

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING OCTOBER 10, 2019

CALL TO ORDER

Mayor Herb called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of October 10, 2019 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Herb, Committeeman Race and Committeewoman Collom, Clerk Kathleen Reinalda and Attorney Tipton.

PUBLIC COMMENTS

Several residents and neighboring townspeople commented on the proposed master plan re-examination report as presented at the October Planning Board meeting.

RESOLUTIONS

Res. 2019-47: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

TOWNSHIP OF WHITE/WARREN COUNTY, STATE OF NJ PROFESSIONAL SERVICES RESOLUTION SURVEYOR – L.J. BRILL & ASSOCIATES, PA

WHEREAS, there exists a need for a professional surveyor to be appointed to survey the farm properties owned by Estate of Gloria and Robert Thompson; and

WHEREAS, the township has provided funds for expenditures dealing with such professional services; and

WHEREAS, the price for the survey will not exceed \$7,100.00; and

WHEREAS, the firm of L.J. Brill & Associates, PA, licensed professional in the State of New Jersey, agrees to provide such services pursuant to its July 17, 2019 proposal, attached hereto and incorporated herein by reference, which the Township of White deems fair and equitable for said professional services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids and the agreement must be available for public inspection; and

WHEREAS, L.J. Brill & Associates, PA agrees to incorporate into the agreement the mandatory language of subsection 3.4(a) of the Regulations promulgated by the State Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, and the contractor agrees to comply with the terms, provisions and obligations of said section 3.4; and

WHEREAS, adequate funds for the contract are available in account number 40841065 (Open Space Account),

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White as follows:

1. The mayor and clerk of the Township of White are hereby authorized and directed to execute a duplicate of this resolution, which shall act as the authority and agreement between the Township of White and L.J. Brill & Associates, PA for its retention as surveyor for the township in connection with preservation of the Estate of Gloria and Robert Thompson Farm property.
2. The services rendered by the contractor shall be as described in the July 17, 2019 proposal and in accordance with a professional services contract, copies of which are on file in the municipal clerk’s office.
3. The contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A: 11-5(1)(A) of the Local Public Contracts Law because the contractor is a firm comprised of individuals licensed in the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services, which are expressly exempt from the local public contracts bidding requirements.
4. The contractor shall execute an Affirmative Action Affidavit, to be completed by firms with less than 50 employees in the form prescribed by the State of New Jersey attesting to its compliance with P.L. 1975, c.127 and the rules and regulations pursuant thereto; and the affidavit shall be attached to the professional services contract.
5. The contractor shall attach its New Jersey Business Registration certificate to the professional services contract.

6. The contractor shall complete and submit a Business Entity Disclosure Certification which certifies that L.J. Brill & Associates, PA has not made any reportable contributions to a political or candidate committee in the Township of White in the previous year, and that the contract will prohibit L.J. Brill & Associates, PA from making any reportable contributions through the term of the contract. The disclosure shall be attached to the professional services contract.
7. A notice of this action shall be printed once in “The Star Gazette” and/or “The Express Times”.
8. Copies of this Resolution shall be forwarded to the contractor, the Township Attorney and the Township Treasurer/CFO.

Res. 2019-48: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**TOWNSHIP OF WHITE/WARREN COUNTY, STATE OF NJ
PROFESSIONAL SERVICES RESOLUTION
SURVEYOR – Finelli Consulting Engineers Inc.**

WHEREAS, there exists a need for a professional surveyor to be appointed to survey the farm properties owned by Estate of Gloria and Robert Thompson; and

WHEREAS, the township has provided funds for expenditures dealing with such professional services; and

WHEREAS, the price for the survey will not exceed \$7,300.00; and

WHEREAS, the firm of Finelli Consulting Services Inc., licensed professional in the State of New Jersey, agrees to provide such services pursuant to its July 15, 2019 proposal, attached hereto and incorporated herein by reference, which the Township of White deems fair and equitable for said professional services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids and the agreement must be available for public inspection; and

WHEREAS, Finelli Consulting Services Inc. agrees to incorporate into the agreement the mandatory language of subsection 3.4(a) of the Regulations promulgated by the State Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, and the contractor

agrees to comply with the terms, provisions and obligations of said section 3.4; and

WHEREAS, adequate funds for the contract are available in account number 40841065 (Open Space Account),

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White as follows:

1. The mayor and clerk of the Township of White are hereby authorized and directed to execute a duplicate of this resolution, which shall act as the authority and agreement between the Township of White and Finelli Consulting Services Inc. for its retention as surveyor for the township in connection with preservation of the Estate of Gloria and Robert Thompson Farm property.
2. The services rendered by the contractor shall be as described in the July 15, 2019 proposal and in accordance with a professional services contract, copies of which are on file in the municipal clerk's office.
3. The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A: 11-5(1)(A) of the Local Public Contracts Law because the contractor is a firm comprised of individuals licensed in the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services, which are expressly exempt from the local public contracts bidding requirements.
4. The contractor shall execute an Affirmative Action Affidavit, to be completed by firms with less than 50 employees in the form prescribed by the State of New Jersey attesting to its compliance with P.L. 1975, c.127 and the rules and regulations pursuant thereto; and the affidavit shall be attached to the professional services contract.
5. The contractor shall attach its New Jersey Business Registration certificate to the professional services contract.
6. The contractor shall complete and submit a Business Entity Disclosure Certification which certifies that L.J. Brill & Associates, PA has not made any reportable contributions to a political or candidate committee in the Township of White in the previous year, and that the contract will prohibit L.J. Brill & Associates, PA from making any reportable contributions through the term of the contract. The disclosure shall be attached to the professional services contract.
7. A notice of this action shall be printed once in "The Star Gazette" and/or "The Express Times".

- Copies of this Resolution shall be forwarded to the contractor, the Township Attorney and the Township Treasurer/CFO.

Res. 2019-49: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**TOWNSHIP OF WHITE/WARREN COUNTY, STATE OF NJ
PROFESSIONAL SERVICES RESOLUTION
TITLE COMPANY – TITLE LINES**

WHEREAS, there exists a need for a professional title company to be appointed to issue title insurance on the farm properties owned by Estate of Gloria and Robert Thompson; and

WHEREAS, the township has provided funds for expenditures dealing with such professional services; and

WHEREAS, the price for this service will not exceed \$1,316.00; and

WHEREAS, the firm of Title Lines, licensed professional in the State of New Jersey, agrees to provide such services pursuant to its July 17, 2019 proposal, attached hereto and incorporated herein by reference, which the Township of White deems fair and equitable for said professional services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids and the agreement must be available for public inspection; and

WHEREAS, Title Lines agrees to incorporate into the agreement the mandatory language of subsection 3.4(a) of the Regulations promulgated by the State Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, and the contractor agrees to comply with the terms, provisions and obligations of said section 3.4; and

WHEREAS, adequate funds for the contract are available in account number 40841065 (Open Space Account),

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White as follows:

- The mayor and clerk of the Township of White are hereby authorized and directed to execute a duplicate of this resolution, which shall act as the authority and agreement between the Township of White and Title Lines for its retention as Title Company for the township in connection with preservation of the Estate of Gloria and Robert Thompson property.

2. The services rendered by the contractor shall be as described in the July 17, 2019 proposal and in accordance with a professional services contract, copies of which are on file in the municipal clerk's office.
3. The contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A: 11-5(1)(A) of the Local Public Contracts Law because the contractor is a firm comprised of individuals licensed in the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services, which are expressly exempt from the local public contracts bidding requirements.
4. The contractor shall execute an Affirmative Action Affidavit, to be completed by firms with less than 50 employees in the form prescribed by the State of New Jersey attesting to its compliance with P.L. 1975, c.127 and the rules and regulations pursuant thereto; and the affidavit shall be attached to the professional services contract.
5. The contractor shall attach its New Jersey Business Registration certificate to the professional services contract.
6. The contractor shall complete and submit a Business Entity Disclosure Certification which certifies that Title Lines has not made any reportable contributions to a political or candidate committee in the Township of White in the previous year, and that the contract will prohibit Title Lines from making any reportable contributions through the term of the contract. The disclosure shall be attached to the professional services contract.
7. A notice of this action shall be printed once in "The Star Gazette" and/or "The Express Times".
8. Copies of this Resolution shall be forwarded to the contractor, the Township Attorney and the Township Treasurer/CFO.

Res. 2019-50: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO CANCEL TAX SALE CERTIFICATE #16-00008 FOR BLOCK 18, LOT 59.**

WHEREAS, the Township of White has reviewed this taxpayers account known as Block 18 Lot 59 and has determined this tax sale certificate was created in error by the former tax collector and should not have been applied to the taxpayer's account; and,

WHEREAS, the Township wishes to cancel Tax Sale Certificate 16-00008 associated with this error; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes the Township Tax Office to cancel Tax Sale Certificate 16-00008.

Res. 2019-51: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO ISSUE A REFUND FOR 2019 HOMESTEAD REBATE FOR BLOCK 33, LOT 10.01.**

WHEREAS, Block 33, Lot 10.01 qualified as tax exempt (disabled veteran); and,

WHEREAS, the taxpayers first and second Homestead Rebate installments were applied to the account in March 2019 in the amount of \$172.49 and September 2019 in the amount of \$172.49; and

WHEREAS, the homestead benefit in the amount of \$344.98 should be refunded to the taxpayer.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes a refund in the amount of \$344.98 to:

Evelyn & Andrew J. Kankula
56 W Quarry Rd
Belvidere, NJ 07823

Res. 2019-52: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO ISSUE A REFUND FOR A TAX OVERPAYMENT FOR BLOCK 33, LOT 10.01.**

WHEREAS, Block 33, Lot 10.01 qualified as tax exempt (disabled veteran) in October of 2018; and,

WHEREAS, the tax account for this property was not adjusted to list the property as tax exempt; therefore taxes continued to be charged on this property through 2nd quarter of 2019; and

WHEREAS, the Tax Collector has adjusted the tax account to cancel taxes for 1st and 2nd quarter of 2019; and

WHEREAS, before the Tax Collector could make the adjustment on the account Wells Fargo made payments of \$1,099.91 in February of 2019 and \$927.41 in April of 2019; and

WHEREAS, the overpayments totaled \$2,027.32 should be refunded to Wells Fargo.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes a refund in the amount of \$2,027.32 to:

Wells Fargo Real Estate Tax Services
Attn: Region 1/Financial Support
MACX2302-04D
1 Home Campus
Des Moines, IA 50328-0001

Res. 2019-53: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO CORRECT THE TAX ACCOUNT FOR BLOCK 33, LOT 20.**

WHEREAS, the Township of White has been provided with receipts for tax payments for Block 33, Lot 20 which were not applied to the taxpayer's account; and,

WHEREAS, the Township wishes to apply these payments to the account and cancel any interest associated with the failure to timely post these payments; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes the Township Tax Office to apply the following payments to Block 33,

Lot 20:

2/1/2016	\$370.58
2/1/2017	\$1,673.45
2/1/2018	\$99.14

BE IT FURTHER RESOLVED, that the White Township Tax Office shall cancel any and all interest resulting from the failure to timely post these payments.

Res. 2019-54: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO CORRECT THE TAX ACCOUNT FOR BLOCK 33, LOT 20 Q0261.**

WHEREAS, the Township of White has been provided with receipts for tax payments for Block 33, Lot 20 Q0261 which were not applied to the taxpayer's account; and,

WHEREAS, the Township wishes to apply these payments to the account and cancel any interest associated with the failure to timely post these payments; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes the Township Tax Office to apply the following payments to Block 33, Lot 20 Q0261:

12/26/2016	\$195.51
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BE IT FURTHER RESOLVED, that the White Township Tax Office shall cancel any and all interest resulting from the failure to timely post these payments.

Res. 2019-55: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO CORRECT THE TAX ACCOUNT FOR BLOCK 59, LOT 1 Q0210.**

WHEREAS, the Township of White has been provided with receipts for tax payments for Block 59, Lot 1 Q0210 which were not applied to the taxpayer's account; and,

WHEREAS, the Township wishes to apply these payments to the account and cancel any interest associated with the failure to timely post these payments; and

WHEREAS, the Township wishes to cancel Tax Sale Certificate 16-00012 associated with the failure to timely post these payments; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes the Township Tax Office to apply total payments of \$2,756.60 to Block 59, Lot 1 Q0210 which have been paid prior to July 9, 2019

BE IT FURTHER RESOLVED, that the White Township Tax Office shall cancel any and all interest resulting from the failure to timely post these payments.

BE IT FURTHER RESOLVED, that the White Township Tax Collector is authorized to cancel Tax Sale Certificate 16-00012.

Res. 2019-56: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO ISSUE A REFUND FOR 2019 HOMESTEAD REBATE FOR BLOCK 79, LOT 5.**

WHEREAS, Block 79, Lot 5 qualified as tax exempt (disabled veteran); and,

WHEREAS, the taxpayers second Homestead Rebate installment was applied to the account in September 2019 in the amount of \$194.34; and

WHEREAS, the homestead benefit in the amount of \$194.34 should be refunded to the taxpayer.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes a refund in the amount of \$194.34 to:

Judith & Roger Deluca
2 Somerset Drive
Belvidere, NJ 07823

Res. 2019-57: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO AUTHORIZE ELECTRONIC TAX SALES FEES**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and,

WHEREAS, the rules and regulations require a municipality to send two (2) noticed of tax sale to all properties included in said sale; and,

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and,

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of White wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base; and,

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes that a fee of \$25.00 per notice be established and is hereby authorized

and directed to be charged for each notice of tax sale that is sent in conjunction with the 2019 electronic tax sale.

Res. 2019-58: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO AUTHORIZE THE REDEMPTION OF TAX SALE CERTIFICATE #04-01 ON
BLOCK 14 LOT 47.**

WHEREAS, the White Township Municipal Tax Sale held December 10, 2004, a lien was sold on Block 14 Lot 47 also known as Off Buckhorn Dr for delinquent 2003 taxes; and

WHEREAS, this lien known as Tax Sale Certificate No 04-01 was stricken off to Township of White for \$78.87; and

WHEREAS, the current property owner has been paying the taxes as due; and

WHEREAS, the tax collector has determined that the redemption amount is approximately \$290.00 most of which is accumulated interest and it cannot be determine if the former tax collector neglected to cancel this certificated when the property transferred ownership, it is the current tax collector's recommendation to cancel this tax certificate at this time.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes the Tax Collector to cancel Tax Sale Certificate #04-01 with the county.

Res. 2019-59: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**Resolution 2019-59
Establishing the 2019 Salaries for White Township Employees**

Whereas the salary ranges for White Township Employees have been established by Ordinance, and

Whereas the following individual salaries are within the ranges established by the 2019 Salary Ordinance, and

Whereas the funding necessary to pay the salaries as established by Ordinance has been appropriated by the 2019 Municipal Budget, and

Whereas the 2019 White Township Municipal Budget has also been adopted by Resolution after Public Hearing,

Therefore be it resolved that the 2019 salaries for White Township Employees be established as follows:

Position	Official	2019 Salary	2018 Salary	Increase Amount	Increase Percentage
Committee (Deputy Mayor)	Sam Race	3,850.63	3,850.63	0.00	0.00%
Committee (Committee)	Chanda Collom	3,850.63	3,850.63	0.00	0.00%
Committee (Mayor)	Jeff Herb	3,850.63	3,850.63	0.00	0.00%
	Kathleen				
Municipal Clerk	Reinalda	69,227.23	67,210.90	2,016.33	3.00%
Clerical Assistant; Deputy Registrar	Alfia Schemm	22,515.10	21,859.32	655.78	3.00%
	Kathleen				
CFO	Reinalda	25,652.99	24,905.82	747.17	3.00%
Deputy CFO	James Kozimor	53.11	51.56	1.55	3.01%
Tax Collector	Joseph Guerin Jr.	40,000.00	40,000.00	0.00	0.00%
Sewer Utility Clerk	Joseph Guerin Jr.	15,000.00	15,000.00	0.00	0.00%
Tax Collector	Rachel Leber	15,000.00	0.00	15,000.00	#DIV/0!
Sewer Utility Clerk		10,000.00	0.00	10,000.00	#DIV/0!
Tax Assessor	Michelle Trivigno	28,312.66	27,488.02	824.64	3.00%
Assessment Search Officer	Municipal Clerk	500.00	500.00	0.00	0.00%
Building Inspector	Ralph Price	17,483.63	16,974.40	509.23	3.00%
	Kathleen				
Clerical Assistant to the Construction Office	Reinalda	6,920.90	6,719.32	201.58	3.00%
Electrical Inspector	Daniel Sullivan	11,771.76	11,428.89	342.87	3.00%
Plumbing Inspector	Ralph Price	5,791.45	5,622.77	168.68	3.00%
Zoning Officer	vacant	8,203.33	7,964.40	238.93	3.00%
Board of Adjustment Secretary	Alfia Schemm	4,929.81	4,786.22	143.59	3.00%
Planning Board Secretary	Alfia Schemm	11,269.26	10,941.03	328.23	3.00%
Planning Board Secretary - Special Meetings	Alfia Schemm	200.00	200.00	0.00	0.00%
	Kathleen				
Environmental Commission Secretary	Reinalda	0.00	0.00	0.00	#DIV/0!
Open Space/Ag Committee Secretary	vacant	100.00	100.00	0.00	0.00%
Emergency Management Coordinator	Jeff Herb	3,829.18	3,717.65	111.53	3.00%
	Kathleen				
Deputy Emergency Management Coordinator	Reinalda	912.59	886.01	26.58	3.00%
Animal Control Officer	Robert Langonera	7,210.84	7,000.82	210.02	3.00%
Road Supervisor	Randy Bell	34.82	33.81	1.01	2.99%
Assistant Road Supervisor	Ron Smith	30.75	29.85	0.90	3.02%
Truck Driver/Laborer	vacant	21.34	20.72	0.62	2.99%
	Kenneth				
Laborer	Kauffman	20.00	20.00	0.00	0.00%
	Ed Fisher	20.00	20.00	0.00	0.00%
Building Maintenance Worker	Lisa Duckworth	15.91	15.45	0.46	2.98%
Municipal Alliance Coordinatir	Alfia Schemm	1,007.00	1,007.00	0.00	0.00%
Tax Clerk	Irene Fluck	15.00	0.00	15.00	#DIV/0!

Adopted: October 10, 2019

Roll Call: Collom - yes, Race - yes, Herb - yes

Res. 2019-60: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race –

yes, Herb – yes. Resolution adopted.

RESOLUTION AWARDING A CONTRACT FOR SUPPLEMENTAL SNOW PLOWING IN THE BROOKFIELD ADULT RETIREMENT COMMUNITY, COLBY COURT DEVELOPMENT AND OTHER TOWNSHIP ROADS AS MAY BE REQUIRED UPON REQUEST

WHEREAS, White Township requires supplemental snow plowing of the Brookfield Adult Retirement Community* located on Route 519 (across from Mackey’s Orchards) and the Colby Court Townhouse Development* located on Route 519 (across from the Country View Village Strip Mall) and other Township roads as may occasionally be required upon request by the Department of Public Works Supervisor for the winter months of 2019-2020 to supplement the plowing of the White Township Road Department.

WHEREAS, specifications were drafted and approved; and

WHEREAS, the following quotations were received for the 2019-2020 season from two (2) contractors:

A.B.E. Paving & Sealcoating	\$110.00/hr. truck with 10’ 6” plow \$120.00/hr. rubber tire loader
Drake’s Landscaping	\$100.00/hr. truck with 10’ 6” plow \$105.00/hr. rubber tire loader

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the contract for supplemental snow plowing for the Brookfield Adult Retirement Community, the Colby Court Development and other Township roads be and hereby is awarded to Drake’s Landscaping for its lowest responsible, responsive quotation as per company estimate received September 5, 2019.

Res. 2019-61: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – SPECIAL COUNSEL

WHEREAS, the Township of White has a need to acquire special counsel as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Steven P. Gruenberg, Attorney at Law has submitted a proposal, indicating he will provide the special counsel services for the anticipated fee of \$165.00 per hour or approximately \$50,000.00 annual; and,

WHEREAS, Steven P. Gruenberg has completed and submitted a Business Entity Disclosure Certification which certified that Steven P. Gruenberg, Attorney at Law has not made any reportable contributions to a political or candidate committee in the Township of White in the previous one year, and that the contract will prohibit Steven P. Gruenberg, Attorney at Law from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned legal services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, the Mayor and Clerk are authorized to enter into a contract with Steven P. Gruenberg, Attorney at Law as described herein as special counsel on and in behalf of the Township of White for the year 2019; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Steven P. Gruenberg, Attorney at Law based on the merits and abilities of Steven P. Gruenberg, Attorney at Law to provide the goods and services as described herein. This contract was not awarded through a "fair and open" process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Steven P. Gruenberg, Attorney at Law, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19. Affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit “F” (Insurance) are attached to and made a part of this contract.

Res. 2019-62: Motion made by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Collom – yes, Race – yes, Herb – yes. Resolution adopted.

**RESOLUTION OF THE TOWNSHIP OF WHITE,
COUNTY OF WARREN, STATE OF NEW JERSEY
TO ISSUE A REFUND FOR A TAX OVERPAYMENT FOR BLOCK 30, LOT 10 C5014.**

WHEREAS, Block 30, Lot 10 C5014 qualified for senior deduction; and,

WHEREAS, the tax account for this property was not adjusted to list the property to include the deduction; therefore taxes were overcharged on this property through 3rd quarter of 2019; and

WHEREAS, the Tax Collector has adjusted the tax account to apply the deduction of \$125.00 for the 3rd quarter of 2019; and

WHEREAS, before the Tax Collector could make the adjustment on the account the taxpayer made a full payment of \$725.07 in August of 2019; and

WHEREAS, the overpayments totaled \$125.00 should be refunded to the taxpayer.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of White hereby authorizes a refund in the amount of \$125.00 to:

Theresa McAvoy
4018 Brookfield Glen Dr
Belvidere, NJ 07823

ORDINANCES – FIRST HEARING

Ord. 2019-07: Motion made by Mr. Race, seconded by Mrs. Collom and carried by unanimous favorable roll call vote to introduce the following ordinance on first reading. Herb – yes, Collom – yes, Race – yes. Motion carried.

AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION N.J.S. 40A: 4-53 'ENGAGEMENT OF SPECIAL CONSULTANTS FOR THE PREPARATION OF A MASTER PLAN'

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of NJ, that pursuant to N.J.S. 40A: 4-53 (Ch 48, P.L. 1956 as amended by Ch. 144, P.L. 1965 and Ch. 38, P.L. 1969) the sum of \$35,000.00 is hereby appropriated for the 'engagement of special consultants for the preparation of a master plan or plans, and shall be deemed a special emergency appropriation as defined and provided for in N.J.S. 40A: 4-55.

The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to this act (N.J.S. 40A: 4-55).

Ord. 2019-08: Motion made by Mr. Race, seconded by Mrs. Collom and carried by unanimous favorable roll call vote to introduce the following ordinance on first reading. Herb – yes, Collom – yes, Race – yes. Motion carried.

AN ORDINANCE OF THE TOWNSHIP OF WHITE, NEW JERSEY COMMITTEE TO REQUIRE LARGE HARDENED BUILDINGS TO INSTALL RADIO BOOSTER EQUIPMENT TO SUPPORT INTERIOR RADIO COMMUNICATIONS WITH LAW ENFORCEMENT OFFICERS, FIREFIGHTERS AND EMERGENCY MEDICAL PERSONNEL (EMERGENCY FIRST RESPONDERS) WHEN RADIO COMMUNICATIONS DIFICIENCIES EXIST

WHEREAS, in emergency situations, including natural and manmade disasters, it is essential that radio communications, which will insure access to emergency services personnel including police, fire, emergency medical service, and other first responders, be maintained in all locations within the community; and

WHEREAS, of particular importance is to require that such communications be available to and from "large hardened buildings", including malls, office, business, and retail centers, hotels, condominiums and apartments, medical facilities and training centers; and

WHEREAS, the White Township Committee finds that it is essential that an Ordinance requiring large hardened buildings to install radio communications equipment which will insure access to emergency services personnel including police, fire, emergency medical service, and other first responders be enacted.

**NOW, THEREFORE, BE IT ORDAINED BY THE WHITE TOWNSHIP
COMMITTEE OF WARREN COUNTY, NEW JERSEY AS FOLLOWS:**

SECTION ONE: The findings, conclusions, and statements of fact contained in the foregoing preamble are hereby adopted, ratified, and incorporated herein as specified in the attached “In-Building Radio Communications Specifications”.

SECTION TWO: Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

SECTION THREE: Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

SECTION FOUR: Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

In-Building Radio Communications Specifications

General

Unless as otherwise provided, no person shall maintain, own, erect, or construct any building or structure (or any part thereof) or cause the same to be done which fails to support adequate radio coverage for public safety entities including, but not limited to, police officers, firefighters and EMS workers.

Exceptions

This section shall not apply to single family, residential buildings or any building 35 feet high or less as long as none of the aforementioned buildings make primary use of metal or concrete construction or contain below grade storage or parking areas. For purposes of this section, parking structures are included in the definition of "building." Stair shafts are included in the definition of "all parts of a building," but elevator shafts may be excluded.

Buildings constructed prior to the implementation of this section shall not be required to comply with public safety radio coverage provisions of this section. However, should the exempted structures undergo renovation, restoration, or significant modification to the original structure, exemption from the provisions of this ordinance shall not apply.

Minimum Radio Coverage Into a Building

A minimum signal strength of -95dBm available in all areas of the building when transmitted from the agency's radio system. For purposes of this section, 90% building coverage is considered to be all areas of the building.

Minimum Signal Strength Out of a Building

A minimum signal strength of -95dBm received by the agency's radio system when transmitted from all areas of the building. For purposes of this section, 90% building coverage is considered to be all areas of the building.

Technical Criteria Maintained by the Agency

The agency shall maintain a document of technical information specific to their requirements. This document shall contain (as a minimum): the frequencies required, the location and effective radiated power (ERP) of radio sites used by the in-building system, the maximum propagation delay (in microseconds) and other supporting technical information.

Amplification Systems Allowed

Buildings and structures which cannot support the required level of radio coverage shall be equipped with a radiating cable system and/or a distributed antenna system (DAS) with FCC certified single boosters (aka bi-directional amplifiers) or systems otherwise approved by the agency in order to achieve the required adequate radio coverage.

Battery Systems

The active components of the installed system or systems shall be capable of operating on an independent battery system for a period of at least twelve (12) hours without external power input. The battery system shall automatically charge in the presence of an external power input.

Signal Booster Requirements

If used, signal boosters shall meet the following requirements as well as any other requirements determined by the agency:

- A) All signal booster components shall be contained in one NEMA4 type, waterproof cabinet. Permanent external filters and attachments are not permitted.
- B) The battery system shall be contained in one NEMA4 type, waterproof cabinet.
- C) The system shall include automatic alarming of malfunctions of the signal booster and battery system. Any resulting alarm shall be transmitted to the agency's designated recipient by means of specified by the agency including, but not limited to, automatic standard telephone dial-up circuit, TCP/IP network circuit, RS232 interface, etc...
- D) FCC certification prior to installation. Pending FCC certification is not acceptable.
- E) All signal boosters must be compatible with both analog and digital communications simultaneously at the time of installation. The agency will provide the maximum acceptable propagation delay.
- F) Only equipment that is pre-approved by the agency may be used. This section cannot be used by the agency to limit equipment to one manufacturer.

Approval Prior to Installation

No amplification system capable of operating on frequencies licensed to the agency by the FCC shall be installed without prior coordination and approval of the agency. This is a FCC requirement.

Testing and Proof of Compliance

Each owner shall submit at least one In-Building Coverage Test:

- A) Acceptance testing prior to occupancy of any newly constructed building.
- B) Whenever structural changes occur (including additions to buildings) that would materially change the original field performance tests.
- C) Annually.
- D) When repairs or alterations are made to the amplification systems. The performance test shall demonstrate that adequate radio coverage is available in all required areas of the building. At the conclusion of the testing, a report shall be submitted to the agency which shall verify compliance with section NNN.1.

Acceptance Test Procedure

When an in-building radio system is required, it will be the buildings owner's responsibility to have the radio system tested to ensure that two-way coverage on each floor of the building is a minimum of 90% upon completion of installation. Each floor of the building shall be divided into a grid of approximately 20 equal areas. A maximum of two nonadjacent areas will be allowed to fail the test. In the event that three of the areas fail the test, the floor may be dividing into 40 equal areas in order to be more statistically accurate. A maximum of four non-adjacent areas will be allowed to fail the test. After the 40-area test, if the system continues to fail, it will be the building owner's responsibility to have the system altered to meet the 90% coverage requirement. The test shall be conducted using a calibrated portable radio of the latest brand and model used by the agency talking through the agency's radio communication system. A test location approximately in the center of each grid area will be selected for the test, then the radio will be enabled to verify two-way communications to and from the outside of the building through the agency's communication system. Once the test location has been selected, prospecting for a better spot within the grid area will not be permitted. The gain values of all amplifiers shall be measured and the test measurement results shall be kept on file with the building owner so the measurements can be verified each year during the annual tests. In the event that the measurement results become lost, the building owner will be required to rerun the acceptance test to reestablish the gain values. As part of the installation, a spectrum analyzer or other suitable test equipment shall be utilized to ensure spurious oscillations are not being generated by the subject signal booster due to coupling (lack of sufficient isolation) between the input and output antenna systems. This test will be conducted at the time of installation and subsequent annual inspections.

Annual Tests

When an in-building radio system is required, it shall be the building owner's responsibility to have all active components of the system, such as signal boosters, power supplies, and backup batteries, tested to a minimum of once every 12 months. Signal boosters shall be tested to ensure that the gain is the same as it was upon initial installation and acceptance. Backup batteries and power supplies shall be tested under load of a period of one hour to verify that they will properly operate during an actual power outage. If the battery exhibits symptoms of failure within the one hour test period in the opinion of the agency's representative, the test shall be extended for additional one-hour periods until the integrity of the battery can be determined. All other active components shall be checked to determine that they are operating within the manufacturers specifications for the intended purposes.

Field Testing

Police and Fire Personnel shall at any time have the right to enter onto the property to conduct its own field testing to be certain that a required level of radio coverage is present.

Minimum Qualification of Personnel

The minimum qualification of the system designer and lead installation personnel shall include:

- A) A valid FCC issued General Radio Operators License
- B) Certification of in-building system training issued by a nationally recognized organization,

school, or a certificate issued by the manufacturer of the equipment being installed.

The agency may waive these requirements upon successful demonstration of adequate skills and experience that is satisfactory to the agency.

OLD BUSINESS

Mayor and committee continue to review samples of ‘illegal dumping’ ordinances. Tabled for further review.

Mayor Herb announced vacant board/commission appointments would most likely be tabled until the January Re-Organization Meeting.

NEW BUSINESS

Committeewoman Collom asked the status of the following and will follow up with the appropriate department heads.

- 1) Municipal Building records storage
- 2) Settler’s Ridge road repairs
- 3) Nelson Tree Service – were any town trees removed by them in exchange for the township allowing their trucks to park at the DPW yard.

CORRESPONDENCE

The NJ Legislative 24th District will be having a town hall meeting October 22nd at the Blirstown Municipal Building.

PUBLIC COMMENTS

Theresa Chapman, Harmony resident, urged the committee to consider making appointments to the vacant board/commission positions immediately.

PRESENTATION OF VOUCHERS

On motion by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
16246	28,056.88	Cty of Warren Treasurer’s Office
16247	943,218.39	Treasurer’s Office Warren County
16248	29,500.00	Oxford Volunteer Fire Dept.
16249	4,687.50	GTM Turf Management

16250	105.00	Alfia Schemm
16251	2,143.70	Griffith-Allied Trucking
16252	890.00	Arae Network Solutions
16253	25,000.00	Belvidere Ambulance Corp.
16254	690.00	Ben Schaeffer & Associates
16255	62.36	CenturyLink
16256	1,000.00	CMRS – FP
16257	594.30	Comcast
16258	50.00	Discovery Benefits
16259	451.00	J.C. Ehrlich Co., Inc.
16260	63.80	Elizabethtown Gas
16261	49.79	Elizabethtown Gas
16262	5,800.00	Florio, Perrucci, Steinhardt
16263	86.85	Francotype-Postalia, Inc.
16264	1,898.00	Gebhardt & Kiefer
16265	29,500.00	Goodwill Fire Company
16266	35,000.00	Hope Township
16267	315.10	Horizon Blue Cross Blue Shield of NJ
16268	1,097.51	JCP&L
16269	7.35	Kathleen Reinalda
16270	59.94	L.E Ritter Lumber Company
16271	396.50	Mary Bermingham
16272	3,203.75	Maser Consulting P.A.
16273	455.84	Napa Belvidere
16274	81.88	ReadyRefresh by Nestle
16275	172.00	NJ league of Municipalities
16276	749.52	NJ American Water Co.
16277	465.04	NJ Advance Media
16278	80.00	NJ Registrar's Association
16279	244.76	Eurofins QC Inc.
16280	226.52	Sanico Inc.
16281	210.55	Verizon Wireless
16282	620.00	Vital Communications
16283	367.30	Warren Materials
16284	605,443.00	White Township Board of Education
16285	552.00	Xerox Corporation
16286	7,454.68	FWDSL & Assc. LP
16287	1,265.00	Arae Network Solutions
16288	608.30	Comcast
16289	194.34	DeLuca, Judith & Roger
16290	50.00	Discovery Benefits
16291	3,045.00	Florio, Perrucci, Steinhardt
16292	4,687.50	GTM Turf Management
16293	961.83	JCP&L
16294	344.98	Kankula, Evelyn & Andrew

16295	64.97	Kathleen Reinalda
16296	193.01	Kathleen Reinalda – petty cash
16297	33.85	L.E Ritter Lumber Co.
16298	628.35	Montage Enterprises Inc.
16299	125.34	Napa Belvidere
16300	100.00	National Drug Screen
16301	45.92	ReadyRefresh by Nestle
16302	5,000.00	Nisivoccia LLP
16303	1,058.00	NJ American Water Co.
16304	488.58	NJ Advance Media
16305	295.00	NJCM
16306	106.17	Smith Motor Company
16307	168.48	Smith Tractor & Equipment Inc.
16308	125.00	Theresa McAvoy
16309	475.08	Tilcon New York
16310	200,000.00	Town of Belvidere
16311	VOID	
16312	400.00	United Presbyterian Church
16313	230.55	Verizon Wireless
16314	520.00	Vital Communications
16315	165.00	Warren County Road Division
16316	1,956.42	Warren Materials
16317	2,027.32	Wells Fargo Real Estate
16318	605,443.00	White Township Board of Education
16319	523.02	Xerox Corporation
16320	315.10	Horizon Blue Cross Blue Shield of NJ
16321	16.00	Warren County Clerk

TOTAL.....\$2,562,711.92

CURRENT VALLEY MANUAL

2334	23,766.27	Payroll Account
2335	12,038.44	Payroll Account
2336	19,906.47	Payroll Account
2337	16,155.00	Payroll Account

DEVELOPER'S ESCROWS

1177	282.50	Maser Consulting P.A.
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GRAVEL PIT ESCROWS

224	140.00	Maser Consulting P.A. (HS&G Pit)
231	175.00	Maser Consulting P.A. (Hoffman Pit)

223	210.00	Maser Consulting P.A. (Tilcon Pit)
232	145.00	Maser Consulting P.A. (BS&G Pit)

CAPITAL ACCOUNT

1543	1,680.00	Precast Manufacturing Co.
1544	748.75	Maser Consulting P.A.
1545	2,218.75	Maser Consulting P.A.

SEWER ACCOUNT

1354	78,646.25	Warren County (PR) MUA
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DOG ACCOUNT

1167	10.20	NJ Dept. of Health & Senior Services
1168	18.60	NJ Dept. of Health & Senior Services
1169	5.40	NJ Dept. of Health & Senior Services

OPEN SPACE TRUST

967773	3,640.00	The Land Conservancy of NJ
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TOTAL ALL FUNDS.....\$2,722,498.55

PUBLIC COMMENTS

Joanne Thompson, White Township resident, said the condition of 5 Acres Flea Market and Norma Willard's property along Route 46 are in disgraceful condition and should be cleaned up.

Beth Kabert, White Township resident, asked if the Planning Board would be having a Special Meeting prior to the regularly scheduled November meeting. The Mayor explained that the governing body does not make that decision.

On motion by Mrs. Collom, seconded by Mr. Race and carried by unanimous favorable roll call vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the

exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, October 10, 2019, 7:41 pm:

Personnel Matters
(CFO shared service agreement)

Pending or Threatened Litigation
(Master Plan Re-Examination Report)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Collom, seconded by Mayor Herb, the meeting was re-opened to the public at 8:48p.m. Motion passed. No action was taken in Executive Session.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 8:49p.m. on motion by Mr. Race, seconded by Mrs. Collom and carried by unanimous favorable roll call vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk