

**WHITE TOWNSHIP COMMITTEE
AGENDA FOR MEETING OF JUNE 13, 2013**

CALL TO ORDER: 7:00 PM

- A. Open Public Meetings Act Statement

Adequate Notice of this meeting of June 13, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to The Star-Gazette and the Express-Times; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee.

- B. Salute to the Flag
C. Roll Call

ENGINEERING UPDATE

- Manunkachunk Road improvement project
- DPW emergency generator project
- Nature's Choice
- Wastewater Service Area Map
- Kinney Swale Bond release
- School zone signs
- Castle Ridge tree replacements
- Foul Rift Road bridge repair

PUBLIC COMMENTS

RESOLUTIONS

- A. Res. 2013-33: Authorizing Renewal of 2013/2014 Liquor Licenses

**RESOLUTION TO PROVIDE FOR THE RENEWALS OF PLENARY RETAIL
CONSUMPTION LICENSES FOR 2013-2014 IN THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY.**

WHEREAS, proper applications and appropriate fees have been received by the White Township Clerk;

WHEREAS, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of N. J., by the applicants.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of White, County of Warren, State of New Jersey, that the following Plenary Retail

Consumption/Distribution Licenses in the Township of White, are hereby renewed for the 2013-2014 licensing year, said renewal effective July 1, 2013:

2123-33-002-004 Jerome Grove, Inc., T/A Flannery's Tavern
2123-33-007-003 J. B. & L. of New Jersey, Inc., T/A Luigi's Ranch-O
2123-44-013-001 Yellow Dog Investments Inc., T/A Village Square Wine & Liquors
2123-33-010-004 Als Pizza & Restaurant Inc., T/A Als Pizza & Restaurant Inc.
2123-33-009-005 Bello Giorno Inc., T/A Bello Giorno Catering
2123-33-006-001 King Cole Grove Inc.
2123-33-012-007 Annacon Inc. T/A Red Wolfe Inn
2123-33-003-001 Armando & Joan Fratezi, T/A Pequest Bend Tavern
2123-33-011-005 The Waterfront Inc.; T/A Lui's Subs & Liquor

B. Res. 2013-34: Tax Overpayment Refund, Bk 18 Lot 6 C0045

WHEREAS, the tax collector has received a 2013 duplicate payment due to a closing of \$1,176.82 from George & Alice Morr, property owner of Block 18 Lot 6 C0045 known as 45 Colby Court; and

WHEREAS, the property owners have requested the overpayment be refunded;

THEREFORE, be it resolved that the Township of White refund George & Alice More PO Box 156 Seaside Park, NJ 07852 \$1,176.82.

C. Res. 2013-35: Awarding Contract for 'Emergency Exit Installation'

WHEREAS, the Township of White received quotes for the installation of an emergency exit in the municipal building courtroom; and

WHEREAS, the lowest responsible quote was submitted by Anviro Contractors of Oxford, New Jersey in the amount of \$12,525.00; and

WHEREAS, one other quote was received from Egan's Industry of Belvidere, New Jersey in the amount of \$17,110.00

WHEREAS, Anviro Contractors has been found to be qualified and the quote was found to be in compliance with the specifications; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WHITE that a contract be awarded to Anviro Contractors in the amount of \$12,525.00 for the installation of an emergency exit in the Municipal Building Courtroom; and

D. Res. 2013-36: Authorizing Refund of Premium, Bk 18 Lot 6 C0056

RESOLUTION AUTHORIZING REFUND OF PREMIUM TO OUTSIDE LIENHOLDER

WHEREAS, the Municipal Tax Sale held on September 18, 2012, a lien was sold on Block 18 Lot 6 C0056 also known as 56 Colby Ct., Belvidere NJ for 2011 delinquent sewer; and

WHEREAS, this lien, known as Tax Sale Certificate No. 2012-004 was sold to Stuart Lasher for a 0% redemption fee and a \$200.00 premium.

NOW THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$200 (premium account) payable to Stuart Lasher PO Box 83 Milltown, NJ 08850 because the lien was redeemed.

E. Res. 2013-37: Providing for Insertion of the FY 2013 Clean Communities Grant

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount, thereof, was not determined at the time of the adoption of the budget; and

WHEREAS, the director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township White, County of Warren, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$14,272.80, which is now available from the FY 2013 Clean Communities Grant Program.

BE IT FURTHER RESOLVED, that a like sum of \$14,272.80 is hereby appropriated under the caption Clean Communities Grant O/E.

F. Res. 2013-38: Acquisition of Development Rights, Ehardt Farm

RESOLUTION AUTHORIZING WHITE TOWNSHIP TO PARTICPATE IN THE

ACQUISITION OF DEVELOPMENT RIGHTS OF THE ERHARDT FARM

WHEREAS, property owned by Vernon and Beverly Erhardt, known on the official tax map of White Township (the "Township") as Block 10, Lot 33 (the "Property"), consisting of approximately 30 acres, was designated as a property to be protected under the Township farmland preservation plan; and

WHEREAS, the owners of the Property are willing to sell their development rights to the Township and County; and

WHEREAS, the State of New Jersey, Department of Agriculture, State Agriculture Development Committee (SADC), provided White Township with a grant under the Municipal Planning Incentive Grant (Muni PIG) Program to purchase development rights on active farms within the Township; and

WHEREAS, two fair market appraisals were obtained by the Township to establish the value of the development rights on this property; and

WHEREAS, the SADC certified a market value of \$7,200 per acre for the development rights; and

WHEREAS, the Property will include a 3-acre exception area around the existing residence that will remain with the Property, resulting in a net acreage of the easement of approximately 27 acres; and

WHEREAS, the Township has negotiated a purchase price of \$7,200 per acre for the development rights on the Property, or a total of approximately \$194,400, the exact compensation to be determined by a final survey; and

WHEREAS, the SADC will provide a grant through the Muni PIG Program in the amount of \$4,500 per acre, or total of approximately \$121,500 for the development rights; and

WHEREAS, the County of Warren will provide a grant in the amount of approximately \$1,350 per acre for the development rights, for a total of approximately \$36,450, and will handle the closing of the easement and will own the easement; and

WHEREAS, contingent upon the aforementioned grants from SADC and the County of Warren being made available for the acquisition, the remaining funds for the purchase of the development rights are available in, and will be paid from, the White Township Open Space Trust; and

WHEREAS, The Township anticipates funding from the Federal Farm and Ranch Lands Protection Program (FRPP) in the amount of \$300 per acre for the development rights, for a total of approximately \$8,100 (pending NRCS approval). If obtained, this amount will partially offset the municipal contribution to this easement purchase;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Township of White, County of Warren, State of New Jersey that it hereby authorizes participation in the purchase of the development rights for the Property, as follows:

- 1) The Township authorizes up to \$36,450, the precise amount to be determined after completion of the survey to be paid from the Township's Open Space Trust. It is understood that this amount may be offset by a FRPP grant of approximately \$8,100.
- 2) The above being contingent on grants from the County of Warren and the State of New Jersey through the Municipal PIG Program to cover the balance of funds needed to purchase the development rights.
- 3) Due diligence for the acquisition will be completed by the Township with the assistance of The Land Conservancy of New Jersey. It is anticipated that the cost of due diligence will be funded from the Township's Open Space Trust Fund, and authorized under a separate resolution. It is anticipated that 50% of the cost of due diligence will be reimbursed by SADC from the Township's municipal PIG grant.

BE IT FURTHER RESOLVED by the Township Committee of the Township of White that it hereby authorizes the municipal clerk, Township attorney and The Land Conservancy of New Jersey to take all action necessary and appropriate to effectuate the intent and purpose of this resolution.

ORDINANCES – FIRST READING

A. Ord. 2013-5: Establishing 2013 Salary Ranges

AN ORDINANCE ESTABLISHING THE SALARY RANGES OF TOWNSHIP OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY, 2013

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey:

Section 1: Retroactive to January 1, 2013, the annual salary ranges and hourly wage ranges of the officials and other employees hereinafter named shall be as follows:

Position	2013 Salary Range			Pay Frequency	
	(-15%) Low	Mid	(+15%) High		
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Municipal Clerk	\$48,872.12	\$57,497.14	\$66,121.79	*	Annual
Clerical Assistant	\$17.00	\$20.00	\$23.00	*	Hourly
CFO	\$18,109.98	\$21,306.26	\$24,502.36	*	Annual
Deputy CFO (Deputy Treasurer)	\$39.20	\$46.12	\$53.03	*	Hourly
Municipal Judge	\$11,353.74	\$13,356.75	\$15,360.38	**	Annual
Municipal Prosecutor	\$5,511.92	\$6,484.94	\$7,457.42	**	Annual
Court Administrator	\$25,500.00	\$30,000.00	\$34,500.00	*	Annual
Court Call Outs		\$100.00		as billed	Per Occurrence

Sergeant-At-Arms		\$100.00		as billed	Per Occurance
Tax Collector	\$18,700.00	\$22,000.00	\$25,300.00	**	Annual
Sewer Utility Clerk	\$3,400.00	\$4,000.00	\$4,600.00	**	Annual
Tax Assessor	\$20,287.80	\$23,868.00	\$27,448.20	*	Annual
Assessment Search Officer		\$500.00		*	Annual
Building Inspector	\$25,410.58	\$29,894.80	\$34,379.02	*	Annual
Technical Assistant to Building Inspector	\$18.60	\$21.88	\$25.16	*	Hourly
Electrical Inspector	\$8,500.00	\$10,000.00	\$11,500.00	**	Annual
Plumbing Inspector	\$6,009.50	\$7,070.00	\$8,130.50	**	Annual
Zoning Officer	\$6,056.11	\$7,124.56	\$8,193.62	**	Annual
Zoning Officer - Additional Hours	\$18.85	\$22.17	\$25.50	*	Hourly
Board of Adjustment Secretary	\$3,532.46	\$4,155.90	\$4,778.90	**	Annual
Planning Board Secretary	\$8,074.81	\$9,500.15	\$10,925.18	**	Annual
Planning Board Secretary - Special Meetings		\$200.00		as billed	Per Occurance
Environmental Commission Secretary		\$0.00			
Open Space/Ag Committee Secretary		\$100.00		as billed	Per Occurance
Emergency Management Coordinator	\$2,744.29	\$3,228.06	\$3,711.74	***	Annual
Deputy Emergency Management Coordinator	\$653.45	\$769.32	\$884.71	***	Annual
Animal Control Officer	\$5,270.00	\$6,200.00	\$7,130.00	**	Annual
Road Supervisor	\$24.59	\$28.93	\$33.27	*	Hourly
Assistant Road Supervisor	\$21.69	\$25.53	\$29.35	*	Hourly
Truck Driver/Laborer	\$13.60	\$16.00	\$18.40	*	Hourly
Laborer	\$15.57	\$18.32	\$21.07	*	Hourly
Building Maintenance Worker	\$13.42	\$15.79	\$18.15	*	Hourly

Section 2: The following is the schedule of payment of the above-stated wages and salaries:

* Bi-Weekly **Monthly *** Quarterly

Section 3: This ordinance shall take effect immediately on final passage and publication as provided by law.

Section 4: This ordinance shall repeal all other ordinances or portions of ordinances inconsistent herewith.

B. Ord. 2013-6: Appropriating \$90,000 for a 4x4 Dump Truck

AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE APPROPRIATION OF \$90,000.00 FOR ONE (1) '2013 MODEL 4X4 DUMP TRUCK' FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$90,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2013:

2013 Model 4X4 Dump Truck - \$90,000.00

2. The sum of \$90,000.00 is available in the Capital Improvement Fund
3. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2013 Local Municipal Budget of the Township of White.
4. The appropriation herewith does not authorize any debt of the Township of White.
5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

OLD BUSINESS

- A. open space projects
- B. NJ Conservation Foundation – Scotts Mountain preservation project
- C. 100 year celebration – planning committee

NEW BUSINESS

- A. tax assessor office hours – request for change
- B. Animal Control Officer position

CORRESPONDENCE

- A. Sean McCarthy – request for athletic fields
- B. Heritage Reformed Congregation – request for athletic fields

PUBLIC COMMENTS

PRESENTATION OF MINUTES

- A. May 9, 2013 Regular Meeting

PRESENTATION OF VOUCHERS

ANY OTHER MATTERS/ANNOUNCEMENTS

EXECUTIVE SESSION (if necessary)

- land acquisition
- litigation

- personnel
- contract negotiations

ADJOURNMENT

Date: June 10, 2013

Cc: Mayor & Committee, Attorney, Bulletin Board, Website