

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING FEBRUARY 14, 2024

CALL TO ORDER

Dr. Hyndman called the meeting to order at 5:00 p.m. and stated ‘Adequate Notice of this meeting of February 14, 2024 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Ledger; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

Dr. Hyndman asked everyone to stand for the flag salute.

ROLL CALL

Mayor Hyndman, Committeewoman Skoog, Committeeman Herb, Clerk Reinalda, Deputy Clerk Whitmore and Attorney Tipton were present for the meeting.

On motion by Mr. Herb, seconded by Mrs. Skoog and carried by unanimous favorable roll call vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, February 14, 2024, 5:05 pm:
2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Skoog, seconded by Mr. Herb, the meeting was re-opened to the public at 6:05 p.m. Motion passed. No action was taken in Executive Session.

DPW REPORT

Road Supervisor, Ron Smith was in attendance. The committee discussed DPW uniform shirts. Mr. Smith was agreeable. Motion made by Mr. Herb, seconded by Mrs. Skoog and carried by unanimous favorable vote to authorize the deputy clerk to coordinate with the road supervisor to purchase DPW uniform shirts. Herb – yes, Skoog – yes, Hyndman – yes. Motion carried.

RESOLUTIONS

Res. 2024-10: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-10

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – MUNICIPAL AUDITOR

WHEREAS, the Township of White has a need to acquire a municipal auditor as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Nisivoccia LLP has submitted a proposal, indicating they will provide the auditing services for the anticipated fee of \$27,500.0; and,

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certified that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of White in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, the Mayor and Clerk are authorized to enter into a contract with Nisivoccia LLP as described herein as auditors on and in behalf of the Township of White for the year 2024; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Nisivoccia LLP based on the merits and abilities of Nisivoccia LLP to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Nisivoccia LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19. Affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit “F” (Insurance) are attached to and made a part of this contract.

Res. 2024-11: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-11

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – TOWNSHIP ENGINEER

WHEREAS, the Township of White has a need to acquire a township engineer as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Colliers Engineering & Design has submitted a proposal, indicating they will provide the engineering services for the anticipated fee of \$175.00/hour or approximately

\$70,000.000/annual; and,

WHEREAS, Colliers Engineering & Design has completed and submitted a Business Entity Disclosure Certification which certified that Colliers Engineering & Design has not made any reportable contributions to a political or candidate committee in the Township of White in the previous one year, and that the contract will prohibit Colliers Engineering & Design from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, the Mayor and Clerk are authorized to enter into a contract with Colliers Engineering and Design as described herein as Township Engineer on and in behalf of the Township of White for the year 2024; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Colliers Engineering and Design based on the merits and abilities of Colliers Engineering and Design to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Colliers Engineering and Design, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19. affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit “F” (Insurance) are attached to and made a part of this contract.

Res. 2024-12: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-12

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – MUNICIPAL ATTORNEY

WHEREAS, the Township of White has a need to acquire a municipal attorney as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Florio, Perrucci, Steinhardt and Capelli LLC has submitted a proposal, indicating they will provide the attorney services for the anticipated fee of \$34,800.00/annual retainer with an additional hourly rate for matters of litigation. The total contract is not anticipated to exceed \$70,000.00 ; and,

WHEREAS, Florio, Perrucci, Steinhardt and Capelli LLC has completed and submitted a Business Entity Disclosure Certification which certified that, Florio, Perrucci, Steinhardt and Capelli LLC has not made any reportable contributions to a political or candidate committee in the Township of White in the previous one year, and that the contract will prohibit Florio, Perrucci, Steinhardt and Capelli LLC from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned attorney services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, the Mayor and Clerk are authorized to enter into a contract with Florio, Perrucci, Steinhardt and Capelli LLC as described herein as attorneys on and in behalf of the Township of White for the year 2024; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Florio, Perrucci, Steinhardt and Capelli LLC based on the merits and abilities of Florio, Perrucci, Steinhardt and Capelli LLC to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Florio, Perrucci, Steinhardt and Capelli LLC, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19. Affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit “F” (Insurance) are attached to and made a part of this contract.

Res. 2024-13: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-13

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – SPECIAL COUNSEL

WHEREAS, the Township of White has a need to acquire special counsel as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Steven P. Gruenberg, Attorney at Law has submitted a proposal, indicating he will provide the special counsel services for the anticipated fee of \$170.00 per hour or approximately \$70,000.00 annual; and,

WHEREAS, Steven P. Gruenberg has completed and submitted a Business Entity Disclosure Certification which certified that Steven P. Gruenberg, Attorney at Law has not made any reportable contributions to a political or candidate committee in the Township of White in

the previous one year, and that the contract will prohibit Steven P. Gruenberg, Attorney at Law from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned legal services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, the Mayor and Clerk are authorized to enter into a contract with Steven P. Gruenberg, Attorney at Law as described herein as special counsel on and in behalf of the Township of White for the year 2024; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Steven P. Gruenberg, Attorney at Law based on the merits and abilities of Steven P. Gruenberg, Attorney at Law to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Steven P. Gruenberg, Attorney at Law, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19. Affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit “F” (Insurance) are attached to and made a part of this contract.

Res. 2024-14: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes,

Hyndman – yes. Resolution adopted.

RESOLUTION 2024-14

RESOLUTION AUTHORIZING ESTABLISHMENT OF 2024 SEWER USER FEES

WHEREAS, T.O 2022-06 provides for annual user fees to be charged to the various residential and commercial users of the sewer system located in White Township; and

WHEREAS, the Warren County (Pequest River) Municipal utilities Authority (“PRUMA”) has increased certain wholesale rates for commercial users and otherwise adjusted its 2024 costs, to treat sewage generated within the township based on actual 2023 sewer flows; and

WHEREAS, it is necessary to adjust the user fees charged to properties in White Township generating sewage flows treated at the PRUMA facility in order to pay for the utility’s projected 2024 wholesale charges,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that:

1. There is hereby imposed for 2024 the following sewer user fees, including the combined 22% administration and maintenance allowance fee as permitted by T.O. 2022-06.
 - a. Colby Court (per dwelling unit) \$1,091.24 annually; \$272.81 per quarter
 - b. Brookfield/Brookfield Glen (per dwelling unit): \$641.76 annually; \$160.44 per quarter
 - c. A&P Shopping Center: \$13,029.60 annually; \$3,257.40 per quarter
 - d. Village Square \$702.72 annually; \$175.68 per quarter
 - e. La Torre Pizza \$2,466.84 annually; \$616.71 per quarter
 - f. Brookfield Assisted Living, Block 31 Lot 12.06 \$50,727.60 annually; \$12,681.90 per quarter.
 - g. Augustinian Recollect Ctr, Block 51 Lot 1 \$1,090.68 annually; \$272.67 per quarter
 - h. Belstra, Block 51 Lot 2 \$582.00 annually; \$145.50 per quarter
 - i. Laundromat (Rt 620) \$8,475.36 annually; \$2,118.84 per quarter

Res. 2024-15: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-15

RESOLUTION APPOINTING JEFFREY B. HERB AS THE WHITE TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, it is a municipal requirement to appoint an individual as Emergency Management Coordinator; and

WHEREAS, the Emergency Management Coordinator's duties and responsibilities are outlined in Directive #102.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that Jeffrey B. Herb be and hereby is appointed to the position of Emergency Management Coordinator for a term effective January 1, 2024 and ending December 31, 2026.

Res. 2024-16: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-16

RESOLUTION APPOINTING BRIELLE WHITMORE AS THE WHITE TOWNSHIP DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, Jeffrey B. Herb has recommended an individual as Deputy Emergency Management Coordinator; and

WHEREAS, the White Township Committee concurs with the recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that Brielle Whitmore be and hereby is appointed to the position of Deputy Emergency Management Coordinator for a term effective January 1, 2024 and ending December 31, 2026.

Res. 2024-17: On motion by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote, Mayor and Committee approved the following resolution. Herb – yes, Skoog – yes, Hyndman – yes. Resolution adopted.

RESOLUTION 2024-17

RESOLUTION APPOINTING TYLER HERB AS THE WHITE TOWNSHIP DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, Jeffrey B. Herb has recommended an individual as Deputy Emergency Management Coordinator; and

WHEREAS, the White Township Committee concurs with the recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that Tyler Herb be and hereby is appointed to the position of Deputy Emergency Management Coordinator for a term effective January 1, 2024 and ending December 31, 2026.

OLD BUSINESS

A new plan was drafted for the walking path at Route 519 North. It will be distributed via email for committee review.

NEW BUSINESS

Mr. Herb explained that the Town of Belvidere does not have an OEM approved Temporary Debris Management Area and would like to use White Township's in order to comply with state laws. The committee was agreeable. Attorney Tipton was asked to prepare a Memorandum of Understanding to effectuate this arrangement.

Mayor Hyndman announced that the State Planning Commission is currently in the process of updating the New Jersey State Development and Redevelopment Plan. He scheduled Donna A Rendeiro, Executive Director of the State Planning Commission to attend a joint meeting of the Planning Board and Township Committee in May to provide details of the updates..

Ben Spinelli, Executive Director of the Highlands Council will be attending the April township committee meeting to discuss funding for potential sewer projects.

PRESENTATION OF VOUCHERS

On motion by Mr. Herb, seconded by Mrs. Skoog and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check Number</u>	<u>Payee</u>	<u>Amount</u>
18370	Oxford Volunteer Fire Dept.	29,500.00
18371	White Township Board of Education	668,264.00
18372	Horizon Blue Cross Blue Shield of NJ	419.24
18373	Adams Fire Protection Inc.	447.83
18374	Amsterdam	128.74
18375	Arae Network Solutions LLC	6,298.60
18376	Betty Kauffman	1,978.80
18377	Borough of Washington	2,502.00
18378	Brightspeed	74.33
18379	BRT Technologies LLC	30.00
18380	Bug King Pest Solutions LLC	270.00
18381	Capital One Trade Credit	1,503.40
18382	C&M Auto Parts	798.19

18383	Colliers Engineering & Design	32,249.04
18384	Comcast	2,051.14
18385	Common Sense for Animals	277.00
18386	County of Warren Treasurer	9,336.95
18387	Denville Line Painting Inc.	2,610.04
18388	Econo Signs LLC	1,631.22
18389	Edmunds GovTech	7,996.01
18390	Elizabethtown Gas	289.63
18391	Elizabethtown Gas	302.74
18392	Florio, Perrucci, Steinhardt	5,835.00
18393	General Code	1,195.00
18394	Genserve LLC	2,640.00
18395	Home Depot Credit Services	2,267.13
18396	James Hothouse	1,978.80
18397	JCP&L	1,304.49
18398	Jesco Inc.	305.00
18399	KC Signs and Awnings	7,422.50
18400	Kenneth Kauffman	1,978.80
18401	MGL Printing Solutions	139.00
18402	Michelle Trivigno	454.23
18403	VOID	
18404	ReadyRefreshe by Nestle	192.18
18405	NJ American Water Co.	2,709.40
18406	NJ Advance Media	1,823.97
18407	State of NJ	451.50
18408	NJ Registrar's Assc.	50.00
18409	Public Alliance Ins Coverage	23,017.00
18410	PCFA	178.35
18411	Performance Tire Co.	5,683.00
18412	Rigo's General Hardware	18.91
18413	Road Safety Systems LLC	6,480.00
18414	Sanico Inc.	532.52
18415	Shelly Hothouse	1,978.80
18416	S&K Truck Parts Inc.	12.76
18417	State Treasurer	50.00
18418	Stateline Tree Inc.	4,000.00
18419	State of NJ	274.87
18420	Steven P. Gruenberg, Esq.	247.50
18421	St. Luke's Hospital	236.00
18422	VOID	
18423	Swift Print Solutions LLC	29.00
18424	The Land Conservancy of NJ	1,859.72
18425	Tractor Supply Credit Plan	233.99
18426	Treasurer's Office Warren County	1,072,759.39
18427	Verizon Wireless	739.52
18428	Washington Township	6,300.00

18429	Weldon Quarry Co. LLC	506.00
18430	West Chester Machinery	1,070.42
18431	Xerox Corporation	528.60
18432	Yellowstone Landscape	11,362.32
18433	White Township Board of Education	668,264.00
18434	C&M Auto Parts	182.36
18435	Suburban Consulting Engineers	700.00
18436	Atlantic Salt Inc.	17,583.30
18437	Horizon Blue Cross Blue Shield of NJ	419.24

TOTAL.....\$2,624,953.47

Sewer Account

1410	Warren County PRMUA	81,936.75
1411	Edmunds GovTech	3,637.69

Capital Account

1603	Colliers Engineering & Design	3,015.00
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Gravel Pit Escrows

257	Colliers Engineering & Design	889.02 (for BS&G)
261	Colliers Engineering & Design	460.00 (for Hoffman)
268	Colliers Engineering & Design	1,412.50 (for HS&G)
268	Colliers Engineering & Design	1,334.09 (for HS&G)
255	Colliers Engineering & Design	1,075.02 (for Tilcon)

Developer's Escrow Account

1587	Colliers Engineering & Design	418.90
1588	Gebhardt & Kiefer	2,590.50
1589	Colliers Engineering & Design	427.09
1590	Bright View Engineering	2,583.75
1591	Suburban Consulting Engineers	395.00
1592	Suburban Consulting Engineers	867.50
1593	Suburban Consulting Engineers	47.59
1594	Colliers Engineering & Design	191.89
1595	Colliers Engineering & Design	739.57
1596	Gebhardt & Kiefer	461.50
1597	Gebhardt & Kiefer	115.50
1598	Gebhardt & Kiefer	115.50
1599	Gebhardt & Kiefer	132.00
1600	Gebhardt & Kiefer	462.00

TOTAL ALL FUNDS.....\$ 2,728,261.83

PRESENTATION OF MINUTES

Motion to approve the December 13, 2023 Regular Meeting Minutes, the December 13, 2023 Early Executive Session Meeting Minutes, the December 13, 2023 Late Executive Session Meeting Minutes, December 28, 2023 Year End Meeting Minutes, December 28, 2023 Executive Session Meeting Minutes, January 10, 2024 Re-Organization/Regular Meeting Minutes and January 10, 2024 Executive Session Meeting Minutes made by Mrs. Skoog, seconded by Mr. Herb and carried by unanimous favorable vote. Herb – yes, Skoog - yes, Hyndman – yes. Motion carried.

CORRESPONDENCE

Jess Van Horn, Warren County Little League President, requested use of the Route 519 North athletic fields for the 2024 season. The Youth Athletic Association is reviewing the request and will correspond directly with Ms. Van Horn.

PUBLIC COMMENT

None.

OTHER MATTERS

Mr. Herb updated the committee regarding damage at the recreation fields from snowmobiles. The township's landscaper will review the extent of the damage once the snow melts. The committee asked the clerk to post a blurb on social media imploring the offenders to stop damaging the fields.

Attorney Tipton was asked to draft an ordinance updating the township's stance on cannabis. It will be prepared for review at the March meeting.

ADJOURNMENT

Being no further business to come before the Mayor and Committee, the meeting was adjourned at 6:30 PM on motion by Mr. Herb, seconded by Mrs. Skoog and carried by unanimous favorable vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk