

## WHITE TOWNSHIP COMMITTEE

## MINUTES OF MEETING SEPTEMBER 12, 2013

### CALL TO ORDER

Mayor Jeff Herb called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of September 12, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

### FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

### ROLL CALL

Present: Mayor Herb, Committeepersons Mackey and Race, Attorney Brian Tipton and Clerk Kathleen Reinalda.

### ORDINANCES – PUBLIC HEARING

**Ord. 2013-7:** Motion to open the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Motion to adopt the following ordinance after Public Hearing made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes.

#### **Ordinance 2013-7**

### **AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE APPROPRIATION OF \$50,000.00 FOR ONE (1) DPW GENERATOR FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND**

**BE IT ORDAINED** by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$50,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2013:

DPW Generator - \$50,000.00

2. The sum of \$50,000.00 is available in the Capital Improvement Fund

3. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2013 Local Municipal Budget of the Township of White.
4. The appropriation herewith does not authorize any debt of the Township of White.
5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

#### **PUBLIC COMMENT**

None.

#### **RESOLUTIONS**

**Res. 2013-49:** Motion to adopt the following resolution made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

#### **RESOLUTION TO PROVIDE FOR THE RENEWALS OF PLENARY RETAIL CONSUMPTION LICENSES FOR 2013-2014 IN THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY.**

**WHEREAS**, proper applications and appropriate fees have been received by the White Township Clerk;

**WHEREAS**, Clearance Certificates have been received from the New Jersey Division of Taxation, verifying compliance with Chapter 161, Laws of N. J., by the applicants.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of White, County of Warren, State of New Jersey, that the following Plenary Retail Consumption Licenses in the Township of White, are hereby renewed for the 2013-2014 licensing year, said renewal effective July 1, 2013:

2123-33-008-004      Utkarsh R Pandya

**Res. 2013-50:** Motion to adopt the following resolution made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

#### **RESOLUTION APPROVING GENERAL SPECIFICATIONS FOR SUPPLEMENTAL**

**SNOW PLOWING OF THE BROOKFIELD ADULT RETIREMENT COMMUNITY,  
THE COLBY COURT TOWNHOUSE DEVELOPMENT, AND OTHER AREAS OF  
WHITE TOWNSHIP AND AUTHORIZING THE MUNICIPAL CLERK TO  
ADVERTISE TO RECEIVE QUOTES FOR SAID PLOWING**

**WHEREAS**, general specifications for supplemental snow plowing of the Brookfield Adult Retirement Community, the Colby Court Townhouse Development, and other areas of White Township have been drafted, are attached hereto, and incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of White that the said specifications be and hereby are approved; and

**BE IT FURTHER RESOLVED** that the municipal clerk is hereby directed to advertise for quotes for said plowing in any appropriate publication(s).

**SUPPLEMENTAL SNOW PLOWING SPECIFICATIONS FOR THE BROOKFIELD  
ADULT RETIREMENT COMMUNITY, THE COLBY COURT TOWNHOUSE  
DEVELOPMENT, AND OTHER AREAS OF WHITE TOWNSHIP**

White Township is seeking quotations for snow-plowing of the Brookfield Adult Retirement Community\* located on Route 519 (across from Mackey's Orchards) and the Colby Court Townhouse Development\* located on Route 519 (across from the Country View Village Strip Mall) for the winter months of 2013-2014 to supplement the plowing of the White Township Department of Public Works. Snow plowing of other Township roads may occasionally be required upon request by the Department of Public Works Supervisor. Additionally, the DPW Supervisor must be able to contact you on a 24 hour basis.

The work will entail the use of your equipment, consisting of an appropriate sized truck(s) (Ford F350 *or equivalent brand* or larger series truck with dual wheels and four wheel drive) with power angle snow plow (at least 9 foot with 10 foot or larger preferred) and a rubber tire bucket loader (1 cubic yard or larger) to remove snow where required in cul-de-sacs and other locations where a plow cannot clear all of the snow.

Bidders shall describe the equipment they will use on the attached supplemental form as follows: Truck—make, model, year, drive type, engine size and power, etc.; Plow—make, model, year, width, trip type, angling type, cutting and side edges, etc.; Loader—make, model, year, power, drive type, bucket capacity, etc. Bidders shall quote hourly rates based upon size and capacity of each piece of equipment, shall document prior operator experience and shall provide references from prior employers. Contract awards shall be based upon the evaluation of these factors following review by the DPW Supervisor and approval by the Township Governing Body.

The Township shall not be responsible for personal injury or property damage to contractor's personnel or equipment, respectively, in connection with the performance of the

work called for in the contract.

Contractor shall defend, indemnify and otherwise save harmless the township for, from and against any and all claims or actions at law, whether for personal injury, property damage or liabilities, including the costs of defense, which arise from any failure on contractor's part to perform its obligations under the contract or from any improper performance. Contractor shall be responsible for repair or replacement of any property damage resulting from the use and operation of contractor's equipment.

Notwithstanding the contractor's responsibilities outlined above, the township reserves the right to provide its own attorney (s) to assist in the defense of any legal actions which may arise as a result of this contract.

Please send quotes, along with your current certificate of insurance AND NJ Business Registration Certificate to White Township Municipal Clerk's Office, Attn: Kathleen Reinalda, 555 CR 519, Belvidere, NJ 07823. **Quotes, insurance certificate and NJ Business Registration Certificate must be received no later than Friday, October 4, 2013, 12 NOON. Any quotes received after this date and time will not be considered.** For questions, (908) 475-2093 Ext. 1.

\*Applicable Streets include the entire development of Brookfield Adult Retirement Community (Sections I, II, III and IV – single family homes). **Brookfield Glen Drive IS NOT INCLUDED.** Contractors are strongly encouraged to perform site visit prior to submission of quotes.

\*Applicable Streets include Colby Court Circle (**private driveways and private areas are NOT INCLUDED**). Contractors are strongly encouraged to perform site visit prior to submission of quotes.

**Res. 2013-51:** Motion to adopt the following resolution made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a 2013 overpayment of \$1,811.21 from Mills, Donald & Catherine, property owners of Block 30 Lot 12.03 C0015 and

WHEREAS, Industry Consulting Group, Inc. the mortgage company for the property owners has requested the overpayment be refunded;

THEREFORE, be it resolved that the Township of White refund Celink Reverse Mortgage \$1811.21

Celink Reverse Mortgage  
c/o Industry Consulting Group

Suite 940  
Dallas, Tx 75207

**Res. 2013-52:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a 2013 overpayment from a 2013 judgment of \$546.54 from McConnell, George & Gale Carolyn, property owners of Block 30 Lot 10 C7010; and

WHEREAS, the property owners has requested the overpayment be refunded;

THEREFORE, be it resolved that the Township of White refund George & Gale Carolyn McConnell \$546.54.

George & Gale Carolyn McConnell  
7010 Brookfield Glen Drive  
Belvidere, NJ 07823

**Res. 2013-53:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a 2013 overpayment of \$997.18 from Joan C. Raphaels, property owner of Block 30 Lot 10 C5009; and

WHEREAS, the property owner has requested the overpayment be refunded;

THEREFORE, be it resolved that the Township of White refund Joan C. Raphaels the amount of \$997.18

Joan Raphaels  
5009 Brookfield Glen Drive  
Belvidere, NJ 07823

**Res. 2013-54:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a 2013/14 overpayment of \$2,144.59 from Tina

Martins Cruz, attorney for property owners of Block 17 Lot 60, 426 Buckhorn Drive; and

WHEREAS, the attorney for the property owners has requested the overpayment be refunded;

THEREFORE, be it resolved that the Township of White refund:

Tina Martins Cruz  
Attorney at Law, LLC  
37 Prodelin Way 2<sup>nd</sup> Floor  
Millstone, NJ 08535

**Res. 2013-55:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER CDJR FOR ONE (1) 2013 DODGE 5500 CHASSIS 4X4 DUMP TRUCK (OR EQUIVALENT), WITH SPREADER AND PLOW**

**WHEREAS**, the White Township committee determined that there was a need for a 2013 model dump truck, body and attachments; and

**WHEREAS**, bid specifications were approved and published, and

**WHEREAS**, bids were submitted on September 10, 2013 from one (1) firm, BEYER CDJR, for the provision of said equipment; and

**WHEREAS**, the bid was reviewed to determine whether it complied with the specifications; and

**WHEREAS**, it was determined that Beyer CDJR, Morristown, NJ was the lowest responsive and responsible bidder,

**NOW, THEREFORE**, be it resolved by the Township Committee of the Township of White, that the contract for one (1) 2013 model 4 x 4 dump truck, body and attachments be and hereby is awarded to Beyer CDJR for its lowest responsible and responsive bid of \$81,264.00; and

**BE IT FURTHER RESOLVED** that the appropriate township officials be and hereby are authorized to take whatever action is necessary to effectuate the contract.

## **OLD BUSINESS**

The 'Instant Alert System' presentation was tabled.

Mrs. Mackey attended a site visit of the 'Rancho' property with the engineer, soil conservation district and owner, Keith Becchia. Mr. Becchia had been given prior approval by the committee to disturb the area surrounding the Rancho. This enabled him to maintain permits with the state. The governing body specifically requested that the disturbed area not be left in poor condition causing an eyesore. Mr. Becchia explained that the DEP will not allow him to grade the property at this point in time. The representatives of the soil conservation district agreed. Mr. Becchia assured Mrs. Mackey he would clean up as much as the DEP would allow.

The closing documents for the Ehardt Farm were approved, contingent upon attorney review, on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

The request for a girl's softball batting cage continues to be reviewed by the Athletic Association.

The committee tables review of the quotes for removal of the township's underground storage tanks for further clarification on the size of the tanks.

Mr. Race provided an update on the Highlands Plan Conformance process. The Planning Board continues to work on compliance.

## **NEW BUSINESS**

The Walburn Development Easement Agreement was tabled for further review.

Mrs. Mackey recused herself from the following action. Motion made by Mr. Race, seconded by Mayor Herb with Mrs. Mackey recused to authorize the clerk to advertise to receive quotes for the lease of township property for 2014, 2015, and 2016. The quotes will be due prior to the November meeting. Herb – yes, Mackey – recused, Race – yes. Motion carried.

## **CORRESPONDENCE**

Christopher Guida requested appointment to the Environmental Commission. This was approved on motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Mayor and Committee discussed pursuing a joint court after receiving Gayle Farrell's notice of retirement effective February 1, 2014.

A letter was received from the Pollution Control Financing Authority regarding upcoming

discussions of the landfill's life expectancy. Mayor Herb offered to reach out to the PCFA Director to begin the process.

An invitation was received from the township's legislative representatives for a meeting at the Blirstown Town Hall on October 4<sup>th</sup>.

## **PUBLIC COMMENTS**

None.

## **PRESENTATION OF VOUCHERS**

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
12841	\$ 84.00	NJ Division of Fire Safety
12842	\$ 42.00	NJ Division of Fire Safety
12843	\$ 42.00	NJ Division of Fire Safety
12844	\$ 1,200.00	ARAE Network Solutions LLC
12845	\$ 2,285.48	Belvidere Sand & Gravel
12846	\$ 740.20	CenturyLink
12847	\$ 180.56	Comcast
12848	\$ 50.00	Cynthia Sturla
12849	\$ 50.00	Discovery Benefits Inc.
12850	\$ 52.35	Don & Len's Auto Parts
12851	\$ 75.00	J.C. Ehrlich Co., Inc.
12852	\$ 39.93	Elizabethtown Gas
12853	\$ 16.40	Elizabethtown Gas
12854	\$ 2,900.00	Florio, Perrucci, Steinhardt
12855	\$ 49.14	Gary W. Gray Trucking
12856	\$ 370.00	Gebhardt & Keifer
12857	\$ 831.23	Gibbons P.C.
12858	\$ 135.00	Haydee Ballester Montero
12859	\$ 6,287.50	Heath Care Management Inc.
12860	\$ 37.10	Hope Township
12861	\$ 1,673.38	JCP&L
12862	\$ 131.31	Kathleen Reinalda
12863	\$ 204.02	Kim Bennett
12864	\$ 431.28	L.E. Ritter Lumber Company
12865	\$ 738.55	Maser Consulting, P.A.
12866	\$ 132.00	MGL Printing Solutions
12867	\$ 250.00	Mr. John, Inc.
12868	\$ 29,500.00	Mountain Lake Fire Company

12869	\$ 20.83	Nestle Pure Life Direct
12870	\$ 7.00	NJ League of Municipalities
12871	\$ 1,002.80	NJ American Water Company
12872	\$ 1,350.53	Office Business Systems Inc.
12873	\$ 100.00	Patricia Mannon
12874	\$ 285.50	QC Laboratories
12875	\$ 64.00	Randy Bell
12876	\$ 126.00	Riverbend Advertiser
12877	\$ 122.98	Sanico, Inc.
12878	\$ 200.00	Wineger, Wilhelm, Glynn
12879	\$ 312.08	Sheraton Hotel
12880	\$ 855.12	S&L Equipment Rental, Inc.
12881	\$ 123.55	Staples Credit Plan Dept. 31
12882	\$ 131.26	State of New Jersey
12883	\$ 10,159.32	Swift Print Solutions
12884	\$ 310.45	The Express Times
12885	\$ 40.00	Tractor Supply Credit Plan
12886	\$ 112.08	Verizon Wireless
12887	\$ 722.40	Vital Communications
12888	\$ 1,297.45	Warren Materials
12889	\$550,760.00	White Twsp Board of Education
12890	\$ 450.00	William Gold, Esq.
12891	\$ 513.94	Xerox Corporation
12892	\$ 135.74	Sherwin Williams Co.
12893	\$ 1,811.21	Celink Reverse Mortgage
12894	\$ 2,144.59	Tina Martins Cruz
12895	\$ 546.54	McConnell, George & Gale
12896	\$ 997.18	Raphaels, Joan
12897	\$ 400.00	Jeff Bellfy
12898	\$ 150.00	Diane Naugle
12899	\$ 50.00	State Treasurer
12900	\$ 69.00	Robert Blease, DVM

TOTAL: \$ 623,899.98

CURRENT FUND MANUAL CHECKS

2133	\$28,464.45	Payroll Account
2134	\$60.42	Bel Pike Lanes
2135	\$146.54	Shoprite
2136	\$50.00	Peter Butler
2137	\$17,247.61	Payroll Account

SEWER ACCOUNT

1226	\$50.00	Vital Communications
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**BANK OF AMERICA ESCROW ACCOUNT**

2545	\$144.00	Gebhardt & Kiefer P.C.
2546	\$64.00	Gebhardt & Kiefer P.C.
2547	\$256.00	Gebhardt & Kiefer P.C.
2548	\$256.00	Gebhardt & Kiefer P.C.
2549	\$62.50	Maser Consulting P.A.
2550	\$281.25	Maser Consulting P.A.
2551	\$1343.75	Maser Consulting P.A.
2552	\$1834.75	Maser Consulting P.A.

**GRAVEL PIT ESCROWS**

193	\$31.25	Maser Consulting P.A.
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**CAPITAL ACCOUNT**

1446	\$6888.50	Maser Consulting P.A.
1447	\$29.68	NJN Publishing
1448	\$11,499.00	K&A Paving
1449	\$12,525.00	Anviro Contractors
1450	\$439.00	The Express-Times
1451	\$432.10	The Express-Times
1452	\$872.50	Maser Consulting P.A.
1453	\$1092.50	Maser Consulting P.A.

**ANIMAL CONTROL ACCOUNT**

1106	\$7.20	NJ Dept. of Health & Senior Services
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**OPEN SPACE ACCOUNT**

195155	\$639.00	Foundation Title, LLC
195153	\$5400.00	Finelli Consulting Engineers
195154	\$1797.75	The Land Conservancy of NJ

**TOTAL ALL FUNDS.....\$715,814.73**

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:05pm on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk