

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING FEBRUARY 10, 2011

CALL TO ORDER

Mayor Sam Race called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meetings Act" this meeting has been advertised in the Star-Gazette, Belvidere, NJ and the Express-Times, Easton, PA; the Agenda has been posted at the Municipal Building.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Race, Committeeman Herb and Committeewoman Mackey, Attorney Jessica Cardone (substituting for Attorney Tipton) and Clerk Kathleen Reinalda.

RESOLUTIONS

Res. 2011-11: Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION SUPPORTING THE COUNTY ROUTE #519 SIGN AND PAVEMENT MARKING UPGRADE PROJECT FUNDED THROUGH THE NJTPA HIGH RISK RURAL ROAD PROGRAM IN HOPE AND WHITE TOWNSHIPS, WARREN COUNTY, NEW JERSEY

WHEREAS, funding is available through the North jersey Transportation Planning Authority (NJTPA) High Risk Rural Road Program for construction of improvements to address safety concerns; and

WHEREAS, Warren County has applied for funding in the amount of \$339,000 for safety improvements on County Route #519 in Hope and White Townships, Warren County, New Jersey.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of White does hereby support the County Route #519 Sign and Pavement Marking Upgrade Project.

Res. 2011-12: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION AUTHORIZING REFUND OF PREMIUM TO OUTSIDE LIENHOLDER

WHEREAS, the Municipal Tax Sale held on April 20, 2009, a lien was sold on Block 34 Lot 21.01 QFARM also known as 197 E Quarry Road for 2008 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate No. 2009-15 was sold to US Bank-Cust/Sass Muni V DTR for a 0% redemption fee and a \$2,500 premium.

NOW THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$2,500 (premium account) payable to US Bank-Cust/Sass Muni V DTR, 2 Liberty Place 50 S. 16th Street Suite 1950 Philadelphia PA 19102.

Res. 2011-13: Motion to adopt the following resolution made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION AWARDING CONTRACT FOR MOWING/MAINTENANCE OF TOWNSHIP RECREATION FIELDS TO HEATH CARE MANAGEMENT, INC. FOR THE 2011/2012 SEASONS

WHEREAS, White Township requires that its recreational fields on Route 46 and Route 519 be mowed/fertilized and properly maintained; and

WHEREAS, specifications for such work were publicized, and the following bids were received from two (2) different maintenance contractors:

<u>Contractor</u>	<u>Base Bid</u>	<u>Soccer Line Striping</u>	<u>Extra Mowing</u>
Heath Care Management, Inc.	\$27,900.00	\$50.00/field	\$350.00/mowing
N. Matera & Sons LLC	\$27,736.00	\$95.00/field	\$335.00/mowing

WHEREAS, the committeeman in charge of Buildings & Grounds has reviewed the bids and supporting documents to determine which contractor submitted the lowest bid responsive to the said specifications, and

WHEREAS, the township will require numerous soccer line stripings which will, in effect, cause the low bid to be Heath Care Management, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the contract for mowing/maintenance/fertilization/aeration and soccer

line striping of the recreation fields be and hereby is awarded to Heath Care Management, Inc. for its lowest responsive, all-inclusive bid as per company estimate received February 8, 2011.

PUBLIC COMMENTS

Calvin Inscho introduced himself and new officers of the Oxford Volunteer Fire Department. He requested the committee consider a donation for turn-out gear. The approximate total cost would be \$1700/set for 12 sets. This could be budgeted as a one time donation of \$20,400.00 or an annual donation over several years. He also expressed the importance of an upcoming donation for a new pumper truck.

Emergency Management Coordinator, Mike Ennis was present to explain the need for a locking trailer for the township generator. It is currently being stored at the garage. Mr. Ennis would like the ability to make the generator mobile if needed.

OLD BUSINESS

Mayor and Committee discussed the farm lease bids. Mrs. Mackey recused herself from the discussion. Auction versus sealed bid was considered. It was determined that sealed bids would be in the best interest of the township and bidders. The clerk will receive bids the first week of March.

The committee discussed Mr. Hothouses's verbal resignation from the Sergeant-At-Arms position. Mr. Herb requested an Executive Session to clarify the situation.

Mayor and Committee discussed 2011 Salaries. The cfo was asked to prepare three budget scenarios. The first keeping salaries flat, a 1.5% increase and a 3% increase. These scenarios will be forwarded to Dave Evans for a budget meeting on March 1st at 7pm.

Mayor and Committee revisited discussions regarding a Land Use Board. Mr. Herb requested additional time for further review. Mr. Tipton will be asked to finalize an ordinance for consideration at the March 10th Regular Meeting.

NEW BUSINESS

Mayor and Committee discussed an issue brought to their attention by a farmer who intends to build a farm structure for agricultural use. The township building permit fee is apparently significantly higher than the state fee. In an effort to maintain White Township as an agricultural community, the committee discussed lowering its fee to be more in line with the state while still covering our costs. Motion made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote to authorize Mr. Herb to review agricultural permit fees with the construction official and make a recommendation. Herb – yes, Mackey – yes, Race – yes. Motion carried.

The sewer rate resolution will be considered at an upcoming meeting. The township is still working with the PRMUA on the new billing system.

PUBLIC COMMENTS

Barry Wessner encouraged the committee to appoint people on boards that are eager to serve and put in the time necessary to make informed decisions.

PRESENTATION OF MINUTES

Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to approve the January 1, 2011 Re-Organization Meeting Minutes; January 13, 2011 Regular Meeting Minutes; January 13, 2011 Executive Session Meeting Minutes and January 27, 2011 Workshop Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

PRESENTATION OF VOUCHERS

On motion by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable vote, Mayor and Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
11174	\$ 313.92	Adams Fire Protection, Inc.
11175	\$ 5,000.00	Big Brothers & Big Sisters Inc.
11176	\$ 50.00	CenturyLink
11177	\$ 638.77	CenturyLink
11178	\$ 100.11	Comcast
11179	\$ 1,200.00	Community Prevention Resources
11180	\$ 901,324.16	County of Warren Treasurer
11181	\$ 10.00	Culligan
11182	\$ 100.00	Cynthia Sturla
11183	\$ 10,694.50	Eclectic Architecture LLC
11184	\$ 3,308.00	Edmunds & Associates, Inc.
11185	\$ 889.43	Elizabethtown Gas
11186	\$ 344.80	Elizabethtown Gas
11187	\$ 3,250.19	Finch Fuel Oil Company Inc.
11188	\$ 3,134.39	Florio, Perrucci, Steinhardt
11189	\$ 1,120.00	Gebhardt & Keifer
11190	\$ 27.78	Hope Township
11191	\$ 139.90	James Hothouse
11192	\$ 1,735.10	JCP&L
11193	\$ 876.50	Jesco, Inc.
11194	\$ 65.09	L.E. Ritter Lumber Company
11195	\$ 27.99	Lin Supply Inc.
11196	\$ 2,356.65	Maser Consulting, P.A.

11197	\$	100.00	Municipal Clerk's Assoc. of NJ
11198	\$	949.74	NJ American Water Company
11199	\$	395.00	NJCM
11200	\$	94.37	NJN Publishing
11201	\$	100.00	Patricia Mannon
11202	\$	64.18	Paul Sheldon
11203	\$	293.00	Riverbend Advertiser
11204	\$	61.49	Sanico Inc.
11205	\$	200.00	Winegar, Wilhelm, Glynn & Roemersma
11206	\$	1,306.33	Seely Equipment
11207	\$	274.59	Staples Credit Plan Dept. 31
11208	\$	10.00	Star Gazette
11209	\$	6,885.00	Superior Fencing & Hole Drilling
11210	\$	35.00	TCMCAA
11211	\$	994.20	The Express-Times
11212	\$	3,000.00	Tom Rodriguez Associates
11213	\$	1,100.00	Township of Randolph
11214	\$	25.18	Treasurer's Office, Warren Cnty
11215	\$	105.03	Verizon Wireless
11216	\$	99.89	Verizon Wireless
11217	\$	1,450.95	Vital Communications
11218	\$	110,591.18	Warren County Treasurer
11219	\$	588,478.00	White Twsp Board of Education
11220	\$	570.98	Xerox

Total Paid: \$ 1, 653,891.39

CURRENT FUND MANUAL CHECKS

2022	\$29,258.86	Payroll Account
2023	\$727.68	Horizon Blue Cross Blue Shield
2024	\$18,718.41	Payroll Account
2025	\$150.00	MCANJ

BANK OF AMERICA ESCROW ACCOUNT

2351	\$156.25	Maser Consulting
2352	\$15.75	William Thompson

GRADING PLAN ESCROWS

847842	\$96.25	Maser Consulting
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BONDS

847843	\$65.00	Maser Consulting
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ANIMAL CONTROL ACCOUNT

1077 \$804.00 NJ Department of Health & Senior Services

TAX SALE PREMIUM ACCOUNT

847841 \$2500.00 US Bank-Cust/Sass Muni

GRAVEL PIT ESCROWS

170 \$322.50 Maser Consulting
169 \$65.00 Maser Consulting
166 \$418.75 Maser Consulting
176 \$451.25 Maser Consulting

TOTAL ALL FUNDS.....\$1,707,641.09

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, February 10, 2011, 9:03pm.

Litigation
(Rodata)

Personnel Matters
(Sergeant-At-Arms Position)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Mackey, seconded by Mr. Herb, the meeting was re-opened to the public at 9:28pm. Motion passed.

OTHER MATTERS

Mayor and Committee regretfully accepted Mr. Hothouse's verbal resignation from the Sergeant-At-Arms position effective immediately. Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to send Mr. Hothouse a 'thank you' letter for his years of service. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote to hire Patricia Mannon as the Sergeant-At-Arms for \$100/court session. Ms. Mannon came highly recommended by the Judge and Prosecutor. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mrs. Mackey made a motion to send Mr. Tipton and his wife flowers to celebrate the birth of their new baby! This was seconded on motion by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 9:31pm on motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk

