

## **WHITE TOWNSHIP COMMITTEE**

## **MINUTES OF MEETING JULY 9, 2015**

### **CALL TO ORDER**

Mayor Holly Mackey called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of July 9, 2015 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

### **FLAG SALUTE**

The Mayor asked everyone to stand for the flag salute.

### **ROLL CALL**

Present: Mayor Mackey, Committeemen Herb and Race, Attorney Brian Tipton and Clerk Kathleen Reinalda.

### **ENGINEERING UPDATE**

Paul Sterbenz was present to report on the following:

- Buckley Avenue – The project has been completed and Mr. Sterbenz filed the necessary paperwork with the DOT to secure the remaining grant money.
- School Zone Flashers – The flashers are on schedule to be operational by the middle of August.
- DPW Generator – Wire’s has completed about 75% of the work. A partial payment will be approved this evening.
- Jack’s Barn Board of Adjustment Approval – Mr. Sterbenz updated the committee on the status of the approvals for Jack’s Barn. Although events are being held at the facility, several conditional items are still outstanding. The committee discussed the need for completion of the items while trying to remain ‘business friendly’. A motion was made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to authorize Mr. Sterbenz to prepare a letter to the owners indicating the committee’s support for the project, but the need to complete the necessary conditions of approval by September 4<sup>th</sup> to achieve full compliance. Herb – yes, Mackey – yes, Race – yes. Motion carried.
- Ordinance Amending Bonding Requirements – The committee reviewed Attorney

Tipton's draft of revised bond requirements for land use projects. Mr. Sterbenz and Mr. Tipton created a sliding scale based on the estimated cost of the construction improvements. The committee felt this was fair to both the applicants and the township. First Reading will be scheduled for the August meeting.

- A&P Sewer Line – BJ Wauhop, consultant for the Pequest River Municipal Utilities Authority, was present to discuss the meter installation project. He reviewed the ideal location for the meter along with ideas for the electrical hook up. Mr. Wauhop will continue to work with Mr. Sterbenz to get this project started by the Fall.

## **PUBLIC COMMENTS**

Jack Shade asked a few clarifying questions on the ordinance amending the bonding requirements.

## **RESOLUTIONS**

**Res. 2015-38:** Motion made by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the sewer collector has received a 2015 tax overpayment for \$175.00 for Block 31 Lot 12.04 C0046 located at 34 Kensington Circle; and

WHEREAS, the resident has requested the overpayment be refunded;

THEREFORE, be it resolved that the Township of White refund Judith Dickison \$175.00 to the following address:

Judith Dickison  
34 Kensington Circle  
Belvidere, NJ 07823

**Res. 2015-39:** Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**TOWNSHIP OF WHITE/WARREN COUNTY, STATE OF NJ  
PROFESSIONAL SERVICES RESOLUTION  
REAL ESTATE APPRAISER – JOSHUA D. MACKOFF LLC**

**WHEREAS**, there exists a need for a professional appraiser to be appointed to estimate the fair market value of the farm properties owned by Arthur & Joan Rothman; and

**WHEREAS**, the township has provided funds for expenditures dealing with such professional services; and

**WHEREAS**, the price for the appraisal will not exceed \$1,975.00; and

**WHEREAS**, the firm of Joshua D. Mackoff LLC, licensed professional in the State of New Jersey, agrees to provide such services pursuant to its July 1, 2015 proposal, attached hereto and incorporated herein by reference, which the Township of White deems fair and equitable for said professional services; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids and the agreement must be available for public inspection; and

**WHEREAS**, Joshua D. Mackoff LLC agrees to incorporate into the agreement the mandatory language of subsection 3.4(a) of the Regulations promulgated by the State Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, and the contractor agrees to comply with the terms, provisions and obligations of said section 3.4; and

**WHEREAS**, adequate funds for the contract are available in account number 40841065 (Open Space Account),

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of White as follows:

1. The mayor and clerk of the Township of White are hereby authorized and directed to execute a duplicate of this resolution, which shall act as the authority and agreement between the Township of White and Joshua D. Mackoff LLC for its retention as appraiser for the township in connection with preservation of the Oxbow Acres property.
2. The services rendered by the contractor shall be as described in the July 1, 2015 proposal and in accordance with a professional services contract, copies of which are on file in the municipal clerk’s office.
3. The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A: 11-5(1)(A) of the Local Public Contracts Law because the contractor is an appraisal firm comprised of individuals licensed in the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services, which are expressly exempt from the local public contracts bidding requirements.

4. The contractor shall execute an Affirmative Action Affidavit, to be completed by firms with less than 50 employees in the form prescribed by the State of New Jersey attesting to its compliance with P.L. 1975, c.127 and the rules and regulations pursuant thereto; and the affidavit shall be attached to the professional services contract.
5. The contractor shall attach its New Jersey Business Registration certificate to the professional services contract.
6. The contractor shall complete and submit a Business Entity Disclosure Certification which certifies that Norman J. Goldberg, Inc. has not made any reportable contributions to a political or candidate committee in the Township of White in the previous year, and that the contract will prohibit Norman J. Goldberg, Inc. from making any reportable contributions through the term of the contract. The disclosure shall be attached to the professional services contract.
7. A notice of this action shall be printed once in “The Star Gazette” and/or “The Express Times”.
8. Copies of this Resolution shall be forwarded to the contractor, the Township Attorney and the Township Treasurer/CFO.

**Res. 2015-40:** Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**TOWNSHIP OF WHITE/WARREN COUNTY, STATE OF NJ  
PROFESSIONAL SERVICES RESOLUTION  
REAL ESTATE APPRAISER – LANDMARK I APPRAISAL, LLC**

**WHEREAS**, there exists a need for a professional appraiser to be appointed to estimate the fair market value of the farm properties owned by Arthur & Joan Rothman; and

**WHEREAS**, the township has provided funds for expenditures dealing with such professional services; and

**WHEREAS**, the price for the appraisal will not exceed \$1,725.00; and

**WHEREAS**, the firm of Landmark I Appraisal, LLC, licensed professional in the State of New Jersey, agrees to provide such services pursuant to its June 30, 2015 proposal, attached hereto and incorporated herein by reference, which the Township of White deems fair and equitable for said professional services; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids and the agreement must be available for public inspection; and

**WHEREAS**, Landmark I Appraisal LLC agrees to incorporate into the agreement the mandatory language of subsection 3.4(a) of the Regulations promulgated by the State Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, and the contractor agrees to comply with the terms, provisions and obligations of said section 3.4; and

**WHEREAS**, adequate funds for the contract are available in account number 40841065 (Open Space Account),

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of White as follows:

1. The mayor and clerk of the Township of White are hereby authorized and directed to execute a duplicate of this resolution, which shall act as the authority and agreement between the Township of White and Landmark I Appraisal LLC for its retention as appraiser for the township in connection with preservation of the Oxbow Acres property.
2. The services rendered by the contractor shall be as described in the June 30, 2015 proposal and in accordance with a professional services contract, copies of which are on file in the municipal clerk’s office.
3. The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A: 11-5(1)(A) of the Local Public Contracts Law because the contractor is an appraisal firm comprised of individuals licensed in the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services, which are expressly exempt from the local public contracts bidding requirements.
4. The contractor shall execute an Affirmative Action Affidavit, to be completed by firms with less than 50 employees in the form prescribed by the State of New Jersey attesting to its compliance with P.L. 1975, c.127 and the rules and regulations pursuant thereto; and the affidavit shall be attached to the professional services contract.
5. The contractor shall attach its New Jersey Business Registration certificate to the professional services contract.
6. The contractor shall complete and submit a Business Entity Disclosure Certification which certifies that Landmark I Appraisal LLC has not made any reportable contributions to a political or candidate committee in the Township of White in the

previous year, and that the contract will prohibit Landmark I Appraisal LLC from making any reportable contributions through the term of the contract. The disclosure shall be attached to the professional services contract.

7. A notice of this action shall be printed once in “The Star Gazette” and/or “The Express Times”.
8. Copies of this Resolution shall be forwarded to the contractor, the Township Attorney and the Township Treasurer/CFO.

**Res. 2015-41:** Motion made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION TO PROVIDE FOR THE RENEWALS OF PLENARY RETAIL  
CONSUMPTION LICENSES FOR 2015-2016 IN THE TOWNSHIP OF WHITE,  
COUNTY OF WARREN, STATE OF NEW JERSEY.**

**WHEREAS**, proper applications and appropriate fees have been received by the White Township Clerk;

**WHEREAS**, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of N. J., by the applicants.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of White, County of Warren, State of New Jersey, that the following Plenary Retail Consumption/Distribution Licenses in the Township of White, are hereby renewed for the 2015-2016 licensing year, said renewal effective July 1, 2015:

2123-33-007-003	J. B. & L. of New Jersey, Inc., T/A Luigi’s Ranch-O
2123-44-013-001	Yellow Dog Investments Inc., T/A Village Square Wine & Liquors
2123-33-009-005	Bello Giorno Inc., T/A Bello Giorno Catering
2123-33-006-001	King Cole Grove Inc.
2123-33-011-005	The Waterfront Inc.; T/A Lui’s Subs & Liquor
2123-33-003-002	Armando & Joan Fratezi, T/A Pequest Bend Tavern
2123-33-012-007	Anacon, T/A Red Wolfe Inn
2123-33-002-005	Jerome Grove Inc., T/A Flannery’s Tavern

**OLD BUSINESS**

The committee tabled action on appointment of Planning Board Alternates.

## **NEW BUSINESS**

The committee discussed the several resident complaints regarding gypsy moth damage. After several discussions with the State Department of Agriculture, it was determined that the only action that could be taken at this point in time would be to complete an application to request a gypsy moth egg mass survey of the township. This was approved on motion by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

## **CORRESPONDENCE**

The committee acknowledged receipt of the Annual Board of Adjustment Resolution.

## **PUBLIC COMMENTS**

None.

## **PRESENTATION OF MINUTES**

Motion was made by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the June 11, 2015 Regular Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

## **PRESENTATION OF VOUCHERS**

On motion by Mr. Herb, seconded by Mr. Race and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
14008	344.38	Horizon Blue Cross Blue Shield of NJ
14009	2,000.00	Jeffrey R. Surenian & Assc. LLC
14010	35.00	ANJEC
14011	900.00	Arae Network Solutions LLC
14012	25,000.00	Belvidere Ambulance Corps.
14013	639.07	CenturyLink
14014	1,000.00	Computer Images Web
14015	112.90	Comcast
14016	72.90	Comcast
14017	78.00	J.C. Ehrlich Co., Inc.
14018	46.45	Elizabethtown Gas
14019	62.41	Elizabethtown Gas
14020	2,389.08	Finch Fuel Oil Company Inc.
14021	1,034.72	Gibbons P.C.
14022	37.31	Hope Township
14023	800.76	JCP&L

14024	225.52	Kathleen Reinalda – petty cash
14025	83.88	L.E. Ritter Lumber Company
14026	162.50	Maser Consulting P.A.
14027	100.00	MCANJ
14028	630.00	MGL Printing Solutions
14029	613.28	Montage Enterprises Inc.
14030	280.00	Mr. John Inc.
14031	160.00	National Drug Screen
14032	27.72	Nestle Pure Life Direct
14033	1,002.80	NJ American Water Company
14034	48,800.00	Oxford Volunteer Fire Dept.
14035	135.00	Pitney Bowes
14036	1,012.00	Precast Manufacturing Company
14037	70.50	Eurofins QC Inc.
14038	97.00	Ralph Price
14039	46.00	Randy Bell
14040	152.02	RiverEdge Park Condo Association
14041	297.00	Robert Blease DVM
14042	119.24	Sherwin Williams Co.
14043	247.50	S&L Equipment Rental
14044	656.93	Staples Credit Plan
14045	162.50	Swift Print Solutions
14046	40.48	Tilcon New York Inc.
14047	129.98	Tractor Supply Credit Plan
14048	75.00	Treasurer, State of NJ
14049	54.24	Verizon Wireless
14050	331.70	Vital Communications
14051	1,728.00	Warren County Treasurer
14052	109.98	Warren Materials
14053	573,011.00	White Township Board of Education
14054	34,400.00	Wire's Electrical Shop
14055	547.15	Xerox Corporation

Total Paid.....\$700,061.90

SEWER ACCOUNT

1275	175.00	Judith Dickison
1276	91,711.25	Warren County (PR) MUA
1277	1,800.00	Warren County (PR) MUA
1278	97.50	Maser Consulting P.A.
1279	162.50	Swift Print Solutions LLC
1280	1,000.00	Reserve Account



**BANK OF AMERICA ESCROWS**

2712	10.00	Daniel Menza
2713	97.50	Maser Consulting P.A.
2714	195.00	Maser Consulting P.A.

**CURRENT ACCOUNT – MANUAL**

2198	7,201.43	Payroll Account
2199	23,795.52	Payroll Account
2200	11,696.47	Payroll Account

**CAPITAL ACCOUNT**

1503	237.50	Maser Consulting P.A.
1504	150.00	Maser Consulting P.A.

**ANIMAL CONTROL FUND**

1127	4.20	NJ Dept. of Health & Senior Services
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**GRAVEL PIT ESCROWS**

196	162.50	Maser Consulting P.A. (for Tilcon)
196	162.50	Maser Consulting P.A. (for HS&G)
203	162.50	Maser Consulting P.A. (for Hoffman)
207	162.50	Maser Consulting P.A. (for BS&G)

TOTAL ALL FUNDS.....\$839,045.77

**OTHER MATTERS**

The committee requested the clerk begin preparing to receive Request for Proposals for the 2016 professional appointments.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 7:55pm on motion by Mr. Race, seconded by Mr. Herb and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk