

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING SEPTEMBER 13, 2012

CALL TO ORDER

Mayor Holly Mackey called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of September 13, 2012 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Star-Gazette and The Express-Times; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Mackey, Committeemen Herb and Race, Attorney Tipton and Clerk Kathleen Reinalda.

INVESTIGATION REPORT – Block 18, Lot 13.03 and Block 18, Lot 14

Engineer Michael Finelli was present to discuss the results of his property investigation report. The township received a letter from Attorney Vosper representing Jim Parks, who is currently renting Block 18, Lot 13.03 from the township for farming purposes. The letter advises the township of alleged actions taken by the neighboring property owner that ‘have rendered the property useless for the purpose rented’. The governing body (Mayor Mackey recused) hired Michael Finelli to research the allegations.

Mayor Mackey recused herself from this portion of the meeting as she and her husband are the owners of Block 18, Lot 14. Deputy Mayor Herb chaired the discussions. Mr. Finelli provided historical information of the properties, met on site several times with the governing body and Mr. Parks, and ultimately provided his conclusions in a complete report which is on file in the Office of the Municipal Clerk. Mr. Finelli explained his report in great detail. Devlen Mackey and Mr. Parks provided additional comments and the committee asked several questions to gain a better understanding of the property issues, historically and presently. It was concluded that drainage from the Mackey property onto the township property posed the greatest concern and could be remedied to alleviate some of the drainage issues. However, it was also discussed that Block 18, Lot 13.03 has historically been wet and this issue would most likely never be fully rectified. Mr. Mackey agreed to remove or ‘cap’ a drainage pipe he had installed several years ago which outfalls onto Block 18, Lot 13.03. In its place, a dry well will be constructed. Mr. Mackey also agreed to remove mulch from the perimeter of the property to alleviate foul smelling odors. This work will be performed when Mr. Parks removes the corn from the property to eliminate any potential crop damage.

At this time, Mayor Mackey came back to the dais and chaired the remainder of the meeting.

PUBLIC COMMENTS

Barry Wessner, Elaine Reichart and Ellen Johnson all provided comments on vacant township owned lands. They voiced their support for having those properties purchased by taxpayers and getting them back on the tax rolls.

ENGINEERING REPORT

Paul Sterbenz was present to report on the following:

- 2013 DOT Application – The committee agreed to file an application to receive grant funds for paving of Buckley Avenue.
- Wastewater Management Plan – A meeting took place with Cindy Randazzo of the DEP to discuss the properties the DEP has been hesitant to place in the township's wastewater management plan. Mr. Sterbenz indicated the meeting went well and he would be providing additional information to support the township's position.

RESOLUTIONS

Res. 2012-38: Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION APPROVING GENERAL SPECIFICATIONS FOR SUPPLEMENTAL SNOW PLOWING OF THE BROOKFIELD ADULT RETIREMENT COMMUNITY AND THE COLBY COURT TOWNHOUSE DEVELOPMENT AND AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE TO RECEIVE QUOTES FOR SAID PLOWING

WHEREAS, general specifications for supplemental snow plowing of the Brookfield Adult Retirement Community and the Colby Court Townhouse Development have been drafted, are attached hereto, and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the said specifications be and hereby are approved; and

BE IT FURTHER RESOLVED that the municipal clerk is hereby directed to advertise for quotes for said plowing in any appropriate publication(s).

Res. 2012-39: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION AUTHORIZING THE SUBMISSION OF A MUNICIPAL ALLIANCE
GRANT APPLICATION TO THE COUNTY OF WARREN**

WHEREAS, the Warren County Department of Human Services provides Municipal Alliance grants for drug prevention and education purposes; and

WHEREAS, the Township of White desires to further the public interest by obtaining funding from the County of Warren for the White Township Municipal Alliance for calendar year 2013;

NOW, THEREFORE, the Mayor and Township Committee of the Township of White in the County of Warren and State of New Jersey resolves that Township Clerk, Kathleen Reinalda is hereby authorized to:

- (a) Make application for such grant
- (b) Provide additional application information and furnish such documents as may be required and
- (c) Act as the authorized correspondent of the above named applicant; and

WHEREAS, the County shall determine if the application is complete and in conformance with the scope and intent of the Governor's Council on Alcoholism and Drug Abuse Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the County's funds in accordance with such rules, regulations and applicable statutes, and is willing to comply with the Statement of Assurance and adhere to all fiscal requirements;

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE Mayor and Committee of the Township of White in the County of Warren and State of New Jersey;

1. That the Municipal Alliance Committee Coordinator, Mayor, Deputy Mayor and one other committee member of the above named body or board is hereby authorized to make application for and, in the event of grant award to execute an agreement and an amendment thereto with the County of Warren for 2013 Municipal Alliance Grant Funding;
2. That the applicant will provide a cash matching share in the amount of \$1,482.00 in its 2013 Municipal Budget;
3. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its execution of the grant; and
4. That this resolution shall take effect immediately.

Res. 2012-40: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION TO PROVIDE FOR THE RENEWALS OF PLENARY RETAIL CONSUMPTION LICENSES FOR 2012-2013 IN THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, proper applications and appropriate fees have been received by the White Township Clerk;

WHEREAS, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of N. J., by the applicants.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of White, County of Warren, State of New Jersey, that the following inactive Plenary Retail Consumption Licenses in the Township of White, are hereby renewed for the 2012-2013 licensing year, said renewal effective July 1, 2012:

2123-33-003-002 Pequest Bend Tavern

OLD BUSINESS

Review of vacant township owned properties was tabled for further review.

The Construction Official prepared an ‘invoice’ to bill the County of Warren for two permits for projects performed in White Township. The County had previously agreed to pay the township’s actual costs to perform the inspections and process the permits. This was approved by the committee on motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mr. Price was present to continue discussions of an overall permit fee increase. The committee debated the increase at length. Mr. Price was asked to reduce the increase by 15% and provide the results for the next meeting.

The clerk presented Civil Service Titles for the committee to review. The two current DPW employees will be promoted in the Civil Service system and it was noted that their current job titles are outdated and do not coincide with Department of Public Works titles. Mayor Mackey suggested additional review prior to any action being taken. The committee agreed.

NEW BUSINESS

The committee announced there would be an Executive Meeting on September 17th for Zoning Officer interviews.

The committee discussed the 2012 Best Practices Survey. Upon completion, the township received a score of 88%. This is well within the state approved guidelines, therefore, the township will not have any state aid withheld.

PUBLIC COMMENTS

A resident of Upper Sarepta Road requested additional signage at the intersection of Upper Sarepta Road and Mutton Hill. She explained that recently there have been more accidents or near misses because drivers are not making a complete stop exiting Upper Sarepta Road onto Mutton Hill. The DPW Supervisor will take the appropriate measures to warn drivers of the intersection.

CORRESPONDENCE

A letter was received from the Warren County Mosquito Extermination Commission suggesting the governing body put controls in place to prevent the abandonment of pools. Abandoned pools are creating additional mosquito populations in the area. The committee requested information on how many complaints have been received from White Township. The clerk will explore this with the Health Department.

An invitation was received from the Legislative Office of the 24th District to attend a meeting at 10am on September 26th at the Blairstown Municipal Building. . This will provide committee members the opportunity to meet with the township's legislative representatives to express any concerns regarding the community.

PRESENTATION OF MINUTES

Minutes of the August 9, 2012 Regular Meeting were approved as amended on motion by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Minutes of the August 9, 2012 Executive Session Meeting were approved as presented on motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes.

PRESENTATION OF VOUCHERS

On motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote, Mayor and Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
12151	\$ 722.06	CenturyLink
12152	\$ 87.50	ChiForLiving/Maturity Matters
12153	\$ 174.75	Comcast
12154	\$ 50.00	Discovery Benefits
12155	\$ 25.58	Don & Len's Auto Parts
12156	\$ 73.00	J.C. Ehrlich Co., Inc.
12157	\$ 16.39	Elizabethtown Gas
12158	\$ 40.44	Elizabethtown Gas
12159	\$ 2,000.00	Finelli Consulting Engineers
12160	\$ 2,900.00	Florio, Perrucci, Steinhardt
12161	\$ 49.14	Gary W. Gray Trucking
12162	\$ 26.47	Hope Township
12163	\$ 1,320.48	JCP&L
12164	\$ 819.00	Winning Teams by Nissel
12165	\$ 87.50	Mary Ellen Capetta
12166	\$ 405.00	Maser Consulting, P.A.
12167	\$ 87.86	Mayberry Sales & Service
12168	\$ 645.00	Mid Atlantic Pesticide
12169	\$ 300.00	MJR Services, Inc.
12170	\$ 150.00	Mr. John, Inc.
12171	\$ 3,242.00	N. Matera & Sons LLC
12172	\$ 23.30	Nestle Pure Life Direct
12173	\$ 57.00	NJ League of Municipalities
12174	\$ 1,002.80	NJ American Water Company
12175	\$ 47.67	NJN Publishing
12176	\$ 1,350.53	Office Business Systems Inc.
12177	\$ 43.00	QC laboratories
12178	\$ 212.61	Ralph Price
12179	\$ 46.32	Randy Bell
12180	\$ 122.98	Sanico Inc.
12181	\$ 943.50	S&L Equipment Rental, Inc.
12182	\$ 253.44	Staples Credit Plan Dept. 31
12183	\$ 139.68	State of New Jersey
12184	\$ 218.00	Trump Taj Mahal Casino Resort
12185	\$ 107.64	Verizon Wireless
12186	\$ 550.00	Vital Communications
12187	\$ 16.00	Warren County Clerk
12188	\$ 756.81	Warren Materials
12189	\$550,760.00	White Twsp Board of Education
12190	\$ 512.11	Xerox Corporation

Total Amount Paid: \$ 570,385.56

CURRENT FUND MANUAL CHECKS

2091	\$26,379.60	Payroll Account
2092	\$317.68	Sheraton Hotel
2093	\$15,032.09	Payroll Account
2094	\$149.00	Warren County Board of Agriculture

SEWER ACCOUNT

1199	\$50.00	Vital Communications
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ANIMAL CONTROL ACCOUNT

1096	\$17.40	NJ Dept. of Health & Senior Services
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CAPITAL ACCOUNT

1430	\$2500.00	Warren County Glass & Mirror
1431	\$253.37	Warren Materials

BANK OF AMERICA ESCROW ACCOUNT

2484	\$492.50	Gebhardt & Kiefer P.C.
2485	\$3406.25	Maser Consulting P.A.

OPEN SPACE ACCOUNT

10295	\$115.37	NJN Publishing
10296	\$1908.25	The Land Conservancy of NJ

GRAVEL PIT ESCROWS

176	\$123.00	Maser Consulting P.A.
182	\$123.00	Maser Consulting P.A.
186	\$123.00	Maser Consulting P.A.
174	\$123.00	Maser Consulting P.A.

BONDS

10294	\$2513.75	Maser Consulting P.A.
634874	\$465.00	Maser Consulting P.A.

TOTAL ALL FUNDS.....\$624,477.82

On motion by Mr. Herb, seconded by Mayor Mackey and carried by unanimous favorable vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, September 13, 2012, 9:41pm:

Personnel Matters
(Construction Official Salaries and Wages)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mr. Herb, seconded by Mr. Race, the meeting was re-opened to the public at 9:57pm. Motion passed. No action was taken in Executive Session.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 10:08pm on motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk