

## WHITE TOWNSHIP COMMITTEE

## MINUTES OF MEETING JANUARY 13, 2011

### CALL TO ORDER

Mayor Sam Race called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meetings Act" this meeting has been advertised in the Star-Gazette, Belvidere, NJ and the Express-Times, Easton, PA; the Agenda has been posted at the Municipal Building.

### FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

### ROLL CALL

Present: Mayor Race, Committeeman Herb and Committeewoman Mackey, Attorney Tipton and Clerk Kathleen Reinalda.

### RESOLUTIONS

**Res. 2011-8:** No action was taken on the following resolution. Resolution 2011-8 is VOID.

### RISK MANAGEMENT CONSULTANT

**WHEREAS**, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

**WHEREAS**, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Township of White does hereby appoint \_\_\_\_\_ as its Risk Management Consultant in accordance with the Fund's Bylaws.

**Res. 2011-9:** Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

### A RESOLUTION TO APPOINT AN ACTING DEPUTY COURT ADMINISTRATOR(S)

**WHEREAS**, the administration of the Municipal Court request the appointment of a Deputy Court Administrator to perform the duties of the Court Administrator during his/her absence from this position; and

**WHEREAS**, J. Edward Palmer, Judge of the Municipal Court of the Township of White has recommended the appointment of Irene Brownell and Dawn Laird-Decker as Acting Deputy Court Administrators for this municipal court; and

**WHEREAS**, Irene Brownell and Dawn Laird-Decker have satisfactorily completed all the required courses for the position of Municipal Court Administrator; and

**WHEREAS**, the White Township Court committee has also recommended the appointment of Irene Brownell and Dawn Laird-Decker as the Acting Deputy Court Administrators.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Municipal Court of White Township, County of Warren, State of New Jersey to approve the appointment of Irene Brownell and Dawn Laird-Decker as Acting Deputy Court Administrators for the Municipal Court of White Township to act in the capacity of the Court Administrator of this court during her absence.

**BE IT FURTHER RESOLVED** by the governing body that Irene Brownell and Dawn Laird-Decker shall be compensated for these services at the rate of one hundred (\$100.00) dollars per call out.

**Res. 2011-10:** Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION APPROVING GENERAL SPECIFICATIONS FOR 2011-2012  
MOWING/MAINTENANCE OF THE ATHLETIC FIELDS AND AUTHORIZING THE  
MUNICIPAL CLERK TO ADVERTISE TO RECEIVE BIDS FOR SAID  
MOWING/MAINTENANCE**

**WHEREAS**, general specifications for the mowing/maintenance of the White Township Athletic Fields have been drafted, are attached hereto, and incorporated herein by reference; and

**WHEREAS**, the specifications have been reviewed and approved by the committeeman in charge of Buildings & Grounds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of White that the said specifications be and hereby are approved; and

**BE IT FURTHER RESOLVED** that the municipal clerk is hereby directed to advertise to receive bids for said mowing/maintenance of the athletic fields in any appropriate publication(s).

**PUBLIC COMMENTS**

Peggy Hissum of the Oxford Rescue Squad requested the committee support the squad's new ambulance purchase with a donation of \$10,000 per year for five years. The committee advised Ms. Hissum that the request would be considered during 2011 budget formulation.

**OLD BUSINESS**

Mr. Herb asked the status of the Buckhorn Drive drainage problem. Mayor Race informed him that the Road Foreman is reviewing the situation. Mr. Herb suggested immediate action be taken for safety reasons.

**NEW BUSINESS**

Mayor and Committee scheduled a budget work session for January 27<sup>th</sup> at 7PM.

Mayor and Committee discussed the 2011 farm lease specifications. **Mrs. Mackey recused herself from the discussion.** Mr. Tipton asked if the committee would like a closed bid or auction. Mr. Herb and Mayor Race discussed the merits of both and determined a closed bid would be most suitable. The lease will be for a duration of three years with an 'opt out' clause for both the township and the lessee. Mr. Tipton will prepare the documentation for the February meeting.

The clerk suggested the committee consider hiring a ‘back up’ for the Sergeant-At-Arms position. The position is currently held by the Road Foreman who has been unable to attend court due to severe weather conditions. The committee was agreeable. Motion was made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote to authorize the Court Administrator to find a qualified applicant for consideration. Herb – yes, Mackey – yes, Race – yes. Motion carried.

## **PUBLIC COMMENTS**

Barry Wessner asked the status of combining the Planning and Zoning Boards. The Attorney is currently working on the Ordinance for Township Committee consideration at an upcoming meeting.

## **CORRESPONDENCE**

A letter was received from the Brookfield Condo Association regarding the performance of the supplemental snow plow contractor. Mayor Race explained that an equipment breakdown at the Road Department caused the Foreman to utilize the contractor in other areas of the township. Due to the increased responsibility on the contractor, the plowing was not up to the normal standard as in years past. Mayor Race said he explained the situation to the Association and assured them that this was an unusual circumstance and would not happen again.

An email was received from Mr. Steve Silberstein of the NJ Department of Agriculture requesting access to township owned property for the purpose of tree surveying for Emerald Ash Borer. The committee was agreeable.

## **PRESENTATION OF MINUTES**

Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to approve the December 27, 2010 Special Meeting Minutes and December 28, 2010 Year End Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

## **PRESENTATION OF VOUCHERS**

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following list of bills:

| <u>Check No.</u> | <u>Amount</u> | <u>Payee</u>                  |
|------------------|---------------|-------------------------------|
| 11132            | \$ 1,887.50   | ARAE Network Solutions LLC    |
| 11133            | \$ 512.68     | A&S Hydraulics, Inc.          |
| 11134            | \$ 365.12     | Betty Wysocki                 |
| 11135            | \$ 102.88     | Bonnell Industries Inc.       |
| 11136            | \$ 50.00      | CenturyLink                   |
| 11137            | \$ 248.27     | CenturyLink                   |
| 11138            | \$ 13,473.88  | County of Warren Treasurer    |
| 11139            | \$ 20.50      | Culligan                      |
| 11140            | \$ 288.36     | Dan Sullivan                  |
| 11141            | \$ 71.00      | J.C. Ehrlich Co., Inc.        |
| 11142            | \$ 2,646.30   | Finch Fuel Oil Company Inc.   |
| 11143            | \$ 435.00     | Fisher Electrical Contractors |
| 11144            | \$ 3,045.00   | Florio, Perrucci, Steinhardt  |
| 11145            | \$ 49.14      | Gary W. Gray Trucking         |
| 11146            | \$ 90.00      | G.F.O.A. of New Jersey        |
| 11147            | \$ 377.81     | Home Depot                    |
| 11148            | \$ 50.20      | Hope Township                 |
| 11149            | \$ 1,455.78   | JCP&L                         |
| 11150            | \$ 66.32      | Lamb Printing Inc.            |

|       |               |                                  |
|-------|---------------|----------------------------------|
| 11151 | \$ 86.00      | Lawyer's Diary & Manual          |
| 11152 | \$ 2,792.50   | Maser Consultin, P.A.            |
| 11153 | \$ 30.80      | Mayberry Sales & Service         |
| 11154 | \$ 9.29       | Mr. John, Inc.                   |
| 11155 | \$ 7,500.00   | Nisivoccia & Company             |
| 11156 | \$ 441.00     | NJ League of Municipalities      |
| 11157 | \$ 907.06     | NJ American Water Company        |
| 11158 | \$ 107.36     | NJN Publishing                   |
| 11159 | \$ 13,620.00  | Public Alliance Ins. Coverage    |
| 11160 | \$ 158.57     | Ralph Price                      |
| 11161 | \$ 21.55      | Rigo's Belvidere Hardware        |
| 11162 | \$ 189.00     | Robert Blease, DVM               |
| 11163 | \$ 61.49      | Sanico Inc.                      |
| 11164 | \$ 1,485.99   | Staples Credit Plan Dept. 31     |
| 11165 | \$ 3,315.00   | Superior Fencing & Hole Drilling |
| 11166 | \$ 75.00      | TCTA Membership Services         |
| 11167 | \$ 30.00      | TCTA of Sussex and Warren Cty    |
| 11168 | \$ 25.00      | Treasurer, State of NJ           |
| 11169 | \$ 580.00     | Vital Communications             |
| 11170 | \$ 50.00      | Warren County Municipal Clerks   |
| 11171 | \$ 548,495.00 | White Twsp Board of Education    |
| 11172 | \$ 6,000.00   | White Twsp YAA                   |
| 11173 | \$ 570.98     | Xerox                            |

Total Paid: \$ 611,787.33

CURRENT FUND MANUAL CHECKS

2020 \$27,099.73 Payroll Account

SEWER ACCOUNT

1148 \$80,253.00 Warren County (PR) MUA  
1149 \$1800.00 Warren County (PR) MUA

CAPITAL ACCOUNT

1391 \$760.00 Maser Consulting, P.A.  
1392 \$1519.62 Denville Line Painting

BANK OF AMERICA ESCROW ACCOUNT

2347 \$1207.50 Rick Ferruggia  
2348 \$106.05 Rick Ferruggia  
2349 \$374.00 Rick Ferruggia  
2350 \$130.00 Maser Consulting P.A.

GRADING PLAN ESCROWS

847818 \$25.58 Ivan Somyk  
847820 \$130.00 Maser Consulting, P.A.

GRAVEL PIT ESCROWS

169 \$227.50 Maser Consulting  
168 \$195.00 Maser Consulting  
175 \$260.00 Maser Consulting  
175 \$97.50 Maser Consulting  
165 \$97.50 Maser Consulting

**TOTAL ALL FUNDS.....\$726,070.31**

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote, the following Resolution was adopted:

### **RESOLUTION - EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, January 13, 2011, 8:29pm.

Litigation  
Contract Negotiations

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Mackey, seconded by Mr. Herb, the meeting was re-opened to the public at 9:19pm. Motion passed.

### **OTHER MATTERS**

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote, the Committee authorized Attorney Tipton to send a letter to H&K letting them know that the township is not interested in pursuing the 'berm agreement' as presented by H&K. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to approve the December 28, 2010 Executive Session Meeting Minutes as amended. Herb – yes, Mackey – yes, Race – yes. Motion carried.

### **ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 9:22pm on motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk



