

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING DECEMBER 27, 2012

CALL TO ORDER

Mayor Holly Mackey called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of December 27, 2012 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Star-Gazette and The Express-Times; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Mackey, Committeemen Herb and Race, Attorney Tipton and Clerk Kathleen Reinalda.

PUBLIC COMMENTS

Barry Wessner requested the committee look into having white township emails for board members. He questioned the privacy of using his personal email for board business. Attorney Tipton explained that any correspondence pertaining to the board is a public document. The committee asked the clerk to research providing emails for board members, governing body members, etc.

RESOLUTIONS

Res. 2012-53: Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

CANCELATION RESOLUTION 2012-53

WHEREAS, the Chief Financial Officer has reviewed the Grant Receivables and Appropriation Reserves and finds that there are balances which are no longer valid and may be canceled to Operations.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the following unexpended and dedicated balances be canceled to **OPERATIONS:**

<u>Grant Description</u>	<u>Amount</u>
DOT Grant Receivable	\$15,652.86
DOT Grant Appropriated Reserve	\$102,099.95

Res. 2012-54: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**AMENDING RESOLUTION 2012-33 TO RESCIND THE APPROVAL OF
RENEWAL LICENSE #2123-33-005-002 (Elbowaerobics Inc.
T/A Franky & Johnny’s Island Park)**

WHEREAS, Resolution 2012-33 was adopted on July 12, 2012 renewing liquor license #2123-33-005-002; and

NOW, THEREFORE, BE IT RESOLVED that the White Township Committee does hereby rescind, effective June 30, 2012, Resolution 2012-33 authorizing the renewal of license # 2123-33-005-002.

Res. 2012-55: Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

AUTHORIZING THE WAIVING OF PERMIT FEES AS A RESULT OF HURRICANE SANDY

WHEREAS, municipalities are authorized to waive permit fees for permits for work made necessary by hurricane damage; and

WHEREAS, pursuant to N.J.A.C. 5:23-4.19(b)5, if the municipality waives permit fees, then the state permit surcharge fee is also waived.

NOW, THEREFORE, BE IT RESOLVED that the governing body of White Township hereby authorizes the waiving of permit fees for permits for work made necessary by hurricane Sandy damage.

Res. 2012-56: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey –

yes, Race – yes. Resolution adopted.

**AUTHORIZING PAYMENT FOR MEDICARE PREMIUMS TO RETIREES –
RETROACTIVE TO 2001**

WHEREAS, on April 6, 1990, the Township Committee of the Township of White adopted the provisions of Chapter 88, P.L. 1974 as amended by Chapter 436, P.L. 1981 to permit local public employers to pay the premium charges for certain eligible pensioners and their dependents and to pay medicare charges for such retirees and their spouses covered by the New Jersey State Health Benefits Program; and

WHEREAS, although the township had been paying the premiums for retiree’s health care, the medicare reimbursement had been neglected.

NOW, THEREFORE, BE IT RESOLVED that the White Township Committee does hereby authorize the retroactive payment of medicare premiums to eligible White Township retirees.

BE IT FURTHER RESOLVED that White Township will act in accordance with the provisions of Chapter 88 on all present and future eligible retirees.

BE IT FURTHER RESOLVED that the governing body of the Township of White hereby authorizes the payment of \$14,674.80 to Kenneth Kauffman for medicare premiums paid from 2001 to present.

Res. 2012-57: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

TRANSFER RESOLUTION

BE IT RESOLVED by the Township Committee of the Township of White, County of Warren, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2012 balances in the Current Fund Budget. Includes Human Resources O/E, Finance Administration O/E, Computerized Data Processing O/E, Tax Assessor O/E, Engineering O/E, Zoning Board O/E, and Construction Official S/W.

WHEREAS, the following accounts have sufficient excess funds to meet such demands: Streets & Roads O/E.

BE IT RESOLVED, that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the following transfers:

TO:	Human Resources O/E	\$662.72
	Finance Administration O/E	\$594.45
	Computerized Data Processing O/E	\$5,862.89
	Tax Assessor O/E	\$277.50
	Engineering O/E	\$2.29
	Zoning Board O/E	\$2,001.33
	Construction Official S/W	<u>\$2,881.54</u>
		\$12,282.72
FROM:	Streets & Roads O/E	\$12,282.72

NEW BUSINESS

The committee discussed the position of Risk Manager. Mayor Mackey suggested a change. She explained that the current risk manager has not come to the township to discuss the policy renewal or provide any information over the past year. Mr. Herb and Mr. Race suggested additional time to review the options.

The township received an email asking to sign on to the “Enough Abuse Campaign”. It is a partnership of the Sussex/Warren communities to prevent child sexual abuse. The township’s participation would be used to raise awareness for the prevention of such abuse. The committee discussed their full support of the cause, but asked the clerk to contact the organization to get additional details of exactly what the township’s participation would entail.

The committee discussed appointments for 2013. Mr. Herb suggested he call the members with expiring terms prior to making the reappointments.

PUBLIC COMMENTS

Barry Wessner questioned the apparent lack of written policies and procedures of the Zoning Board. After debate at the Board level, Mr. Wessner said he was not satisfied with the answers the Board provided. Attorney Tipton was asked to research the matter.

PRESENTATION OF VOUCHERS

On motion by Mr. Herb, seconded by Mr. Race, the Committee approved the following list of bills:

<u>Check No.</u>		<u>Amount</u>	<u>Payee</u>
12365	\$	156.00	Adams Fire Protection, Inc.

12366	\$	53.49	Amsterdam
12367	\$	375.00	ARAE Network Solutions LLC
12368	\$	132.60	Betty Wysocki
12369	\$	729.60	CenturyLink
12370	\$	174.79	Comcast
12371	\$	50.00	Cynthia Sturla
12372	\$	50.00	Discovery Benefits Inc.
12373	\$	230.94	Don & Len's Auto Parts
12374	\$	217.80	Elizabethtown Gas
12375	\$	498.14	Elizabethtown Gas
12376	\$	91.91	G Neil
12377	\$	200.00	Heath Care Management Inc.
12378	\$	1,121.53	JCP&L
12379	\$	173.30	Jesco, Inc.
12380	\$	972.03	Jim Flynn's Truck Repair, Inc.
12381	\$	79.14	Kathleen Reinalda – petty cash
12382	\$	14,674.80	Kenneth Kauffman
12383	\$	99.00	Lawyer's Diary & Manual
12384	\$	7,250.00	McBride Excavation & Landscape
12385	\$	519.00	MGL Printing Solutions
12386	\$	91.07	Mr. John, Inc.
12387	\$	181.39	NJN Publishing
12388	\$	800.00	NJN Publishing
12389	\$	100.00	Patricia Mannon
12390	\$	135.00	Pitney Bowes
12391	\$	64.15	Randy Bell
12392	\$	57.00	R.R. Donelly
12393	\$	1,751.81	Smith Motor Company
12394	\$	62.40	The Express-Times
12395	\$	100.00	Treasurer, State of NJ
12396	\$	113.00	Verizon Wireless
12397	\$	550.00	Vital Communications
12398	\$	1,273.00	Qhite Twsp Consolidated School
12399	\$	1,200.00	William Gold, Esq.

Amount Paid: \$ 34,328.87

SEWER ACCOUNT

1207	\$50.00	Vital Communications
1208	\$25,000.00	White Township Sewer Account
1209	\$50.00	Vital Communications

ANIMAL CONTROL FUND

1099 \$5.40 NJ Department of Health & Senior Services

CURRENT FUND MANUAL CHECKS

2102 \$28,009.81 Payroll Account
2103 \$14,232.39 Payroll Account
2104 \$24,261.15 Hike Enterprises

BANK OF AMERICA ESCROW

2493 \$187.50 William Gold Esq.
2494 \$75.00 Bart Schott
2495 \$693.00 Hatch Mott MacDonald
2496 \$251.25 Maser Consulting P.A.
2497 \$1604.75 Maser Consulting P.A.
2498 \$390.00 Maser Consulting P.A.
2499 \$92.48 Apple Mountain Recreation
2500 \$187.50 Maser Consulting P.A.
2501 \$120.00 Maser Consulting P.A.
2502 \$312.50 Dennis Chamberlain
2503 \$1975.42 Riverside Builders

PAYROLL ACCOUNT

98718 \$450.00 Discovery Benefits

OPEN SPACE ACCOUNT

98742 \$2350.00 Norman J. Goldberg Inc.
98732 \$2278.00 The Land Conservancy of NJ

BONDS/CD's

98731 \$252.50 Maser Consulting P.A.

GRAVEL PIT ACCOUNTS

189 \$250.00 Maser Consulting P.A.
177 \$531.25 Maser Consulting P.A.
178 \$593.75 Maser Consulting P.A.

TOTAL ALL FUNDS.....\$138,532.52

OTHER MATTERS

Mr. Race suggested the committee discuss the 2013 liaison appointments prior to the re-organization meeting. Mr. Herb said he would like to see himself appointed as the DPW liaison, Mrs. Mackey as the Buildings & Grounds liaison and Mr. Race as Finance.

Mr. Race discussed the status of the township's Highlands Plan Conformance process. He intends to present a Model Highlands Checklist Ordinance to the Planning Board for review and comment.

Mr. Race asked the status of the application process for the DPW employee. The clerk explained that numerous applications have been received and need to be reviewed by the DPW Supervisor and the committee. The committee discussed a starting salary range. The clerk was asked to survey neighboring towns and the county. A list of duties would also be helpful from the Supervisor.

The proposed generator was briefly discussed. No action has been taken. A joint meeting will be scheduled with the school to review emergency preparedness measures.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 8:29pm on motion by Mr. Race, seconded by Mr. Herb.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk