099.54	**	Annual
Road Supervisor	\$24.59	\$28.93	\$33.27	*	Hourly
Assistant Road Supervisor	\$21.69	\$25.53	\$29.35	*	Hourly
Mechanic / Equipment Operator	\$21.11	\$24.83	\$28.56	*	Hourly
Laborer	\$15.57	\$18.32	\$21.07	*	Hourly
Building Maintenance Worker	\$13.42	\$15.79	\$18.15	*	Hourly

Section 2: The following is the schedule of payment of the above-stated wages and salaries:

* Bi-Weekly **Monthly *** Quarterly

Section 3: This ordinance shall take effect immediately on final passage and publication as provided by law.

Section 4: This ordinance shall repeal all other ordinances or portions of ordinances inconsistent herewith.

C. Ord. 2011-4: Appropriating \$15,000 from Capital – Free Union Road

**AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE
APPROPRIATION OF \$15,000.00 FOR ‘ROAD IMPROVEMENTS – FREE UNION**

ROAD' FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$15,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2011:

Road Improvements – Free Union Road \$15,000.00

6. The sum of \$15,000.00 is available in the Capital Improvement Fund
7. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2011 Local Municipal Budget of the Township of White.
8. The appropriation herewith does not authorize any debt of the Township of White.
9. This Ordinance supplements a NJ Department of Transportation Grant in the amount of \$175,000.00.
10. This Ordinance shall take effect immediately on final passage and publication as provided by law.

OLD BUSINESS

- A. Nisivoccia, LLP - proposal for sewer study

NEW BUSINESS

- A. Approve Solicitor Permit – Ice Cream Truck

PUBLIC COMMENTS

CORRESPONDENCE

- A. Town of Belvidere – National Night Out
- B. Rosette Inscho – request to use pavilion
- C. Warren County Planning Dept. – meeting on May 17th 7PM, State Plan issues
- D. Eileen Greason – environmental secretary resignation

PRESENTATION OF MINUTES

A. April 28, 2011 Regular Meeting

PRESENTATION OF VOUCHERS

PUBLIC COMMENTS

ANY OTHER MATTERS DEEMED NECESSARY/ANNOUNCEMENTS

Next REGULAR Meeting – June 9th 7PM

Workshop Meeting – May 26th (ONLY IF NECESSARY)

EXECUTIVE SESSION

- land acquisition
- Litigation
- personnel
- contract negotiations (Belvidere Sand & Gravel)

ADJOURNMENT

Date: May 10, 2011

Cc: Mayor & Committee
Attorney
Bulletin Board
Web site