

**WHITE TOWNSHIP COMMITTEE
AGENDA FOR MEETING OF JULY 10, 2013**

CALL TO ORDER: 7:00 PM

- A. Open Public Meetings Act Statement

Adequate Notice of this meeting of July 10, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to The Star-Gazette and the Express-Times; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee.

- B. Salute to the Flag
C. Roll Call

PUBLIC COMMENTS

ORDINANCES – PUBLIC HEARING

- A. Ord. 2013-5: Establishing 2013 Salary Ranges

**AN ORDINANCE ESTABLISHING THE SALARY RANGES OF TOWNSHIP OFFICIALS AND EMPLOYEES OF
THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY, 2013**

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey:

Section 1: Retroactive to January 1, 2013, the annual salary ranges and hourly wage ranges of the officials and other employees hereinafter named shall be as follows:

Position	2013 Salary Range			Pay Frequency	
	(-15%) Low	Mid	(+15%) High		
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Municipal Clerk	\$48,872.12	\$57,497.14	\$66,121.79	*	Annual
Clerical Assistant	\$17.00	\$20.00	\$23.00	*	Hourly
CFO	\$18,109.98	\$21,306.26	\$24,502.36	*	Annual
Deputy CFO (Deputy Treasurer)	\$39.20	\$46.12	\$53.03	*	Hourly
Municipal Judge	\$11,353.74	\$13,356.75	\$15,360.38	**	Annual
Municipal Prosecutor	\$5,511.92	\$6,484.94	\$7,457.42	**	Annual
Court Administrator	\$25,500.00	\$30,000.00	\$34,500.00	*	Annual
Court Call Outs		\$100.00		as billed	Per Occurrence
Sergeant-At-Arms		\$100.00		as billed	Per Occurrence
Tax Collector	\$18,700.00	\$22,000.00	\$25,300.00	**	Annual
Sewer Utility Clerk	\$3,400.00	\$4,000.00	\$4,600.00	**	Annual
Tax Assessor	\$20,287.80	\$23,868.00	\$27,448.20	*	Annual
Assessment Search Officer		\$500.00		*	Annual
Building Inspector	\$25,410.58	\$29,894.80	\$34,379.02	*	Annual
Technical Assistant to Building Inspector	\$18.60	\$21.88	\$25.16	*	Hourly

Electrical Inspector	\$8,500.00	\$10,000.00	\$11,500.00	**	Annual
Plumbing Inspector	\$6,009.50	\$7,070.00	\$8,130.50	**	Annual
Zoning Officer	\$6,056.11	\$7,124.56	\$8,193.62	**	Annual
Zoning Officer - Additional Hours	\$18.85	\$22.17	\$25.50	*	Hourly
Board of Adjustment Secretary	\$3,532.46	\$4,155.90	\$4,778.90	**	Annual
Planning Board Secretary	\$8,074.81	\$9,500.15	\$10,925.18	**	Annual
Planning Board Secretary - Special Meetings		\$200.00		as billed	Per Occurance
Environmental Commission Secretary		\$0.00			
Open Space/Ag Committee Secretary		\$100.00		as billed	Per Occurance
Emergency Management Coordinator	\$2,744.29	\$3,228.06	\$3,711.74	***	Annual
Deputy Emergency Management Coordinator	\$653.45	\$769.32	\$884.71	***	Annual
Animal Control Officer	\$5,270.00	\$6,200.00	\$7,130.00	**	Annual
Road Supervisor	\$24.59	\$28.93	\$33.27	*	Hourly
Assistant Road Supervisor	\$21.69	\$25.53	\$29.35	*	Hourly
Truck Driver/Laborer	\$13.60	\$16.00	\$18.40	*	Hourly
Laborer	\$15.57	\$18.32	\$21.07	*	Hourly
Building Maintenance Worker	\$13.42	\$15.79	\$18.15	*	Hourly

Section 2: The following is the schedule of payment of the above-stated wages and salaries:

* Bi-Weekly **Monthly *** Quarterly

Section 3: This ordinance shall take effect immediately on final passage and publication as provided by law.

Section 4: This ordinance shall repeal all other ordinances or portions of ordinances inconsistent herewith.

