

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING DECEMBER 27, 2018

CALL TO ORDER

Mayor Herb called the meeting to order at 4:00 p.m. and stated ‘Adequate Notice of this meeting of December 27, 2018 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Herb, Deputy Mayor Race, Committeeman Vande Vrede, Attorney Katherine Fina and Clerk Kathleen Reinalda.

PUBLIC COMMENTS

Roberto Torres, 5 Jones Farm Lane, requested a street light be installed at the corner of Jones Farm lane and Route 31. He explained the area is very dark at night making it difficult to see the turn. Mayor Herb suggested the DPW Supervisor take a look and report back with a recommendation.

RESOLUTIONS

Res. 2018-52: Motion made by Mr. Race, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

Resolution Authorizing Refund of Taxes

Whereas, the property known as Block 33, Lot 10.01 more commonly known as 56 W. Quarry Rd is shown on the tax rolls as 100% exempt effective 10/01/2018 (Res 2018-45); and

Whereas the mortgage holder (Wells Fargo) paid the Q4 / 2018 taxes of \$883.42 and

Whereas, as a result of the tax-exempt status of this property and the payment of the Q4 / 2018 taxes of \$883.42 which should be refunded to the mortgage company;

Now, therefore be it resolved, on this 13th of December, 2018 that the Treasurer be authorized to issue a check in the amount of **\$883.42** payable to:

Wells Fargo Real Estate Tax Services
P.O. Box 14506
Des Moines, IA 50306-9395

Res. 2018-53: Motion made by Mr. Race, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

CANCELATION RESOLUTION 2018-53

WHEREAS, certain improvement appropriation balances within the General Capital Fund remain dedicated to projects now completed or not being pursued; and

WHEREAS, it is necessary to formally cancel balances so that the unexpended balances may be returned to each prospective Capital Improvement Fund, or Surplus, and unused debt authorization be canceled within the General Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that the following unexpended and dedicated balances be canceled:

<u>Ordinance No.</u>	<u>Description</u>	<u>Amount</u>	<u>Funding Source</u>
2018-02	Rutherford Drive	\$60,441.22	CIF
TOTALS:		\$60,441.22	Returned to CIF

Res. 2018-54: Motion made by Mr. Race, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

TRANSFER RESOLUTION

BE IT RESOLVED by the Township Committee of the Township of White, County of Warren, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2018 balances in the Current Fund Budget. Includes Mayor and Council O/E, Municipal Clerk O/E, Tax Collector O/E, Engineering O/E, Planning Board O/E, Zoning Board O/E, Group Health Insurance O/E, Streets & Roads S/W, Buildings & Grounds O/E, and Maintenance of Parks O/E.

WHEREAS, the following accounts have sufficient excess funds to meet such demands:

Legal Services O/E and Streets and Roads O/E.

BE IT RESOLVED, that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the following transfers:

TO:	Mayor and Council O/E	25.00
	Municipal Clerk O/E	15.00
	Tax Collector O/E	7,673.00
	Engineering O/E	505.00
	Planning Board O/E	7,581.00
	Zoning Board O/E	616.00
	Group Health Insurance O/E	1,000.00
	Streets & Roads S/W	1,797.00
	Buildings & Grounds O/E	99.00
	Maintenance of Parks O/E	<u>401.00</u>
		19,712.00
FROM:	Legal Services O/E	10,000.00
	Streets & Roads O/E	<u>9,712.00</u>
		19,712.00

Res. 2018-55: Motion made by Mr. Race, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

Resolution Authorizing Refund of Overpayment of Taxes

Whereas, Q4 / 2018 property tax payments were paid twice for the property known as Block 13 Lot 2 more commonly known as 203 Summerfield Rd, and;

Whereas the mortgage holder (Lereta) paid the Q4 / 2018 taxes of \$768.41 and

Whereas, as a result of the duplicate of the payment of the Q4 / 2018 taxes of \$768.41 which should be refunded to the mortgage company;

Now, therefore be it resolved, on this 27th of December, 2018 that the Treasurer be authorized to issue a check in the amount of **\$768.41** payable to:

Lereta
1123 S. Park View Drive
Covina, CA 91724

OLD BUSINESS

There were no updates on the 655 Brass Castle Road foreclosure.

Mr. Vande Vrede updated the committee on his progress with the township “Welcome Signs”. He met with the engineer regarding the proposed locations. Mayor Herb suggested the engineer come to a meeting to discuss details.

Mayor Herb updated the committee on a meeting of the Youth Athletic Association he attended. Jess Van Horn had requested use of the ballfields and suggested she was not getting clear answers from the YAA. Mayor Herb said he listened to the YAA’s concerns and they came up with formal request procedures for using the fields. The clerk will advise Ms. Van Horn of the procedures.

One application was received for the seasonal DPW laborer. The committee instructed the Road Supervisor to conduct an interview and offer \$15/hour.

NEW BUSINESS

The committee reviewed the CY 2018 Best Practices Checklist. The checklist is provided by the state annually. Each town must answer a series of questions regarding its daily practices. The state then scores the answers. If too many questions are answered negatively, the state may withhold state aid. The clerk reported that White Township received a positive result, therefore, the full amount of state aid will be received in CY 2019.

The Government Records Council complaint will be discussed in Executive Session.

The committee reviewed the liaison positions for CY 2019. No changes are anticipated with Mayor Herb continuing as Buildings and Grounds liaison and Mr. Race continuing as DPW liaison.

PUBLIC COMMENTS

None.

PRESENTATION OF VOUCHERS

On motion by Mr. Vande Vrede, seconded by Mayor Herb and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
15834	VOID	
15835	1,360.00	Bello Giorno
15836	238.53	Jeff Herb

15837	584,471.00	White Township Board of Education
15838	1,300.50	ABE Parking Lot Striping
15839	937.83	AmeriMark Direct
15840	84.00	Animal Health Center
15841	7,335.00	ARAE Network Solutions LLC
15842	9,838.35	Atlantic Salt Inc.
15843	570.59	Belvidere Sand & Gravel
15844	50.00	Brandi Meyers
15845	123.23	CenturyLink
15846	564.54	Comcast
15847	50.00	Discovery Benefits
15848	130.00	J.C. Ehrlich Inc.
15849	344.06	Elizabethtown Gas
15850	360.07	Elizabethtown Gas
15851	5,959.50	Florio, Perrucci, Steinhardt & Fader
15852	86.85	Francotype-Postalia Inc.
15853	2,391.50	Gebhardt & Kiefer
15854	354.73	Horizon Blue Cross Blue Shield of NJ
15855	1,398.09	JCP&L
15856	728.67	Jesco, Inc.
15857	3,695.00	K&A Paving Contractors LLC
15858	35.00	Karen Stenson
15859	79.46	Kathleen Reinalda – petty cash
15860	3,504.40	Maser Consulting P.A.
15861	359.00	MGL Printing Solutions
15862	285.00	Mr. John Inc.
15863	29,500.00	Mt. Lake Fire Company
15864	731.16	Napa Belvidere
15865	100.00	National Drug Screen
15866	62.88	ReadyRefresh by Nestle
15867	1,976.96	NJ American Water Company
15868	172.74	NJ Advance Media
15869	5,850.00	Phoenix Consulting Group LLC
15870	155.00	Eurofins QC, Inc.
15871	81.01	Randy Bell – petty Cash
15872	221.25	Sanico Inc.
15873	250.00	Sara Amento
15874	35.00	Shannon Felici
15875	348.42	S&L Equipment Rental Inc.
15876	531.00	TGM Services
15877	892.77	Tilcon New York Inc.
15878	500.00	Troop 63
15879	320.94	US Municipal Supply Inc.
15880	155.60	Verizon Wireless
15881	1,435.50	Vital Communications

15882	1,283.22	Warren Materials
15883	883.42	Wells Fargo
15884	6,000.00	White Township YAA
15885	580.36	Xerox Corporation
15886	42.00	J.C. Ehrlich Co., Inc.
15887	768.41	Lereta

TOTAL CURRENT\$679,512.54

CURRENT FUND – MANUAL

2312	26,944.79	Payroll Account
2313	12,704.52	Payroll Account
2314	17,084.87	Payroll Account

GRAVEL PIT ESCROWS

218	173.75	Maser Consulting P.A. (for HS&G)
225	140.00	Maser Consulting P.A. (for Hoffman)
219	140.00	Maser Consulting P.A. (for Tilcon)
226	208.75	Maser Consulting P.A. (for BS&G)

CAPITAL ACCOUNT

1531	627.50	Maser Consulting P.A.
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DEVELOPER ESCROWS

1129	2835.00	Maser Consulting P.A.
1130	70.00	Maser Consulting P.A.
1131	202.50	Maser Consulting P.A.
1132	70.00	Maser Consulting P.A.
1133	35.00	Maser Consulting P.A.
1134	14.80	Jason Chesla
1135	175.00	Maser Consulting P.A.
1136	306.00	Mott MacDonald
1137	1996.50	Gebhardt & Kiefer P.C.
1138	204.00	Gebhardt & Kiefer P.C.
1139	2029.50	Gebhardt & Kiefer P.C.
1140	82.50	Gebhardt & Kiefer P.C.
1141	676.50	Gebhardt & Kiefer P.C.

DOG ACCOUNT

1160

2.40

NJ Dept. of Health & Senior Services

TOTAL ALL FUNDS.....\$746,236.42

On motion by Mr. Race, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, December 27, 2018, 4:48 pm:

Personnel Matters
(DPW Supervisor)

Contract Negotiations
(Rt. 46 Baseball Field)

Tax Appeals
(Hike Enterprises)

Litigation
(GRC Complaint)

Litigation
(Tax Collector)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mr. Vande Vrede, seconded by Mr. Race, the meeting was re-opened to the public at 6:02p.m. Motion passed. No action was taken in Executive Session.

OTHER MATTERS

Motion made by Mr. Vande Vrede, seconded by Mr. Race and carried by unanimous favorable roll call vote to authorize submission of a 'witness impact statement' along with a cover letter regarding the Rachelyn Mosher case to the Warren and Hunterdon County Prosecutor's Offices. Herb – yes, Race – yes, Vande Vrede – yes. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 6:06p.m. on motion by Mr. Race, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk