

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING DECEMBER 12, 2013

CALL TO ORDER

Mayor Jeff Herb called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of December 12, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Herb, Committeepersons Mackey and Race, Attorney Brian Tipton and Clerk Kathleen Reinalda.

ENGINEERING UPDATE

Paul Sterbenz was present to report on the following:

- Rt. 46 School Zone Signs – A letter was issued by the DOT listing extensive requirements that Quick Chek will have to achieve prior to the signs being approved.
- Manunkachunk Road – Mr. Sterbenz filed the grant reimbursement request with the DOT.
- Underground Storage Tank Removal – the tanks have been successfully removed. No leaks detected. A final report will be issued in the coming weeks. Eighty-five percent of the payment to RJ Walsh can be approved. The remainder will be authorized in the Spring when the final grading can be accomplished.
- DPW Generator Project – no further action at this time as grant money may become available for the project.
- PP&L Bond release request – A resolution has been prepared based on the committee’s decision to not have PP&L post a maintenance guarantee or remove a silt fence on the property.
- Wastewater Management Grant – Mr. Sterbenz filed the grant reimbursement request for \$10,219.00 for the work that has been performed under the grant. The committee

unanimously authorized Mr. Sterbenz to continue to pursue getting Lot 7.03 Block 21 in the approved sewer service area. The state has been reluctant to approve that parcel based on environmental factors. Mr. Sterbenz suggested he gather the necessary documents to make White Township's case.

RESOLUTIONS

Res. 2013-67: Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE RESOLUTION AUTHORIZING A REQUEST FOR A FISCAL GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of White, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages, and therefore, has established a Municipal Alliance Committee; and

WHEREAS, the Township of White was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to the White Township Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED that the White Township Committee does hereby authorize the submission of the grant extension for the White Township Municipal Alliance grant in the amount of:

DEDR \$7,410.00

Cash Match	\$2,223.00
In-Kind	\$5,558.00

The White Township Committee acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

Res. 2013-68: Motion to adopt the following resolution made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION AUTHORIZING WHITE TOWNSHIP TO RELEASE THE
PERFORMANCE GUARANTEES PROVIDED TO THE TOWNSHIP BY PP&L
RENEWABLE ENERGY LLC FOR WORK INVOLVING THE SOLAR ARRAY ON
LOT 3, BLOCK 7, SOUTH FOUL RIFT ROAD**

WHEREAS, on October 22, 2013, a written request was received from Denise Sale of PP&L Renewable Energy, LLC for the release of the performance guarantees posted with the Township to ensure the completion of site improvements associated with the construction of a solar array on Lot3, Block 7 situated on South Foul Rift Road; and

WHEREAS, in a revised memo dated November 15, 2013, Township Engineer Paul Sterbenz noted that the outstanding items required to be addressed by PP&L Renewable Energy, LLC to allow for the release of the performance guarantees had been satisfied. Mr. Sterbenz concluded that the performance guarantees could be released conditioned upon two requirements:

1. The submission of CD's, mylars and signed and sealed prints of a record survey plan for the improvements constructed as part of the project.
2. The payment of any outstanding fees or assessments.

NOW, THEREFORE, BE IT RESOLVED that the performance guarantees posted with the Township to ensure the work to be performed by PP&L Renewable Energy, LLC be promptly released as per the engineer's requirements.

PUBLIC COMMENTS

None.

OLD BUSINESS

Based on extensive research by Attorney Tipton and township staff, it was determined that the Brookfield median is, in fact, owned by the township and not the Brookfield Homeowner's Association. Charlie Duffy, representing Brookfield, was present to provide two sets of specifications that the Brookfield Board has agreed upon. Prices will be compared for mulch and riverstone. Mr. Duffy was asked to get a quote and the clerk was asked to get a quote from the township's current ballfield contractor.

The Warren County proposed 'Health Department Agreement' was briefly discussed. No action will be taken until further notice from the County Freeholders.

Mayor and Committee discussed the two proposals received for auditing services. The current auditor's price exceeded the second proposal by \$2,650.00. It was agreed that Mayor Herb would reach out to Mr. Evans to discuss a possible reduction.

Mr. Race inquired about the costs of IT services for 2013. Many necessary upgrades were completed, but Mr. Race felt the costs may be too high. The Township's IT person will be asked to attend a meeting to discuss his services and the related costs.

A letter was received from Jim Williams, Director of Operations at the landfill, seeking the committee's position on a possible landfill expansion. The committee was agreeable to an expansion considering the landfill is already established. Also, any prior negative environmental issues have been addressed accordingly and the governing body would expect that to continue.

The committee received an updated figure from the North Warren Municipal Court for White Township's anticipated 2014 contribution. The \$12,319 figure will be provided to Belvidere to see if there is any interest in a revised offer from them.

The proposed 'Alarm Ordinance' was revised by Attorney Tipton to indicate that the Goodwill Fire Company would be the enforcers of the ordinance. Mrs. Mackey will take this revision back to the fire company for their review.

The clerk provided the committee with a salary recommendation for newly appointed clerical assistant, Alfia Schemm. For approximately seventeen hours per week which includes dog licensing, deputy registrar and clerical assistant, the clerk suggested \$20,000 annual. Other hourly options were presented for review. Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to authorize a \$20,000 annual salary for Mrs. Schemm for the above listed duties. Herb – yes, Mackey – yes, Race – yes. An agreement will be drafted to clarify Mrs. Schemm's Land Use Board hours from the clerical assistant hours.

The Walburn 'Agreement to Sell Development Easement' was approved on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried. The clerk will forward the Easement to the necessary parties.

NEW BUSINESS

Aaron Cela of the Land Conservancy of NJ requested approval to send a preservation application from Howard Shoemaker, 85 Free Union Road, approximately 23 acres, to the SADC for approval. The application has been endorsed by the Open Space Committee. Mr. Cela was authorized to proceed on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mr. Cela brought to the committee’s attention the need for an updated appraisal on the Ehardt Farm. The appraisal must not be over one year old in order to receive federal funding. Norman Goldberg quoted \$1200 for the update, half of which is reimbursable. This was approved on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

PUBLIC COMMENTS

None.

PRESENTATION OF MINUTES

Motion was made by Mr. Race, seconded by Mayor Herb with Mrs. Mackey abstaining (not present) to approve the November 7, 2013 Special Meeting Minutes as presented. Herb – yes, Mackey – abstain, Race – yes. Motion carried.

Motion was made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the November 14, 2013 Regular Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to approve the November 14, 2013 Executive Session Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion was made by Mr. Race, seconded by Mayor Herb with Mrs. Mackey abstaining (not present) to approve the November 25, 2013 Special Meeting Minutes as presented. Herb – yes, Mackey – abstain, Race – yes. Motion carried.

PRESENTATION OF VOUCHERS

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
13074	4,550.00	E&F AG Systems LLC

13075	600.00	ARAE Network Solutions LLC
13076	437.08	Belvidere Sand & Gravel
13077	54.59	CenturyLink
13078	180.56	Comcast
13079	100.00	Cynthia Sturla
13080	50.00	Discovery Benefits Inc.
13081	75.00	J.C. Ehrlich Co., Inc.
13082	123.90	Elizabethtown Gas
13083	81.67	Elizabethtown Gas
13084	3,106.65	Finch Fuel Oil Company, Inc.
13085	3,059.50	Florio, Perrucci, Steinhardt & Fader
13086	3,050.00	Gibbons P.C.
13087	7,087.50	Heath Care Management Inc.
13088	37.13	Hope Township
13089	1,588.52	JCP&L
13090	613.25	Jeff Herb
13091	118.76	Jesco, Inc.
13092	35.00	Karen Stenson
13093	35.00	Mary Ann O'Neil
13094	996.50	Maser Consulting P.A.
13095	89.29	Mr. John Inc.
13096	20.87	Nestle Pure Life Direct
13097	1,002.80	NJ American Water Company
13098	37.34	NJN Publishing
13099	200.00	Patricia Mannon
13100	125.92	Quill Corporation
13101	79.00	Randy Bell
13102	1,000.00	Reserve Account
13103	29.88	Rigo's Hardware
13104	419.00	Riverbend Advertiser
13105	285.00	Robert Blease DVM
13106	61.49	Sanico, Inc.
13107	200.00	Winegar, Wilhelm, Glynn
13108	396.12	Staples Credit Plan Dept. 31
13109	67.85	Taylor Rental Center
13110	76.75	The Express-Times
13111	100.00	Thomas Bocko
13112	124.43	Verizon Wireless
13113	561.00	Vital Communications
13114	550,760.00	White Twsp. Board of Education
13115	538.88	Xerox Corporation
13116	685.65	CenturyLink

TOTAL.....582,841.88

CURRENT FUND MANUAL CHECKS

2143	\$28,215.01	Payroll Account
2144	\$26,164.59	Payroll Account

SEWER ACCOUNT

1233	\$50.00	Vital Communications
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BANK OF AMERICA ESCROW ACCOUNT

2561	\$281.25	Maser Consulting P.A.
2562	\$672.00	Gebhardt & Kiefer P.C.
2563	\$281.25	Maser Consulting P.A.
2564	\$187.50	Maser Consulting P.A.
2565	\$187.50	Maser Consulting P.A.
2566	\$696.25	Maser Consulting P.A.

CAPITAL ACCOUNT

1462	\$913.75	Maser Consulting P.A.
1463	\$742.00	Maser Consulting P.A.
1464	\$8,194.00	R.J. Walsh

ANIMAL CONTROL ACCOUNT

1108	\$306.60	NJ Department of Health
1109	\$64.20	NJ Department of Health

MISCELLANEOUS ACCOUNTS

195262	\$2,962.95	The Land Conservancy of NJ
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GRAVEL PIT ESCROWS

196	\$1,154.25	Maser Consulting P.A.
189	\$185.50	Maser Consulting P.A.
183	\$654.25	Maser Consulting P.A.
183	\$810.50	Maser Consulting P.A.

TOTAL ALL FUNDS.....\$655,565.23

OTHER MATTERS

Mr. Race commented that the updated PIG Grant was not approved by the township committee prior to the Open Space Committee requesting it be submitted to the state. In the future this procedure should be established.

Mayor and Committee changed the time of the Year End Meeting from 7pm to 4pm on December 26th.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 8:44pm on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk