

## **WHITE TOWNSHIP COMMITTEE**

## **MINUTES OF MEETING DECEMBER 27, 2011**

### **CALL TO ORDER**

Mayor Sam Race called the meeting to order at 7:00 p.m. and stated 'Adequate Notice of this meeting of December 27, 2011 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Star-Gazette and The Express-Times; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee'.

### **FLAG SALUTE**

The Mayor asked everyone to stand for the flag salute.

### **ROLL CALL**

Present: Mayor Race, Committeepersons Herb and Mackey, Attorney Brian Tipton and Clerk Kathleen Reinalda.

### **ENGINEERING UPDATE**

Paul Sterbenz was present to report on the following:

- Nature's Choice Corporation – Mr. Sterbenz issued a letter to the NJDEP commenting on NCC's stormwater management plan submission. At the direction of the committee, Mr. Sterbenz's letter suggested that NCC's plan was not sufficient to address the run-off issue at the facility. Mr. Sterbenz is awaiting a response from the DEP.
- Buckhorn Drive – Mr. Sterbenz recommended payment to K&A Contractors in the amount of \$12,337.00 for paving work to correct a drainage issue.
- Free Union Road – There is \$23,000 remaining in grant funds which can still be utilized for improvements to Free Union Road. Mr. Sterbenz will review the possibilities with the Road Department in 2012.
- Wastewater Management Grant – The Township applied and was approved for an additional \$5000 of grant money to complete a wastewater management grant. The Township had originally been approved for a \$10,000 grant. The full \$15,000 must be spent in 2012.
- Stormwater Training - Mr. Sterbenz conducted the annual stormwater training for elected officials required by the State of New Jersey. The Township successfully achieved

getting all 10 points in 2011.

- 450 Buckhorn Drive drainage issue – Mayor Race proposed another letter to the homeowner of 450 Buckhorn Drive requesting the drainage pipe on the property leading to the road be removed and the disturbed area filled in. The drainage from the property must be directed elsewhere as it causes icing issues on a section of the township road. Attorney Tipton will prepare the letter with input from Mr. Sterbenz and Mr. Race.

## **PUBLIC COMMENTS**

Barry Wessner requested that the website be kept up to date with meeting cancellations.

## **RESOLUTIONS**

**Res. 2011-58:** Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

### **RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2011 BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount, thereof, was not determined at the time of the adoption of the budget; and

**WHEREAS**, the director may also approve the insertion of any item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township White, County of Warren, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$18,285.11 which is now available from ‘Energy Efficiency Conservation Block Program’ as a revenue from the FY 2011 “EECBG Grant Program”, State of New Jersey.

**BE IT FURTHER RESOLVED**, that a like sum of \$18,285.11 is hereby appropriated under the caption ‘Energy Efficiency Conservation Block Program’.

**Res. 2011-59:** Motion to adopt the following resolution made by Mrs. Mackey, seconded

by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes.  
Resolution adopted.

WHEREAS, the tax collector has received a 2011 overpayment of \$1,775.20 from James & Kristina Vlossak, property owners of Block 7 Lot 10.01; and

WHEREAS, the property owners have requested the overpayment be refunded rather than have it applied to 2012 taxes;

THEREFORE, be it resolved that the Township of White refund James & Kristina Vlossak \$1,775.20.

**Res. 2011-60:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes.  
Resolution adopted.

**PUBLIC ALLIANCE INSURANCE COVERAGE FUND  
RESOLUTION FOR RENEWAL OF MEMBERSHIP**

**WHEREAS**, White Township, hereinafter referred to as “**Public Entity**” is a member of the Public Alliance Insurance Coverage Fund, hereinafter referred to as “**Fund**”; and

**WHEREAS**, said renewal membership terminates as of January 1, 2012 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Public Entity** and the **Fund**; and

**WHEREAS**, the **Public Entity** is afforded the following types of coverages:

- Workers’ Compensation
- Package – Property, Boiler & Machinery, Crime, Auto & General Liability, including Police Professional
- Public Officials Liability
- Excess Liability
  - o Auto & General Liability (including Police Professional)
  - o Public Officials Liability

**WHEREAS**, the **Public Entity** desires to renew said membership.

**NOW, THEREFORE, BE IT RESOLVED as follows:**

1. The **Public Entity** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2012, and ending January 1, 2015 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Public Entity** agrees that as a member of the Public Alliance Insurance Coverage Fund the **Public Entity** must purchase all types of coverages offered by the **Fund** which are applicable to the **Public Entity**.
3. The **Public Entity** hereby appoints Samuel Race as the **Public Entity's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Public Entity's** renewal of its membership.

**Res. 2011-61:** Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

### **TRANSFER RESOLUTION**

**BE IT RESOLVED** by the Township Committee of the Township of White, County of Warren, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2011 balances in the Current Fund Budget. Includes Engineering O/E, Open Space S/W, Group Health Insurance, Gasoline, Recreation O/E, and Public Defender.

**WHEREAS**, the following accounts have sufficient excess funds to meet such demands: Planning Board O/E.

**BE IT RESOLVED**, that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the following transfers:

TO: Engineering O/E	2670.70
Open Space S/W	41.25
Group Health Insurance	3630.80
Gasoline	2109.10
Recreation O/E	606.00
Public Defender	<u>800.00</u>
	9857.85
FROM: Planning Board O/E	9857.85

## **OLD BUSINESS**

Mayor and Committee discussed interviewing four candidates for the Risk Manager position. Dan Inscho of Inscho Insurance Services, Randy May of Otterstedt Insurance Agency, Sharon Cooper of Reinsurance Specialists and Glen Welsh of Charter Partners will be scheduled for Monday, January 9<sup>th</sup> beginning at 7PM.

Mayor and Committee briefly discussed the Zoning Officer's memo regarding the current lack of zoning for Kennels and Pet Shops. Attorney Tipton will review the matter with the Zoning Board attorney and report back to the committee.

## **PUBLIC COMMENTS**

None.

## **PRESENTATION OF VOUCHERS**

On motion by Mr. Herb, seconded by Mrs. Mackey, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
11713	432.00	Action Interpreting
11714	674.89	CenturyLink
11715	107.12	Comcast
11716	4500.00	CR Shotwell Landscape Mgmt.
11717	50.00	Cynthia Sturla
11718	2619.10	Denville Line Painting Inc.
11719	74.38	J.C. Ehrlich
11720	278.61	Elizabethtown Gas
11721	186.57	Elizabethtown Gas
11722	3059.50	Florio, Perrucci, Steinhardt & Fader
11723	49.14	Gary W. Gray Trucking
11724	150.00	Heath Care Management
11725	145.53	James Hothouse – Petty Cash
11726	729.51	JCP&L
11727	1958.33	Jersey Art Stained Glass
11728	109.06	Jim Flynn's Truck Repair Inc.
11729	238.85	Kathleen Reinalda – Petty Cash
11730	89.00	Lawyer's Diary & Manual
11731	519.00	MGL Printing Solutions
11732	240.00	Michael Inscho
11733	1330.98	Montage Enterprises Inc.

11734	53.57	Mr. John Inc.
11735	53,500.00	Mountain Lake Fire Company
11736	10.00	Nestle Pure Life Direct
11737	443.69	Nick Schulaka Plumbing
11738	295.00	NJCM
11739	330.00	NJN Publishing
11740	250.55	Opdyke's Sales & Service
11741	100.00	Patricia Mannon
11742	144.00	Pitney Bowes
11743	825.42	Quill Corporation
11744	1000.00	Reserve Account
11745	61.36	Smith Motor Company
11746	89.60	The Express-Times
11747	617.12	Tilcon New York Inc.
11748	123.61	Verizon Wireless
11749	613.76	Vital Communications
11750	198.00	Xerox Corporation

Total Paid: \$76,197.25

#### ANIMAL CONTROL FUND

1087	16.20	NJ Department of Health & Senior Services
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#### CAPITAL ACCOUNT

1408	250.00	Maser Consulting
1409	61.35	NJN Publishing
1410	31.25	Maser Consulting
1411	1312.50	Maser Consulting
1412	6258.56	Denville Line Painting
1413	12,337.00	K&A Paving Contractors
1414	730.84	Denville Line Painting

#### SEWER ACCOUNT

1177	50.00	Vital Communications
1178	50.00	Vital Communications
1179	47.68	NJN Publishing
1180	50.00	Vital Communications
1181	25,000.00	White Township

#### CURRENT FUND – MANUAL CHECKS

2058	26,922.78	Payroll Account
2059	1775.20	James Vlossak
2060	16,243.99	Payroll Account

**GRAVEL PIT ESCROWS**

180	309.50	Maser Consulting
176	216.75	Maser Consulting
173	591.75	Maser Consulting
171	622.00	Maser Consulting

**BANK OF AMERICA ESCROW ACCOUNT**

2439	562.50	Maser Consulting
2440	1022.75	Maser Consulting
2441	440.00	Maser Consulting
2442	void	void

TOTAL ALL FUNDS.....\$171,099.85

**OTHER MATTERS**

Mayor and Committee discussed adding an Alternate #2 to the Board of Adjustment, as recommended by the Board. Attorney Tipton will draft an ordinance for 2012 to follow state statute regarding Zoning Board Alternates.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:55pm on motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk