

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING APRIL 25, 2013

CALL TO ORDER

Mayor Jeff Herb called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of April 25, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Herb, Committeepersons Mackey and Race, Attorney Tipton and Clerk Kathleen Reinalda.

2013 BUDGET ADOPTION

Ord. 2013-3: Motion to open the Public Hearing made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Motion to adopt the following ordinance made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Ordinance adopted.

**ORDINANCE 2013-3
CALENDAR YEAR 2013
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A.40A:4-45.1 et. seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized

by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of White in the County of Warren finds it advisable and necessary to increase its CY 2013 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1.5% increase in the budget for said year, amounting to \$20,013 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of White, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2013 budget year, the final appropriations of the Township of White shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$46,697 and that the CY 2013 municipal budget for the Township of White be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to open the Public Hearing made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Motion to adopt the 2013 Municipal Budget made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. A complete copy of the 2013 Municipal Budget is on file in the office of the municipal clerk.

NEW BUSINESS

Nancy Bilyk, Ellen Johnson and Jason Menegus were present from the Open Space Committee. They recommended the township look into auctioning off township owned properties that have little to no value for the township to retain. Mr. Menegus also proposed selling certain parcels to the state.

ORDINANCES – PUBLIC HEARING

Ord. 2013-1: Motion to open the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Motion to adopt the following ordinance made by Mrs. Mackey, seconded by Mr. Race with Mayor Herb opposed. Herb – opposed, Mackey – yes, Race – yes. Ordinance adopted.

ORDINANCE 2013-1

AN ORDINANCE AMENDING CHAPTER 110 CONSTRUCTION CODES, UNIFORM OF THE TOWNSHIP OF WHITE CODE.

WHEREAS, the Committee of the Township of White, County of Warren, State of New Jersey, regulates construction fees in the Township through Ordinance in Chapters 110;

WHEREAS, the Township determined that Chapters 110 should be amended to increase the fees to cover the increase in the Building Department’s costs to the Township;

NOW THEREFORE, IT IS HEREBY ORDAINED by the Township Committee of the Township of White in the County of Warren and State of New Jersey that the existing Ordinance found in Chapter 110, is amended as follows:

Section 1:

Existing § 110-2(3)(a) and (b) provide minimum fees of \$46 which are all hereby amended to \$60.

Existing § 110-2(3)(c) states as follows:

“Flat fees.”

- (1) Siding: \$75
- (2) Roofing: \$75
- (3) Aboveground pool: \$75
- (4) In-ground pool: \$125

And it shall be amended to change the siding fee to \$125, the roofing fee to \$125 and the aboveground pool fee to \$85.

Existing § 110-2(3)(f) states as follows:

“Demolition fees. Fees for demolition shall be \$50 for one- and two-family buildings; except that the buildings accessory to one- and two-family buildings shall be \$25 and all other structures shall be \$100. Fees for demolition of underground storage tanks shall be \$65 each.”

And it shall be amended to change the demolition fee to \$85, buildings accessory to one- and two-family buildings shall be \$50 and all other structures shall be \$125.

Existing § 110-2(3)(g) states as follows:

“Moving building fees. Fees for moving of building shall be \$100.”

And it shall be amended to change the moving fee of \$100 to \$210.

Existing § 110-2(3)(i) states as follows:

“Sign fees. Fees for signs shall be \$1 per square foot computed on one side only for double-faced signs, provided that the minimum fee shall be \$25.”

And it shall be amended to change the sign fee of \$1 to \$1.75 and the minimum fee of \$25 to \$60.

Existing § 110-2(3)(k) states as follows:

“Manufactured home fees. Fees for manufactured homes shall be \$60 per thousand of cost for site preparation of foundation and utilities with a minimum fee of \$46.”

And it shall be amended to change the minimum fee of \$46 to \$60.

Existing § 110-2(3)(l) states as follows:

“Lead hazard abatement fees. The fee for lead hazard abatement work shall be \$140.”

And it shall be amended to change the lead hazard abatement work fee of \$140 to \$180.

Existing § 110-2(3)(m) states as follows:

“Lead abatement clearance fees. The fee for lead abatement clearance shall be \$28.”

And it shall be amended to change the lead abatement clearance fee of \$28 to \$40.

Existing § 110-2(3) shall be amended to include subsections (n) through (q) as follows:

- (n) Outdoor boiler / furnace fees. The fee for outdoor boiler / furnace shall be \$50.00.
- (o) Tents fee. The fee for tents (over 900 S.F. or more the 30' any direction) shall be \$90.00.
- (p) Retaining walls (residential) others by cost of work shall be as follows:
 - 1) Under 550 S.F. \$75.00
 - 2) Over 550 S.F. \$150.00
- (q) Asbestos remediation fee. The fee for asbestos remediation shall be in accordance with N.J.A.C. 5:23-8.9.

Existing § 110-2(4) shall be amended to include subsections (a) through (c) as follows:

Plumbing subcode fees shall be as follows:

- (a) Fixtures or appliances \$13.00 each
- (b) Special devices \$82.00 each
- (c) Minimum fee of \$60.00

Existing § 110-2(5) shall be amended to include a minimum fee of \$60.

Existing § 110-2(5)(a)[2] states that each additional 25 units for switches, fixtures, receptacles, motors/devices one horsepower or one kilowatt or less will cost a fee of \$10. It is hereby amended to \$15.

Existing § 110-2(5)(b) states as follows:

“Electrical devices, generators, transformers (kilowatts).”

Kilowatts	Fee (each)
Over 1 to 10	\$12
10.1 to 45	\$60
45.1 to 112.5	\$120
Over 112.5	\$560

And it shall be amended to change the fee for kilowatts over 1 to 10 to \$15, kilowatts 10.1 to

45 to \$75, kilowatts 45.1 to 112.5 to \$100 and kilowatts over 112.5 to \$500.

Existing § 110-2(5)(c) states as follows:

“Motors (horsepower).”

Horsepower	Fee (each)
Over 1 to 10	\$12
11 to 50	\$60
51 to 100	\$120
Over 100	\$560

And it shall be amended to change the fee for horsepower over 1 to 10 to \$15, horsepower 11 to 50 to \$75, horsepower 51 to 100 to \$100 and horsepower over 100 to \$500.

Existing § 110-2(5)(d) states as follows:

“Service panels, service, entrance, subpanels (amperes).”

Amperes	Fee (each)
1 to 200	\$46
201 to 400	\$120
401 to 1,000	\$340
Over 1,000	\$560

And it shall be amended to change the fee for amperes 1 to 200 to \$60, amperes 201 to 400 to \$140, amperes 401 to 1,000 to \$450 and amperes over 1,000 to \$600.

Existing § 110-2(5)(e)[1][a] and [b] state as follows:

“Ranges, ovens, surface units: One kilowatt to 10 kilowatt: \$12 each. Over 10 kilowatt: \$46 each.

And it shall be amended to change the fee for one to 10 kilowatt to \$15 and the over 10 kilowatt fee to \$50.

Existing § 110-2(5)(f)[1] and [2] state as follows:

“Pools. Aboveground pool: \$46. In-ground pool: \$46.”

And it shall be amended to change the aboveground pool fee of \$46 to \$65 and the in-ground pool fee of \$46 to \$85.

Existing § 110-2(5)(f) shall be amended to include (g) through (j) as follows:

(g) Dryer, Dishwasher, Garbage Disposal: \$15.00 each

(h) Central A/C

1) 1 to 10 kw	\$ 15.00 each
2) 11 to 50 kw	\$ 65.00 each
3) 51 to 100 kw	\$ 120.00 each
4) Over 100 kw	\$ 600.00 each

(i) Photo Voltaic (Solar)

1) 1 to 10 kw	\$90.00
2) 11 to 50 kw	\$ 150.00
3) Over 50 kw	\$575.00

(j) Electric Heat

1) 1 to 10 kw	\$ 20.00
2) 11 to 50 kw	\$ 75.00
3) 51 to 100 kw	\$150.00
4) Over 100 kw	\$ 575.00

The existing fee for subpanels is hereby amended from \$46 to \$60 each. Cabanas and sheds associated with a pool require a separate permit.

Existing § 110-2(6) states as follows:

“Fire protection subcode fees. The fire protection subcode fee shall be a minimum of \$25.”

And it shall be amended to change the minimum fee of \$25 to \$60.

Existing § 110-2(6)(a) states as follows:

“Water sprinkler suppression systems.”

Sprinkler Heads	Fee
1 to 20	\$75
21 to 100	\$125
101 to 200	\$230
Over 200	\$600

And it shall be amended to change sprinkler head fees to the following:

1 to 20	\$75
21 to 100	\$125
101 to 200	\$230
201 to 400	\$600
401 to 1000	\$850
Over 1000	\$1200

Existing § 110-2(6)(c) states as follows:

“Oil-fired appliance. The fee for each oil-fired appliance, which is not connected to the plumbing system, shall be \$43.”

And it shall be amended to change the oil-fired appliance fee of \$43 to \$60.

Existing § 110-2(6)(e) states as follows:

“Incinerator. The fee for each incinerator shall be \$338.”

And it shall be amended to change the incinerator fee of \$338 to \$460.

Existing § 110-2(6)(f) states as follows:

“Crematorium. The fee for each crematorium shall be \$338.”

And it shall be amended to change the crematorium fee of \$338 to \$460.

Existing § 110-2(6)(h) states as follows:

Detectors	Fee
1 to 20	\$36
21 to 50	\$60
Over 50	\$100

And it shall be amended to change the fee for 1 to 20 detectors to \$50, 21 to 50 detectors to \$75 and over 50 detectors to \$150.

Existing § 110-2(6) shall be amended to include subsections (k) through (o) as follows:

(k) Solid fuel burning appliance (wood, pellets, corn, etc.). The fee shall be \$60 each.

(l) Chimney liners. The fee shall be \$50 each.

(m) Chimney (metal or masonry). The fee shall be \$50 each.

(n) Fire pump. The fee shall be \$100.

(o) Flammable / combustible tanks. The fees will be as follows:

- 1) Above or below ground \$50.00 each
- 2) Exchange tank storage \$100.00 per rack

Existing § 110-2(8) states as follows:

“New Jersey Uniform Construction Codes use group change. The fee for a certificate of occupancy incidental to a use group is \$100.”

And it shall be amended to change the fee for a certificate of occupancy incidental to a use group of \$100 to \$125.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

Ord. 2013-2: Motion to open the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Motion to adopt the following ordinance made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Ordinance adopted.

Authorizing Sale of Land and Execution of All Necessary Documents

WHEREAS, White Township (the “Township”), in the County of Warren, State of New Jersey, has determined that it wishes to sell municipally owned real property located at Block 24, Lot 6 (the “Property”), on the Official Township Tax Map, to an owner of property contiguous to the Property in accordance with N.J.S.A. 40A:12-13(b)(5); and

WHEREAS, the Property meets the requirements of N.J.S.A. 40A:12-13(b)(5): in that it is owned by the municipality, it is less than the minimum size required for development under the municipal zoning ordinance, and it is without capital improvements thereon; and

WHEREAS, the Township has notified all contiguous property owners of the intent to sell the Property; and

WHEREAS, the Township has received only one offer from property owner, Jack Shade for \$3,500.00; and

WHEREAS, the Township has determined the fair market value of the Property is \$3,500.00.

NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of White Township as follows:

Section 1 The Township hereby authorizes the sale of Block 24, Lot 6 for an amount not less than \$3,500.00 pursuant to the provisions of N.J.S.A. 40A:12-13(b)(5).

Section 2 The Mayor and Township Clerk, as may be required, are authorized to execute any documents that may be required to sell the above referenced property, the form of which documents are conditioned upon final review and approval of the Township Attorney.

Section 3 This Ordinance shall take effect after final adoption and publication according to

law.

Ord. 2013-4: Motion to open the Public Hearing made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Motion to adopt the following ordinance made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Ordinance adopted.

AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE APPROPRIATION OF \$80,000.00 FOR ‘ROAD REPAIRS – MANUNKACHUNK ROAD’ FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$80,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2013:

Road Repairs– Manunkachunk Road \$80,000.00

2. The sum of \$80,000.00 is available in the Capital Improvement Fund
3. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2013 Local Municipal Budget of the Township of White.
4. The appropriation herewith does not authorize any debt of the Township of White.
5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

PUBLIC COMMENTS

None.

RESOLUTIONS

Res. 2013-28: Motion to adopt the following resolution made by Mr. Race, seconded by

Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

2012 TONNAGE GRANT APPLICATION RESOLUTION

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the White Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of The Township of White that The Township of White hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Linda Gabel to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Res. 2013-29: Motion to adopt the following resolution made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION SUPPORTING S-1896/A-1503 SHARING THE BURDEN OF
PROPERTY ASSESSMENT APPEAL REFUNDS**

WHEREAS, when County Tax Board appeals are successful, the municipality must reimburse the property taxpayer 100% of the appealed tax levy, which includes the municipal, school, county and any special districts tax; and

WHEREAS, the municipal tax collector must then adjust the taxpayer's fourth quarter tax bill, resulting in the municipality's fund balance for the preceding year being diminished, if not completely depleted; and

WHEREAS, in recent years, municipalities have experienced a large spike in tax appeals caused by the economic down-turn, which lowered property values and placed increased stress on the income of homeowners all around our Garden State; and

WHEREAS, successful tax appeals have a four-fold negative impact on municipal budgets; first by requiring the municipality, as the collector of taxes for the School district, county and special districts, to fund the full cost of the legal defense of the assessment; and

WHEREAS, the second negative impact on municipal budgets results from State law, which guarantees to the county and the school district 100% of their levies, hence forcing the municipality to bear the full cost of any reimbursements resulting from the appeal, as well as the full burden for any uncollected taxes; and

WHEREAS, the third negative impact on municipal budgets ensues because the refunds and credits negatively impact the municipality's tax collection rate, resulting in a State required increase in the appropriation for the Reserve for Uncollected Taxes (a non-exempt from cap budget expenditure); and

WHEREAS, fourth, the end result is a further decline in the property tax base used to support municipalities, county governments, school systems and any fire or other special purpose districts, which will necessitate tax rate increases to raise the same amount of revenue; and

WHEREAS, in light of the revenue limitations that have been placed on all levels of local government by the Legislature (2% cap), such declining values will compound and add additional stress to local public officials, as they grapple with the issues confronting the tax paying public.

WHEREAS, Senator Anthony R. Bucco, Assemblyman Michael Patrick Carroll and Assemblyman Anthony M. Bucco have recently introduced Senate Bill S-1896/Assembly Bill A-1503, which requires fire districts, school districts, and county governments to share in burden of property assessment appeal refunds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of White hereby urge the swift passage and signing of S-1896/A-1503; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to New Jersey Governor Christopher Christie, to Senate President Stephen Sweeney, to Assembly Speaker Sheila Oliver, to our State Senator, to our two Representatives in the General Assembly, and to the New Jersey League of Municipalities.

Res. 2013-30: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION APPROVING GENERAL SPECIFICATIONS FOR ‘EMERGENCY EXIT – MUNICIPAL BUILDING COURTROOM’ AND AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE TO RECEIVE QUOTES FOR SAID IMPROVEMENTS

WHEREAS, general specifications for the project “Emergency Exit – Municipal Building Courtroom’ have been drafted, are attached hereto, and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the said specifications be and hereby are approved; and

BE IT FURTHER RESOLVED that the municipal clerk is hereby directed to advertise for quotes for said improvements in any appropriate publication(s).

INVITATION TO QUOTE

**Township of White, County of Warren, State of New Jersey
‘Installation of an Emergency Exit – Municipal Building Courtroom’**

- A) Lower step on right side of Judge’s dais back to corner of wall. New level to match height of court room floor. Lower existing heat pipes to new level. Pipes to be lowered approximately 3’ each way from corner of room. Remove paneling as needed. Cut block out to allow installation of 3’x6’8”, 2 panel exterior steel fire escape door. Install 8”x4’ concrete header above door. Door installation to include panic bar, closer, and exterior key lock. Door to be painted white.

- B) Install handicap ramp on left side of dais. Install posts, spindles and railing to match existing railing located in lobby of building. Spindles to be placed 4” on center. Railing height to be 36” high. This railing to be located on right side of ramp. On left side of ramp install oak handrail to wall. This railing to be 36” in height and extend 1’ before and after ramp.

- C) In center of dais remove 6” high platform. Lower Judge’s desk approximately 4” to allow top of desk to overhang existing top. All electric, cable, internet and microphone connections to be moved as needed. All existing materials to be reused as best as possible. New materials to match as close as possible. Old carpet may be re-used, if possible. New carpet to match as best as possible.
- D) Contractor also responsible to install hard wired exit sign above new door.
- E) Please see drawings for additional detail.

Contractor responsible to secure all permits before starting work.

Job must be started and completed around courtroom schedule so as not to interfere with court operations. Start date can be coordinated with Township Clerk.

Bidders are required to comply with the requirements of P.L. 1979, c. 127 (N.J.S.A. 34:11-56.25, et. seq.), the Prevailing Wage Law in Public Works; with N.J.S.A. 10:5-1, et. seq. the Law Against Discrimination ; and with the Affirmative Action Rules set forth in N.J.A.C. 17:27-1.1 et. seq.

NEW BUSINESS

The governing body reviewed the Public Alliance Insurance Coverage Fund’s survey of the township’s buildings & grounds. Items noted included review of the DPW’s PEOSHA training records, an adjustment to the tool rest at the garage, records stored in the lower level be raised off the basement floor, repair of a crack running the length of the basketball court, and review the mulch levels at the playground for height compliance. All items will be addressed within the next month.

Mayor Herb updated the committee on a complaint he received regarding the zoning officer’s posted hours. Mr. Carter was unavailable on a scheduled work day. Mr. Herb spoke to Mr. Carter who informed him that the light workload does not justify the four hours per week. Attorney Tipton suggested a Rice Notice to Mr. Carter to continue discussions at the May 9th meeting.

OLD BUSINESS

An email was received in February 2013 from Debbie Archer, a resident of the Fox Chase

development. After experiencing a rash of vehicle break-ins in the development, Ms. Archer requested the committee consider installing street lights. After engineering review of the original site plan, it was determined that no street lights were required. Mrs. Archer recently suggested the committee reconsider her request. To get a better understanding of the scope of the request, the committee asked that the clerk to determine how much it would cost to install and maintain the lights.

The committee took no action on the Warren County Health Department's request for a shared services agreement.

PUBLIC COMMENTS

Mr. Wessner had previously requested a township email account. After reviewing the request with the township's IT person, it was concluded that the cost would be minimal but Mr. Wessner's computer would have to be dropped at the municipal building for the IT person to coordinate the email access. Mr. Wessner questioned why this process seems so difficult. The committee asked the clerk to get additional information.

PRESENTATION OF MINUTES

Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to approve the March 28, 2013 Regular Meeting Minutes, the April 3, 2013 Special Meeting Minutes and the April 3, 2013 Executive Session Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

OTHER MATTERS

Jason Menegus discussed several preservation applications the Land Conservancy of NJ is currently working on for the township. Many procedural questions were raised. It was decided to ask a representative of the Land Conservancy of NJ to come to the May 9th meeting to provide some more specific details of the process.

Mrs. Mackey questioned the work going on behind the Rancho property. Keith Becchia had previously come to the committee to discuss the status of his proposed project along Rt. 46. Mr. Becchia was granted approval from the governing body to clear trees and prepare the area for development. The approval was required because the Planning Board did not grant partial work approval at the time the application was considered. The governing body granted the approval with the stipulation that the lot be kept in a neat and orderly fashion to the satisfaction of the committee. Mr. Becchia agreed to those terms. Mrs. Mackey expressed her concern that the terms of the agreement have not been complied with. The property has become an eyesore. Mayor Herb suggested he reach out to Mr. Sterbenz so he can contact Mr. Becchia.

Mrs. Mackey asked the status of the 100 year anniversary celebration proposed during budget discussions. Mr. Race said he was uncomfortable proceeding without proof of the township's incorporation date. The clerk said she had located the deed of incorporation showing the date of February 1913. The committee suggested placing an ad in the Riverbend requesting public participation and possibly forming a committee to assist with the preparations.

The clerk scheduled a luncheon for township seniors to be held at Bello Giorno on May 10th at 12 noon. The lunch is being held in conjunction with the Municipal Alliance Program, which is funded with \$1000 in grant money. The program focuses on senior health and wellness. The response has been overwhelming and the grant funds will only accommodate approximately 50 guests. The committee discussed contributing an additional \$1000 to the event so more seniors can participate. This was approved on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mr. Herb requested plaques be placed on the two player benches at the Rt. 519 woman's softball field. The benches were purchased last year with donations. The plaques will read 'generously donated by Jack & Vicki Shade and Jim and Karen Smith'.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 8:38pm on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk