

## **WHITE TOWNSHIP COMMITTEE**

## **MINUTES OF MEETING DECEMBER 8, 2016**

### **CALL TO ORDER**

Mayor Herb called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of December 8, 2016 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

### **FLAG SALUTE**

The Mayor asked everyone to stand for the flag salute.

### **ROLL CALL**

Present: Mayor Herb, Committeeman Race, Committeewoman Mackey, Attorney Katherine Fina and Clerk Kathleen Reinalda.

### **PUBLIC COMMENTS**

Ron Buckenmeyer, 9-1-1 Coordinator, updated the committee on the countywide database update project. Mr. Buckenmeyer completed White Township’s evaluation and provided the data to the County. He said one of the biggest problems is numerous residents do not have numbers on their houses, making it difficult for emergency services to locate them. He suggested the township send a reminder in the 2017 tax bill mailing.

### **ENGINEERING UPDATE**

Paul Sterbenz reported on the following:

- The DOT Application for Rutherford Drive will be re-submitted for the 2017 state aid year.
- The Quick Chek project is complete and the company is requesting their performance bond be returned and all escrow monies be refunded. Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to adopt the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

## **RESOLUTION 2016-61**

### **Resolution**

**Performance Guarantee Release  
Quick Chek Corporation  
Lots 4 and 5, Block 62  
Route 46, White Township**

**WHEREAS**, the Quick Chek Corporation posted performance guarantees in the amount of \$54,024.00 to ensure the satisfactory installation of landscaping and buffer fencing pursuant to site plan and variance approvals granted by the White Township Zoning Board of Adjustment; and

**WHEREAS**, the Quick Chek Corporation has satisfactorily completed all required on-site and off-tract site improvement work, including landscaping and buffer fencing; and

**WHEREAS**, the municipal engineer has found that on-site improvements have been installed by the Quick Chek Corporation in accordance with the approved site plan; and

**WHEREAS**, the Quick Chek Corporation has provided a record survey plan that depicts the as-built improvements and which was found to be satisfactory by the municipal engineer; and

**WHEREAS**, the NJDOT has approved all the work that was conducted by the Quick Chek Corporation within the Route 46 right-of-way including the flashing school speed limit signs;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee hereby approves the 11/29/16 request of the Quick Chek Corporation to release the performance guarantee in the amount of \$54,024.00, which includes a performance bond in the amount of \$48,621.60 and cash in the amount of \$5,402.40;

**BE IT FURTHER RESOLVED**, that the release of the performance guarantee is conditioned upon the Quick Chek Corporation providing signed and sealed copies of the approved record survey plan and paying fees and assessments, if any;

**BE IT FURTHER RESOLVED**, that the Township Committee hereby waives the requirement for a two (2) year maintenance bond since all site improvements are privately owned and more than two (2) years has elapsed since the improvements were installed and the store and a gas station began operation.

- Engineer Sterbenz gave the annual stormwater educational presentation. White Township continues to hold its Tier B status, however, the requirements may become more stringent over the next couple of years. Mr. Sterbenz will keep the township informed.

**RESOLUTIONS**

**Res. 2016-58:** Motion made by Mr. Race, seconded by Mayor Herb with Mrs. Mackey abstaining to approve the following resolution. Herb – yes, Mackey – abstain, Race – yes. Resolution adopted.

WHEREAS, all or portions of Block 30, Lot 10.02, with an address of County Route 519, Belvidere, New Jersey 07823, encompassing approximately 25 acres, **and/or** Block 18, Lot 13.03, with an address of County Route 519, Belvidere, New Jersey 07823, encompassing approximately 19.47 acres, were farmed before their being obtained by the Township; and

WHEREAS, the Township Committee is of the opinion that the image of White Township as a rural community is enhanced by the said properties continuing to be farmed; and

WHEREAS, the aforesaid properties are not anticipated to be required during the year 2017/2018/2019 for a specific public purpose; and

WHEREAS, Pursuant to NJSA 40A:12-14 et. seq., the Township Committee put out to public bid a farm lease agreement for the aforesaid properties for the years 2017/2018/2019; and

WHEREAS, a bidder may bid on either one or both of the properties; and

WHEREAS, the Township Committee authorized the Township Clerk to advertise for bids, and

WHEREAS, the following bids were received:

**Block 18 Lot 13.03**

<b>Parks Farms LLC</b>	<b>\$4,151.00</b>
<b>Mackey’s Orchard Inc.</b>	<b>\$3,636.00</b>

<b>Jeremy Compton</b>	<b>\$500.00</b>
<b>G. Smith Farms LLC</b>	<b>\$1,500.00</b>

**Block 30 Lot 10.02**

<b>A.F. Farms</b>	<b>\$2,648.00</b>
<b>Jeremy Compton</b>	<b>\$500.00</b>

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of White, in the County of Warren, State of New Jersey, that the 2017/2018/2019 Farm Lease Bids be awarded as follows:

<b>Block 18 Lot 13.03</b>	<b>Parks Farm LLC</b>
<b>Block 30 Lot 10.02</b>	<b>A.F. Farms</b>

**Res. 2016-59:** Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF WHITE TO JOIN THE WARREN COUNTY PROSECUTOR’S INITIATIVE REGARDING THE GXP MAPPING SOFTWARE PROGRAM**

BE IT RESOLVED that the Township Committee of the Township of White hereby authorizes the Township of White to join the Warren County Prosecutor’s initiative regarding the GXP mapping software program with a one-time expenditure not to exceed \$1,500.00.

**Res. 2016-60:** Tabled for further review.

## **OLD BUSINESS**

The Township received a response from the NJDOT regarding the request for a traffic study of the Titman Road/Route 46 intersection. The Department will undertake the review and report to the committee as information becomes available.

The committee discussed sending a similar letter regarding the Route 46/Upper Sarepta Road intersection and Route 519/Route 46 intersection. The intersections have become increasingly difficult to navigate safely as traffic has picked up over the years. The clerk was asked to send the letters.

## **PUBLIC COMMENTS**

None.

## **PRESENTATION OF VOUCHERS**

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
14802	2,366.00	Bello Giorno Catering
14803	35.00	Anthony J. Sillett
14804	759.99	Blue Tarp Financial Inc.
14805	692.51	CenturyLink
14806	517.66	Clarke Caton Hintz
14807	199.80	Comcast
14808	50.00	Discovery Benefits Inc.
14809	86.00	J.C. Ehrlich Co., Inc.
14810	6,757.75	Florio, Perrucci, Steinhardt & Fader
14811	370.00	Gebhardt & Kiefer P.C.
14812	2,577.29	JCP&L
14813	681.63	J&M Lettering
14814	43.75	John Johnson Dodge Chrysler
14815	1,719.00	Maser Consulting P.A.
14816	200.00	Mr. John Inc.
14817	111.42	Napa Belvidere
14818	28.40	ReadyRefresh by Nestle
14819	4,662.50	Newport Landscaping LLC
14820	2,074.60	NJ American Water Company
14821	399.99	OK Auto 4WD & Tire
14822	135.00	Pitney Bowes
14823	132.95	Positive Promotions
14824	46.00	Randy Bell
14825	1,000.00	Reserve Account
14826	40.60	Smith Motor Company

14827	14.39	Staples Credit Plan
14828	82.99	Tractor Supply Credit Plan
14829	54.35	Verizon Wireless
14830	1,612.62	Vital Communications
14831	584,471.00	White Township Board of Education
14832	375.00	William J. Gold Esq.
14833	755.89	Xerox Corporation

TOTAL.....\$610,688.08

SEWER ACCOUNT

1318	100.00	Vital Communications
------	--------	----------------------

DEVELOPER ESCROWS

2825	1179.73	Eric Cliff
2826	465.50	Maser Consulting P.A.
2827	266.00	Maser Consulting P.A.
2828	598.50	Maser Consulting P.A.
2829	128.00	Gebhardt & Kiefer P.C.
2830	66.00	William J. Gold Esq.
2831	76.50	Mott MacDonald
2832	629.28	Mott MacDonald
2833	17.28	Mott MacDonald
2834	337.50	William J. Gold Esq.

CURRENT FUND – MANUAL

2251	29,034.58	Payroll Account
------	-----------	-----------------

CAPITAL ACCOUNT

1517	299.25	Maser Consulting P.A.
------	--------	-----------------------

GRAVEL PIT TRUSTS

217	1,179.75	Maser Consulting P.A. (for BS&G)
206	656.00	Maser Consulting P.A. (for HS&G)
205	1,514.00	Maser Consulting P.A. (for Tilcon)

ANIMAL CONTROL ACCOUNT

1140	18.00	NJ Department of Health & Senior Services
------	-------	-------------------------------------------

TOTAL ALL FUNDS.....\$647,253.95

## **CORRESPONDENCE**

Brookfield Glen Condominium Association thanked the committee and the road department for a job well done on clearing the berm area between building 50 and the township soccer field.

The committee acknowledged notice of a Special Meeting of the Warren County (PR) on December 21<sup>st</sup> to establish the 2017 sewer user fees.

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote, the following Resolution was adopted:

### **RESOLUTION - EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, December 8, 2016, 8:12pm:

Litigation  
(COAH)

Personnel Matters  
(Tax Collection Office)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mrs. Mackey, seconded by Mr. Race, the meeting was re-opened to the public at 9:01p.m. Motion passed. No action was taken in Executive Session.

## **OTHER MATTERS**

Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to authorize the Auditor and CFO to prepare an 'action plan' regarding the daily, weekly, monthly and annual expectations of the tax collection office. This comes as a result of repeated performance issues which have been brought to the attention of the collector but remain unresolved. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion made by Mr. Race, seconded Mrs. Mackey and carried by unanimous favorable roll

call vote to approve the COAH settlement agreement. Herb – yes, Mackey – yes, Race – yes. The agreement is on file in the office of the Municipal Clerk.

Motion to reject the 2017 4X4 Dump Truck with Spreader and Plow made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote. Herb – yes, Mackey – yes, Race – yes. Motion carried. The bid was rejected after consulting with the DPW Supervisor. Mr. Bell indicated he did not need a spreader with this bid. The specifications will be need to be substantially revised.

### **ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 9:07pm on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote.

Respectfully Submitted,

---

Kathleen R. Reinalda, RMC  
Township Clerk