B. Ord. 2013-6: Appropriating \$90,000 for a 4x4 Dump Truck

AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE APPROPRIATION OF \$90,000.00 FOR ONE (1) '2013 MODEL 4X4 DUMP TRUCK WITH SPREADER AND PLOW' FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$90,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2013:

2013 Model 4X4 Dump Truck with Spreader & Plow - \$90,000.00

2. The sum of \$90,000.00 is available in the Capital Improvement Fund
3. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2013 Local Municipal Budget of the Township of White.

4. The appropriation herewith does not authorize any debt of the Township of White.
5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

RESOLUTIONS

A. Res. 2013-39: Establishing 2013 Salaries

Resolution 2013-39 Establishing the 2013 Salaries for White Township Employees

Whereas the salary ranges for White Township Employees have been established by Ordinance, and

Whereas the following individual salaries are within the ranges established by the 2013 Salary Ordinance, and

Whereas the funding necessary to pay the salaries as established by Ordinance has been appropriated by the 2013 Municipal Budget, and

Whereas the 2013 White Township Municipal Budget has also been adopted by Resolution after Public Hearing,

Therefore be it resolved that the 2013 salaries for White Township Employees be established as follows:

Position	Official	2013 Salary	2012 Salary	Increase Amount	Increase Percentage
Committee (Committee)	Holly Mackey	3,850.63	3,850.63	0.00	0.00%
Committee (Mayor)	Jeff Herb	3,850.63	3,850.63	0.00	0.00%
Committee (Deputy Mayor)	Sam Race	3,850.63	3,850.63	0.00	0.00%
Municipal Clerk	Kathleen Reinalda	60,585.28	59,689.93	895.35	1.50%
Clerical Assistant	Gayle Farrell	22.29	21.96	0.33	1.50%
CFO	Kathleen Reinalda	22,450.62	22,118.84	331.78	1.50%
Deputy CFO	James Kozimor	47.88	47.17	0.71	1.51%
Tax Collector	Rachellyn Edinger	23,004.92	22,664.95	339.97	1.50%
Sewer Utility Clerk	Rachellyn Edinger	4,182.71	4,120.90	61.81	1.50%
Tax Assessor	Michelle Trivigno	24,778.27	24,412.09	366.18	1.50%
Assessment Search Officer	Municipal Clerk	500.00	500.00	0.00	0.00%
Municipal Judge	Edward Palmer	13,866.15	13,661.23	204.92	1.50%
Municipal Prosecutor	Roger Skoog Esq.	6,732.25	6,632.76	99.49	1.50%
Court Administrator	Gayle Farrell	33,963.64	33,461.71	501.93	1.50%
Court Call Outs	Court Adm	100.00	100.00	0.00	0.00%
Sergeant-At-Arms	Patricia Mannon	100.00	100.00	0.00	0.00%
Building Inspector	Ralph Price	30,343.22	29,894.80	448.42	1.50%
Technical Assistant to Building Inspector	Jacqueline Hammel	22.73	22.39	0.34	1.52%
Electrical Inspector	Daniel Sullivan	10,456.78	10,302.25	154.53	1.50%
Plumbing Inspector	Dale Glynn	7,070.00	4,525.08	2,544.92	56.24%
Zoning Officer	Glenn Carter	7,286.97	7,286.97	0.00	0.00%
Zoning Officer - Additional Hours	Glenn Carter	22.68	22.68	0.00	0.00%
Board of Adjustment Secretary	Alfia Schemm	4,314.40	4,250.64	63.76	1.50%
Planning Board Secretary	Alfia Schemm	9,862.46	9,716.71	145.75	1.50%
Planning Board Secretary - Special Meetings	Alfia Schemm	200.00	200.00	0.00	0.00%

Environmental Commission Secretary	Kathleen Reinalda	0.00	0.00	0.00	#DIV/0!
Open Space/Ag Committee Secretary	Tara Andrews	100.00	100.00	0.00	0.00%
Emergency Management Coordinator	Jeff Herb	3,351.16	3,301.64	49.52	1.50%
Deputy Emergency Management Coordinator	Kathleen Reinalda	798.67	786.87	11.80	1.50%
Animal Control Officer	Kimberly Bennett	6,500.00	8,093.09	-1,593.09	-19.68%
Road Supervisor	Randy Bell	30.48	30.03	0.45	1.50%
Assistant Road Supervisor	Ron Smith	26.91	26.51	0.40	1.51%
Truck Driver/Laborer	Frank Snover Jr.	16.00		16.00	new position
Laborer	Kenny Kauffman	19.03	18.75	0.28	1.49%
Building Maintenance Worker	Bill O'Connor	16.39	16.15	0.24	1.49%

B. Res. 2013-40: Awarding Manunkachunk Curb/Grate Repairs

WHEREAS, the Township of White received quotes for the replacement of curb pieces and grates on seventeen (17) inlets on Manunkachunk Road; and

WHEREAS, the lowest responsible quote was submitted by K & A Paving (“K&A”) of Belvidere, New Jersey; and

WHEREAS, K&A has been found to be qualified and the quote was found to be in compliance with the contract documents and technical specifications; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WHITE, at its meeting of July 10, 2013, that a contract be awarded to K&A in the amount of \$11,499.00 for the inlet work on Manunkachunk Road; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the NJDOT’s Division of Local Aid and Economic Development.

C. Res. 2013-41: Awarding MCCPC Contract for Manunkachunk Road Paving

WHEREAS, the Township of White plans to improve Manunkachunk Road between Massenatts Road and the Belvidere Municipal Boundary; and

WHEREAS, the Township has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Township has appropriated monies to construct the improvements on Manunkachunk Road; and

WHEREAS, the Township plans on utilizing Tilcon New York Inc. (“Tilcon”), and Denville Line Painting Inc. (“Denville”) through its membership in the Morris County Cooperative Pricing Council (“MCCPC”) to perform the required milling, paving, and striping work on Manunkachunk Road; and

WHEREAS, Tilcon and Denville are qualified contractors and have been found to be in compliance with the contract documents and technical specifications; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE of the Township of White that the Township shall utilize Tilcon and Denville for the improvements on Manunkachunk Road through the Township’s membership in the MCCPC to perform milling and paving work in the amount of \$178,848.50 at the unit price of \$1.85 per square yard for milling (2” depth), \$3.75 per square yard for milling (3” depth), \$72.88 per ton for Hot Mix Asphalt 19M64 base course and \$68.88 per ton for Hot Mix Asphalt 9.5M64 surface course and striping work in the amount of \$5,307.00 at the unit price of \$0.29 per linear foot for long life epoxy resin line striping; and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to the NJDOT’s Division of Local Aid and Economic Development.

D. Res. 2013-42: Authorizing Refund of Premium, BK 32, Lot 2

Resolution authorizing refund of premium monies to outside lien holder

WHEREAS, at the Municipal Tax Sale held on September 18,2012, a lien was sold on Block 32 Lot 2, also known as 852 Brass Castle Road, Belvidere NJ for 2011 delinquent taxes; and

WHEREAS this lien known as Certificate of Sale 2012-005 was sold to US Bank Cust for Pro Capital I, LLC for a 0% redemption fee and a \$2,000.00 premium; and,

WHEREAS, Karen Kelco, property owners, have effected redemption of Certificate 2012-005

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$2,000.00 (premium) to the lien holder, US Bank Cust. For Pro Capital I, LLC

because the lien was redeemed.

E. Res. 2013-43: Approving Specifications for a 4x4 Dump Truck

RESOLUTION APPROVING GENERAL SPECIFICATIONS FOR ONE (1) 2013 DODGE 5500 CHASSIS 4X4 DUMP TRUCK WITH SPREADER AND PLOW AND AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE FOR BIDS FOR SAID EQUIPMENT

WHEREAS, general specifications for one (1) 2013 Dodge 5500 4X4 Dump Truck with a spreader and plow have been drafted, are attached hereto, and incorporated herein by reference; and

WHEREAS, the specifications have been reviewed and approved by the road supervisor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the said specifications be and hereby are approved; and

BE IT FURTHER RESOLVED that the municipal clerk is hereby directed to advertise for bids for said equipment in any appropriate publication(s).

OLD BUSINESS

- A. Underground storage tanks, DPW & Municipal Building
- B. Update on the Centennial Celebration

NEW BUSINESS

CORRESPONDENCE

- A. JCP&L – critical facilities meeting

PUBLIC COMMENTS

PRESENTATION OF MINUTES

- A. June 13, 2013 Regular Meeting

PRESENTATION OF VOUCHERS

ANY OTHER MATTERS/ANNOUNCEMENTS

EXECUTIVE SESSION (if necessary)

- land acquisition
- litigation
- personnel
- contract negotiations

ADJOURNMENT

Date: July 5, 2013

Cc: Mayor & Committee, Attorney, Bulletin Board, Website