

## WHITE TOWNSHIP COMMITTEE

## MINUTES OF MEETING MARCH 13, 2014

### CALL TO ORDER

Mayor Sam Race called the meeting to order at 7:00 p.m. and stated 'Adequate Notice of this meeting of March 13, 2014 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the The Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee'.

### FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

### ROLL CALL

Present: Mayor Race, Committeepersons Herb and Mackey, Attorney Tipton and Clerk Kathleen Reinalda.

### INSTANT ALERT PRESENTATION

Chaz Garrity, Account Manager at SwiftReach Networks, was present to provide details on a mass notification and public alerting system. For set up and an annual subscription (including a flat amount for unlimited messages), the cost would be \$3050.00. The committee asked Mr. Garrity to prepare a proposal based on a per messaging fee. If interested, Mr. Garrity offered to come back and provide a demo of the product.

### PUBLIC COMMENTS

None.

### RESOLUTIONS

**Res. 2014-19:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

#### RESOLUTION OF THE TOWNSHIP OF WHITE, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING TO REFUND TAX OVERPAYMENT FOR YEAR 2014

WHEREAS, the Mayor and Committee of the Township of White, County of Warren and State of New Jersey that warrants be drawn to the property owners listed below in the designated

amounts representing tax overpayments for the tax year 2014.

<u>Block &amp; Lot</u>	<u>Name of Payee</u>	<u>Amount</u>
15 5.17	John & Deborah Laflamme	\$1413.75

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of White, County of Warren and State of New Jersey have approved the refunds made rather than applying these payments to the 2014 taxes due.

**Res. 2014-20:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESERVE Transfer Resolution**

**BE IT RESOLVED** by the township committee of the Township of White, County of Warren, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2013 Reserve Balances in General Administration O/E, Streets & Roads O/E, and Natural Gas.

**WHEREAS**, the following accounts have sufficient excess funds to meet such demands: Tax Assessor O/E.

**BE IT RESOLVED** that in accordance with the provisions of R.S. 40A:4-59 the Chief Financial Officer is hereby authorized to make the following transfers:

To:	General Administration O/E	\$540.40
	Streets & Roads O/E	\$5631.27
	Natural Gas	<u>\$78.43</u>
		\$6250.10
From:	Tax Assessor O/E	\$6250.10

**Res. 2014-21:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION AWARDING CONTRACT FOR STREET SWEEPING OF TOWNSHIP ROADS TO A.B.E. PAVING & SEALCOATING COMPANY FOR 2014**

**WHEREAS**, White Township requires that its roads be swept of grit from winter storm maintenance; and

**WHEREAS**, the following quotes were received from two (2) different contractors:

<b><u>Contractor</u></b>	<b><u>Quote</u></b>
A.B.E. Paving & Sealcoating Company	\$99.00/hr sweeper \$55.00/day water truck
J Pip's Paving Company	\$109.50/hr street sweeper \$100.00/hr water truck

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of White that the street sweeping 2014 contract be awarded to A.B.E. Paving & Sealcoating Company for its lowest responsive, all-inclusive quote as per company estimate received March 5, 2014.

#### **OLD BUSINESS**

Motion made by Mr. Herb, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to enter into the following agreement. Herb – yes, Mackey – yes, Race – yes. Motion carried. (The complete copy of the agreement is on file in the Office of the Municipal Clerk)

#### **RESOLUTION 2014-22**

#### **WARREN COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN PARTICIPATING MUNICIPALITIES AND AGENCIES**

#### **AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, fire departments, EMS organizations and Fire Districts are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

**WHEREAS**, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or

complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App. N.J.S.A. 9-33 et. Seq, provides for the health, safety and welfare of the people of the state of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 52:14E-11 et. Seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. Seq., and

**WHEREAS**, it is deemed to be in the best interests of the residents of this municipality to enter into a mutual aid and assistance agreement with the County of Warren and other municipalities including, but not limited to, municipal police, fire departments and EMS organizations to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation, damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of White, County of Warren and State of New Jersey as follows:

- A. That the Township of White is hereby authorized and directed to enter into the Warren County Mutual Aid and Assistance Agreement between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.
- B. That the Mayor and Township Clerk of the Township of White are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of White.
- C. That the Township of White is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Warren County Department of Public Safety, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

The governing body discussed the status of the 2014 budget. The proposed amounts have been provided to the township auditor for review. A budget meeting was scheduled for March 31<sup>st</sup> at 7PM for Mr. Evans to be present.

The following three proposals were received for the median work at the entrance of Brookfield.

Landscape Maintenance Services	\$4902.50
Heath Care Management	\$4200.00
We Are at Your Service	\$2600.00

The committee noted the significant difference in the We Are at Your Service’s proposal. It was decided to invite a representative of the Brookfield Association to help clarify the details, as that proposal was received directly by the Association.

The committee revisited the request by the Brookfield Homeowner’s Association to reimburse them for snow clearing costs. The Association contracted to have the public roads plowed after the township’s contractor left the site. They were not happy with his work. The committee agreed that the Association should have contacted the township prior to entering into any such contract. It was determined that a letter would be sent advising the Association that the costs would not be reimbursed and any further issues need to be properly conveyed to the township for the township to correct as necessary.

**NEW BUSINESS**

Jason Menegus of the Open Space Committee was present along with Mr. Mark Keating of Free Union Road. Mr. Keating expressed his interest in preserving approximately 19 acres of his property. Mr. Keating said not all of the 19 acres is tillable at this time. As the preservation requirement is tillable land only, Mr. Race suggested Mr. Keating clear the land and then begin the paperwork process.

A memo was received from the tax assessor requesting the proper procedure for applying a 100% exemption for a veteran. Attorney Tipton reviewed the law and determined that the date of application to the assessor is the legal date to apply the exemption. He will prepare a resolution for the next meeting.

The committee discussed a recommendation by the tax assessor regarding the Apple Mountain Tax Appeal. Mrs. Trivigno received prices for a preliminary restricted format appraisal report from Timothy Hoffman Inc., \$1,950, and Integra Realty Resources, \$4,500. Attorney Tipton supported the recommendation. Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to authorize Mr. Hoffman to prepare the report for \$1,950.00. Herb – yes, Mackey – yes, Race – yes. Motion carried. A professional services resolution will be prepared for the April meeting.

The committee quickly reviewed an instant alert proposal from Rapid Notify. Mr. Herb said he would get additional information for further review.

**PUBLIC COMMENTS**

None.

## **CORRESPONDENCE**

A letter was received from the Warren County Mosquito Commission requesting permission to reference the township code regarding detention basin maintenance. This will give the mosquito commission an additional enforcement tactic to combat mosquito breeding areas. Mr. Race suggested he contact the Commission to clarify their intentions.

## **PRESENTATION OF VOUCHERS**

On motion by Mr. Herb, seconded by Mayor Race and carried by unanimous favorable roll call vote the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
13208	6,205.50	ABE Parking Lot Striping Co.
13209	636.85	Alfia Schemm
13210	350.00	ANJEC
13211	32,681.68	Atlantic Salt Inc.
13212	744.66	CenturyLink
13213	180.54	Comcast
13214	100.00	Cynthia Sturla
13215	50.00	Discovery Benefits
13216	300.00	Eclectic Architecture LLC
13217	150.00	J.C. Ehrlich Inc.
13218	425.31	Elizabethtown Gas
13219	1,206.06	Elizabethtown Gas
13220	2,572.72	Finch Fuel Oil Company
13221	5,800.00	Florio, Perrucci, Steinhardt & Fader
13222	370.00	Gebhardt & Kiefer P.C.
13223	37.20	Hope Township
13224	880.00	Iona Giordano
13225	1,659.54	JCP&L
13226	990.42	Jesco, Inc.
13227	200.00	Karen Pieretti
13228	1,413.75	Laflamme, John & Deborah
13229	711.25	Maser Consulting P.A.
13230	232.49	Michelle Trivigno
13231	211.76	Montage Enterprise Inc.
13232	51.52	Nestle Pure Life Direct
13233	11.67	NJN Publishing
13234	221.41	NJN Publishing
13235	360.00	NJPO
13236	200.00	Patricia Mannon
13237	648.23	Quill Corporation
13238	79.00	Randy Bell
13239	81.87	Rigo's Hardware
13240	636.00	Riverbend Advertiser

13241	200.00	Winegar, Wilhelm, Glynn & Roemersa
13242	101.80	S&L Equipment Rental
13243	146.60	The Express-Times
13244	750.84	U.S. Municipal
13245	112.58	Verizon Wireless
13246	561.00	Vital Communications
13247	550,760.00	White Township Board of Education
13248	450.00	William Gold, Esq.
13249	124.46	Wilson Products
13250	10,167.50	Works in Stone Inc.
13251	526.29	Xerox Corporation

Total Paid.....\$624,300.50

**GRAVEL PIT ESCROWS**

198	187.50	Maser Consulting for BS&G
193	187.50	Maser Consulting for Charles Hoffman
186	187.50	Maser Consulting for HS&G
186	218.75	Maser Consulting for Tilcon

**BANK OF AMERICA ESCROWS**

2574	583.00	Christine Haycock
2575	5,293.75	Maser Consulting
2576	375.00	Maser Consulting
2577	352.00	Gebhardt & Kiefer
2578	32.00	Gebhardt & Kiefer
2579	112.50	William Gold, Esq.

**SEWER ACCOUNT**

1240	611.00	Vital Communications
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**TOTAL ALL FUNDS.....\$632,441.00**

**PRESENTATION OF MINUTES**

Motion was made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the February 11, 2014 Special Meeting Minutes, the February 27, 2014 Regular Meeting Minutes and the March 6, 2014 Budget Work Session Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

**OTHER MATTERS**

Mayor Race asked the status of the farm lease agreements. A.F. Farms submitted the required payment and insurance certificate. The township is waiting on Mackey’s Orchards for the two items.

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable vote, the following Resolution was adopted:

**RESOLUTION - EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

- 1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, March 13, 2014, 8:21pm:

Contract Negotiations  
(Joint Court – Township of Hope)

- 2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Mackey, seconded by Mr. Herb, the meeting was re-opened to the public at 8:37pm. Motion passed. No action was taken in Executive Session.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:38pm on motion by Mrs. Mackey and seconded by Mr. Herb and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk