

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING MARCH 12, 2015

CALL TO ORDER

Mayor Holly Mackey called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of March 12, 2015 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Mackey, Committeemen Herb and Race, Attorney Katherine Fina and Clerk Kathleen Reinalda.

ORDINANCES – PUBLIC HEARING

Ord. 2015-3: Motion to open the public hearing made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable vote. After some discussion clarifying the intention of the ordinance, motion to close the public hearing made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable vote. Motion to approve the following ordinance made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Ordinance adopted.

Ordinance 2015-3

AN ORDINANCE APPROPRIATING THE SUM OF \$20,000.00 FROM THE SEWER CAPITAL IMPROVEMENT FUND OF THE SEWER CAPITAL ACCOUNT IN CONNECTION WITH THE COSTS ATTRIBUTABLE TO THE PURCHASE AND INSTALLATION OF SEWER METERS AND ACCESSORY EQUIPMENT

WHEREAS, the Committee of the Township of White, County of Warren, State of New Jersey, has determined that it needs to appropriate the sum of \$20,000.00 from the Sewer Capital Improvement Fund – Sewer Capital Account in conjunction with the purchase and installation of sewer meters and accessory equipment.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of White, County of Warren and State of New Jersey that:

1. There are funds available in the Sewer Capital Improvement Fund of the Sewer Capital Account in the Municipal Budget of the Township of White for costs attributable to the purchase and installation of sewer meters and accessory equipment.
2. There is hereby appropriated the sum of up to \$20,000.00 from the Sewer Capital Improvement Fund of the Sewer Capital Account in the Municipal Budget of the Township of White for the aforementioned purpose.
3. There is no debt authorized by this Ordinance.
4. This Ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of law.

PUBLIC COMMENTS

Jack Shade had questions regarding the speed limit on Titman Road. It was explained that the county reviewed the speed limit and determined that an adjustment was not needed.

RESOLUTIONS

Res. 2015-21: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote, the committee approved the following resolution. Herb – yes, Mackey – yes, Race – yes.

RESOLUTION TO PROVIDE FOR THE RENEWALS OF PLENARY RETAIL CONSUMPTION LICENSES FOR 2014-2015 IN THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY.

WHEREAS, proper applications and appropriate fees have been received by the White Township Clerk;

WHEREAS, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of N. J., by the applicants.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of White, County of Warren, State of New Jersey, that the following Plenary Retail Consumption Licenses in the Township of White, are hereby renewed for the 2014-2015

licensing year, said renewal effective July 1, 2014:

2123-33-012-007 Annacon Inc. T/A Red Wolfe Inn

Res. 2015-22: Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote, the committee approved the following resolution. Herb – yes, Mackey – yes, Race – yes.

RESOLUTION AWARDING CONTRACT FOR MOWING/MAINTENANCE OF TOWNSHIP RECREATION FIELDS TO NEWPORT LANDSCAPING LLC FOR THE 2015/2016 SEASONS

WHEREAS, White Township requires that its recreational fields on Route 46 and Route 519 be mowed/fertilized and properly maintained; and

WHEREAS, specifications for such work were prepared and quotations were solicited from four contractors, and the following quote was received for 2015 and 2016:

<u>Contractor</u>	<u>Base Bid</u>	<u>Soccer Line Striping</u>	<u>Extra Mowing</u>
Newport Landscaping LLC	\$29,300.00	\$50.00/field	\$350.00/mowing

WHEREAS, the 2015 quotation is higher by \$2,300.00 for a requested service to the White Township Elementary School Field which includes the purchase and installation of 20 ton of infield mix.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the contract for mowing/maintenance/fertilization/aeration of the recreation fields be and hereby is awarded to Newport Landscaping LLC for its lowest responsive, all-inclusive quotation as per company estimate received March 6, 2015.

Res. 2015-23: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote, the committee approved the following resolution. Herb – yes, Mackey – yes, Race – yes.

RESOLUTION AUTHORIZING REFUND OF PREMIUM TO OUTSIDE LIENHOLDER

WHEREAS, the Municipal Tax Sale held on September 18, 2012, a lien was sold on Block 16 Lot 24.11, also known as 7 Ernella Drive, Belvidere NJ for 2011 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate No. 2012-003 was sold to US Bank Cust for Pro Capital I, LLC for a 0% redemption fee and a \$4,100 premium.

NOW THEREFORE, BE IT RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$4,100 (premium account) payable to US Bank Cust for Pro Capital I, LLC 50 S 16th St. Ste 1950 Philadelphia, PA 19102 because the lien was redeemed.

Res. 2015-24: Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote, the committee approved the following resolution. Herb – yes, Mackey – yes, Race – yes.

RESOLUTION GRANTING APPROVAL OF THE SUPPORT FOR WARREN COUNTY'S PURCHASE OF A DEVELOPMENT EASEMENT ON THE JOHN H. & JEAN M. SMITH FARM #1, BLOCK 14 P/O, LOT 9 IN HARMONY TOWNSHIP AND BLOCK 12 LOT 20 IN WHITE TOWNSHIP CONSISTING OF APPROXIMATELY 79.31 (+3%) ACRES

WHEREAS, the Warren County Agriculture Development Board (WCADB) has determined that the property known as the John H. & Jean M. Smith Farm #1, owned by John H. & Jean M. Smith, located on Block 14 p/o Lot 9 in Harmony Township and Block 12 Lot 20 in White Township, consisting of approximately 79.31 (+3%) net acres, has available for purchase a development easement in accordance with the requirements of the farmland preservation program; and

WHEREAS, pursuant to N.J.A.C. 2:76-17.9A(b) on June 10, 2014 it was determined by the State Agriculture Development Committee (SADC) that the application for the sale of a development easement was complete and accurate and satisfied the criteria contained in N.J.A.C. 2:76-17A.9(a); and

WHEREAS, pursuant to N.J.A.C. 2:76-17A.11, on December 11, 2014 the State Agricultural Development Committee has certified a development easement value of \$4,600 per acre based on zoning and environmental regulations in place as of the current valuation date of June 28, 2014 with an estimated total value of \$364,826; and

WHEREAS, the property is part of the approved Warren County Planning Incentive Grant Application and is funded by the Warren County Open Space, Farmland, Recreation and Historic Preservation Trust Fund; and

WHEREAS, the tract would encourage the survivability of production agriculture in Harmony and White Townships, and said tract falls within a predetermined County Agricultural Development Area and is in the West Project Area and property is located in the Highlands Preservation Area; and

WHEREAS, on March 3, 2015, the Harmony Township Committee is expected to vote by resolution to approve the owner's application for sale of the development easement, but is not participating financially in the easement purchase; and

WHEREAS, the purchase of the development easement on the property will encourage the survivability of the productive agriculture in Harmony and White Townships and Warren County; and

WHEREAS, preliminary approval for the purchase of development rights on this farm has been granted by the State Agricultural Development Committee; and

WHEREAS, the SADC is expected to grant final approval for the funding amount on said application at its March 26, 2015 meeting; and

WHEREAS, this farm, known as J&J Smith Farm #1, will be preserved simultaneously with the remaining part of Block 14 Lot 9 in Harmony Township, consisting of approximately 39.14 acres and known as J&J Smith Farm #2; and

WHEREAS, the landowner must subdivide Farm #1 and Farm #2 prior to preservation; and

WHEREAS, pursuant to N.J.A.C. 2:76-17.13 on March 19, 2015 the Warren County Agriculture Development Board is expected to approve the funding for the development easement with estimated cost share with no cost share contribution by White Township as follows: Cost to be shared with SADC as follows: SADC \$3,160 per acre, Warren County 1,440 per acre.

WHEREAS, the WCADB approval will include the following conditions:

- a. One existing single family residence, one garage, one barn with silo, one shed, one Morton building on premises
- b. No existing agriculture labor housing on premises
- c. No exception areas
- d. No Residual Dwelling Site Opportunities (RDSO's)
- e. No preexisting non-agricultural uses on premises
- f. No proposed trails
- g. Utility easements
- h. Access easement to cell tower
- i. Warren County is requesting SADC funding for a 3% buffer on the final surveyed acreage
- j. Subdivision and simultaneous preservation of remainder Farm #2

NOW THEREFORE BE IT RESOLVED by the Township Committee of White as follows:

The Township Committee of White hereby grants permission for the purchase of the development easement by the County of Warren under the Farmland Preservation Act as set forth above and will not be participating in cost share.

Res. 2015-25: Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote, the committee approved the following resolution. Herb – yes, Mackey – yes, Race – yes.

WHEREAS, the Chief Financial Officer has reviewed the Capital Fund – Improvement Authorizations Unfunded and finds that there is a balance which is no longer valid and may be canceled to Reserve to Pay Debt Service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the following unexpended and dedicated balances be canceled to Reserve to Pay Debt Service:

Capital Ordinance Description

Amount

Ord. 2009-02: DSM Tax Appeal – Unfunded

\$59,039.85

OLD BUSINESS

The committee discussed the request of the Warren County Freeholder Board to establish a Township Economic Advisory Committee to coordinate with the Warren County Economic Advisory Council. Mr. Race said he would like to do more research regarding the goals and purpose of such a committee.

Mr. Race summarized Warren County’s comments regarding the Highlands Regional Master Plan for the committee. He expressed his complete endorsement of the comments and suggested he prepare a similar document for review and approval by the committee at the April meeting.

Comments were received from the Belvidere attorney regarding the inter-local sewer agreement. Both Belvidere and White have agreed that a meter will be installed at the property line between White and Belvidere (at White’s cost) to determine flow, Belvidere will credit White for the amount they billed Belstra, and the Belvidere Belstra Agreement will be terminated. An addendum still has to be prepared to further clarify some details of the existing agreement. That will be forthcoming. The clerk was asked to pay the outstanding balance due Belvidere.

NEW BUSINESS

A ‘Memorandum of Understanding’ was received from the American Red Cross. Mr. Herb suggested he review this document further with the County OEM prior to taking any action. The committee agreed.

Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to authorize a contract with Maser Consulting in the amount of \$2,050 to update the township’s affordable housing information in the COAH CTM Tracking System. Herb – yes, Mackey – yes, Race – yes. Motion carried. The township has never inputted its information into the required format, therefore, Maser will be researching and gathering the necessary information prior to input.

Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to authorize renewal of the Land Conservancy of NJ Open Space Advisory Contract for a one year period at \$90 per hour. The signing of the contract will be subject to Attorney Tipton’s review and approval. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable

roll call vote to authorize submission of the SADC Easement Purchase Application of Craig Spencer, 243 Upper Sarepta Road. Herb – yes, Mackey – yes, Race – yes. Motion carried.

PUBLIC COMMENTS

None.

CORRESPONDENCE

An invitation was received from the Warren County Library regarding participation in the Touch-A-Truck event on April 7th. The event features large pieces of equipment from various businesses, towns, etc. on display for children to explore, touch and learn about from experienced operators. Mayor Mackey suggested she contact the road supervisor about White Township participating in the event.

A letter was received from the Warren County Soil Conservation District seeking support for a grant they wish to apply for from the Delaware River Restoration Fund Grants Program to perform outreach to local farms, landowners and local and county officials concerning animal waste and nonpoint source pollution. No additional information was provided and it was unclear as to the potential impacts of such studies. Therefore, the committee felt that a letter of support could not be provided until additional information was received.

PRESENTATION OF MINUTES

Motion was made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the February 12, 2015 Regular Meeting Minutes and February 23, 2015 Budget Work Session Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

PRESENTATION OF VOUCHERS

On motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
13802	806.90	Acorn Sales Co., Inc.
13803	290.00	ANJEC
13804	1,037.50	ARAE Network Solutions LLC
13805	17,906.29	Atlantic Salt Inc.
13806	673.10	CenturyLink
13807	112.90	Comcast
13808	83.31	Comcast
13809	50.00	Discovery Benefits Inc.

13810	156.00	J.C. Ehrlich Co., Inc.
13811	309.39	Elizabethtown Gas
13812	872.32	Elizabethtown Gas
13813	2,168.19	Finch Fuel Oil Company Inc.
13814	5,800.00	Florio, Perrucci, Steinhardt & Fader
13815	386.00	Gebhardt & Kiefer
13816	100.00	GPANJ
13817	395.00	GPANJ, Inc. Symposium
13818	38.28	Hope Township
13819	2,002.08	JCP&L
13820	8.95	Jim Flynn's Truck Repair Inc.
13821	128.33	Lopatcong Township
13822	616.25	Maser Consulting P.A.
13823	400.00	Matt Musum
13824	150.64	Mayberry Sales & Service
13825	310.00	MCANJ
13826	690.67	Napa Belvidere
13827	33.57	Nestle Pure Life Direct
13828	1,002.80	NJ American Water Company
13829	352.49	NJN Publishing
13830	360.00	NJPO
13831	388.87	Quill Corporation
13832	46.00	Randy Bell
13833	1,000.00	Reserve Account
13834	134.45	Rigo's General Hardware
13835	126.00	Riverbend Advertiser
13836	310.00	Robert Blease DVM
13837	110.63	Sanico Inc.
13838	295.36	Skyline Equipment
13839	1,204.37	Smith Motor Company
13840	40.88	Staples Credit Plan
13841	134.70	The Express-Times
13842	54.19	Verizon Wireless
13843	1,079.72	Vital Communications
13844	561,775.00	White Twsp. Board of Education
13845	20.50	Wilson Products
13846	537.60	Xerox Corporation

Total Paid.....\$604,499.23

SEWER ACCOUNT

1265	50.00	Vital Communications
1266	47.20	Vital Communications

1267	5,450.63	Town of Belvidere
BANK OF AMERICA ESCROWS		
2677	682.50	Maser Consulting P.A.
2678	227.50	Maser Consulting P.A.
2679	65.00	Maser Consulting P.A.
2680	281.25	Maser Consulting P.A.
2681	31.25	Maser Consulting P.A.
2682	1,849.45	Maser Consulting P.A.
2683	156.25	Maser Consulting P.A.
2684	272.00	Gebhardt & Kiefer P.C.
2685	880.00	Gebhardt & Kiefer P.C.
CURRENT ACCOUNT – MANUAL		
2180	31,179.76	Payroll Account
2181	48.00	Warren County Department of Agriculture
2182	89.31	Horizon Blue Cross Blue Shield of NJ
2183	21,781.01	Payroll Account
2184	200.00	Mattar's Bistro
2185	34,433.80	Payroll Account
2186	344.38	Horizon Blue Cross Blue Shield of NJ
2187	11,769.07	Payroll Account
CAPITAL ACCOUNT		
1493	10,250.00	Edmunds & Associates
1494	3,298.60	Aquatech-USA.com
1495	83.75	Maser Consulting P.A.
GRAVEL PIT ESCROWS		
193	65.00	Maser Consulting P.A. (for Tilcon)
201	97.50	Maser Consulting P.A. (for Hoffman)
ANIMAL CONTROL FUND		
1123	194.40	NJ Dept. of Health & Senior Services
TAX PREMIUM ACCOUNT		
398635	4,100.00	US Bank Cust for Pro Capital I, LLC
TOTAL ALL FUNDS.....\$732,426.84		

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 8:26pm on motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk