

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING JANUARY 16, 2013

CALL TO ORDER

Mayor Jeff Herb called the meeting to order at 4:00 p.m. and stated ‘Adequate Notice of this meeting of January 16, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the The Express-Times; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Herb, Committeepersons Race and Mackey, Attorney Tipton and Assistant to the clerk, Gayle Farrell.

RESOLUTIONS

Res. 2013-8: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb with Mr. Race abstaining. Herb – yes, Mackey – yes, Race – abstain. Resolution adopted.

RISK MANAGEMENT CONSULTANT

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW, THEREFORE, BE IT RESOLVED that the Township of White does hereby appoint John Daly, Wells Fargo Insurance Company, as its Risk Management Consultant in accordance with the Fund’s Bylaws.

Res. 2013-9: Motion to adopt the following resolution made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION 2013-9

A RESOLUTION TO APPOINT AN ACTING DEPUTY COURT ADMINISTRATOR(S)

WHEREAS, the administration of the Municipal Court request the appointment of a Deputy Court Administrator to perform the duties of the Court Administrator during his/her absence from this position; and

WHEREAS, J. Edward Palmer, Judge of the Municipal Court of the Township of White has recommended the appointment of Irene Brownell and Dawn Decker as Acting Deputy Court Administrators for this municipal court; and

WHEREAS, Irene Brownell and Dawn Decker have satisfactorily completed all the required courses for the position of Municipal Court Administrator; and

WHEREAS, the White Township Court committee has also recommended the appointment of Irene Brownell and Dawn Decker as the Acting Deputy Court Administrators.

NOW THEREFORE BE IT RESOLVED by the governing body of the Municipal Court of White Township, County of Warren, State of New Jersey to approve the appointment of Irene Brownell and Dawn Decker as Acting Deputy Court Administrators for the Municipal Court of White Township to act in the capacity of the Court Administrator of this court during her absence.

BE IT FURTHER RESOLVED by the governing body that Irene Brownell and Dawn Decker shall be compensated for these services at the rate of one hundred (\$100.00) dollars per call out.

Res. 2013-10: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**AUTHORIZATION TO RETAIN PROFESSIONAL SERVICES
(LOCAL PUBLIC CONTRACTS LAW)**

WHEREAS, N.J.S.A. 40A: 11-1 etc. known as the Local Public Contracts Law, requires that all contracts or agreements for the performance of any work, shall not be made or awarded unless public advertising for bids and bidding therefore is solicited; and

WHEREAS, N.J.S.A. 40A: 11-5 provides that any contract or agreement may be made,

negotiated or awarded without public advertising for bids and bidding, therefore, if the subject matter thereof consists of professional services and are rendered or performed by a person authorized by law to practice a recognized profession; and

WHEREAS, the Township of White has need for such professional services, which services will be performed by persons authorized by law to practice a recognized profession.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of White, that in accordance with the provisions of N.J.S.A. 40A: 11-1 et seq. the Mayor and Township Committee shall proceed with the awarding of contracts for the following enumerated services, without the advertising for and the receipt of bids for such work, inasmuch as they are professional services as set forth in said statute:

Bond Counsel	John Draikiwicz (Gibbons P.C.)
Municipal Attorney	Brian Tipton, Esq. (Florio, Perrucci, Steinhardt & Fader)
Municipal Engineer	Paul Sterbenz (Maser Consulting P.A.)
Public Defender	Scott Wilhelm (Winegar, Wilhelm, Glynn & Roemersma)
Municipal Auditor	David Evans (Nisivoccia LLP)

BE IT FURTHER RESOLVED, that the clerk is hereby authorized and directed to publish a copy of this resolution in the official newspaper of the Township of White.

PUBLIC COMMENTS

George Trautmann, President of the Colonial Little League, was present to request use of the White Township athletic fields for the 2013 season. The Colonial Little League allows participation from the Belvidere, White, Liberty and Independence communities. The committee offered their support of the League. Mayor Herb suggested he keep in contact with Mr. Trautmann to stay apprised of the program.

ORDINANCES – FIRST READING

Ord. 2013-1: Tabled for further review.

NEW BUSINESS

Mayor and Committee discussed the Public Alliance Insurance Coverage Fund representation for 2013. It was agreed that Mr. Race would continue to be the insurance fund liaison with Mayor Herb as the alternate.

Open Space Chairman, Jason Menegus was present to discuss sending letters of interest

to landowners for the Open Space Program. The program provides preservation alternatives to large landowners. The letter would provide general information and contact numbers for anyone interested in learning more about preservation opportunities. The letter was approved on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mr. Menegus also explained the details of a current preservation project the Open Space Committee has been working on. The Erhardt Farm, Block 10, Lot 33, 27 acres, is available for easement purchase by the township contingent upon the funding being available in the Open Space Fund, and the State and County funding being available. The township's portion will be approximately \$38,000 to \$40,000, which is approximately 20% of the total costs. Attorney Tipton will review the contract.

Mayor and Committee discussed a pay range for the recently advertised Truck Driver/Laborer position on the DPW. After much discussion, it was decided to offer the position at \$16/hour with the stipulation that the Road Supervisor may suggest a higher rate if he feels the candidate exceeds expectations. This was memorialized on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

OLD BUSINESS

The committee continued discussions on the sale of Block 24, Lot 6. Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to authorize the clerk to send the adjacent property owners letters indicating the sale of the property and a due date for the bids. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to approve the placement of a clothing bin on Rt. 46 West in front of the Rigo's Hardware Store. The company responsible for the bin is USAgain, located in Wilkes-Barre, PA. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mayor and committee expressed their support for the "Enough Abuse Campaign". It is a partnership of the Sussex/Warren communities to prevent child sexual abuse. The township's participation would be used to raise awareness for the prevention of such abuse. Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to sign the support paperwork for the "Enough Abuse Campaign". Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mayor and Committee acknowledged receipt of correspondence from the NJDEP to Nature's Choice Corporation issuing several violations for stormwater runoff. The committee expressed their relief that the DEP is taking action on this ongoing issue. For years, it has caused damage to surrounding properties and the township has had no jurisdiction to attempt to correct the problem.

PUBLIC COMMENTS

Barry Wessner requested a codebook for himself and the newest member of the Board of Adjustment.

Jack Shade asked the status of the tree clearing at 480 Rt. 46. This was approved as part of the Beckett Planning Board application several years ago. The project has just gotten underway. The engineer will be asked to review the work that has been done.

PRESENTATION OF MINUTES

Motion made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable vote to approve the December 13, 2012 Regular Meeting Minutes, December 27, 2012 Year End Meeting Minutes and the January 2, 2013 Re-Organization Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

PRESENTATION OF VOUCHERS

On motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable vote, Mayor and Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
12400	\$ 3,249.00	ABE Parking Lot Striping Co.
12401	\$ 4,511.67	Atlantic Salt inc.
12402	\$ 726.01	CenturyLink
12403	\$ 107.24	Comcast
12404	\$ 65.00	DNS Services, Inc.
12405	\$ 3,308.00	Edmunds & Associates, Inc.
12406	\$ 772.78	Elizabethtown Gas
12407	\$ 338.64	Elizabethtown Gas
12408	\$ 500.00	ERF Contractors
12409	\$ 3,329.72	Finch Fuel Oil Company, Inc.
12410	\$ 597.19	Fisher Electrical Contractors
12411	\$ 3,182.18	Florio, Perrucci, Steinhardt
12412	\$ 49.14	Gary W. Gray Trucking
12413	\$ 90.00	G.F.O.A. of New Jersey
12414	\$ 37.22	Hope Township
12415	\$ 100.00	Irene Brownell
12416	\$ 1,115.26	JCP&L
12417	\$ 12.30	L.E. Ritter Lumber Company
12418	\$ 2,404.05	Maser Consulting, P.A.
12419	\$ 33.92	Nestle pure Life Direct
12420	\$ 7,500.00	Nisivoccia & Company
12421	\$ 503.00	NJ League of Municipalities

12422	\$ 1,002.80	NJ American Water Company
12423	\$ 32.01	NJN Publishing
12424	\$ 778.54	NJN Publishing
12425	\$ 14,191.00	Public Alliance Ins. Coverage
12426	\$ 125.25	Ralph Price
12427	\$ 268.00	R&D Safe and Lock Works
12428	\$ 581.00	Riverbend Advertiser
12429	\$ 61.49	Sanico Inc.
12430	\$ 680.18	Staples Credit Plant Dept. 13
12431	\$ 1,500.00	Statelind Tree Inc.
12432	\$ 35.00	TCMCAA
12433	\$ 37.50	TCTA Membership Services
12434	\$ 964.63	The Express-Times
12435	\$ 1,100.00	Township of Randolph
12436	\$ 119.99	Tractor Supply Credit Plan
12437	\$ 30.00	Vital Communications
12438	\$ 25,593.99	Warren County Treasurer
12439	\$ 550,760.00	White Twsp Board of Education
12440	\$ 675.00	William Gold, Esq.
12441	\$ 545.84	Xerox Corporation
12442	\$ 1,000.00	Matt Musum

Total Paid: \$ 630,615.54

CURRENT FUND MANUAL CHECKS

2105	\$26,618.26	Payroll Account
2106	\$23,485.92	Payroll Account

SEWER ACCOUNT

1210	\$87,097.75	Warren County (PR) MUA
1211	\$1800.00	Warren County (PR) MUA

BANK OF AMERICA ESCROW ACCOUNT

2504	\$275.00	Jason Chesla
2505	\$62.50	Maser Consulting P.A.
2506	\$588.75	Maser Consulting P.A.
2507	\$281.25	Maser Consulting P.A.

GRAVEL PIT ESCROWS

178	\$125.00	Maser Consulting P.A.
179	\$156.25	Maser Consulting P.A.

184	\$31.25	Maser Consulting P.A.
190	\$1156.25	Maser Consulting P.A.

BONDS		
98758	\$1344.75	Maser Consulting P.A.

TOTAL ALL FUNDS.....\$773,638.47

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 5:44pm on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk

