

WHITE TOWNSHIP COMMITTEE

MINUTES OF MEETING MARCH 9, 2017

CALL TO ORDER

Mayor Race called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of February 9, 2017 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

ROLL CALL

Present: Mayor Race, Committeeman Herb, Committeewoman Mackey, Attorney Brian Tipton and Clerk Kathleen Reinalda.

PUBLIC COMMENTS

Christopher Pozarycki and Darren Muso, Route 31 residents, requested the committee send a letter to the Department of Transportation regarding truck traffic and safety concerns near Jack’s Barn. Specifically a safety assessment of Rt. 31 beginning at the Oxford Township border and continuing to the Route 46 intersection in White Township. A review of truck traffic, adequate shoulder space and general speed at this location are all issues that Mr. Pozarycki and Mr. Muso feel should be considered. The committee was agreeable.

RESOLUTIONS

Res. 2017-11: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

RESOLUTION AUTHORIZING ESTABLISHMENT OF 2017 SEWER USER FEES

WHEREAS, T.O 2011-8 provides for annual user fees to be charged the various residential and commercial users of the sewer system located in White Township; and

WHEREAS, the Warren County (Pequest River) Municipal utilities Authority (“PRUMA”) has increased certain wholesale rates for commercial users and otherwise adjusted its 2017 costs, to treat sewage generated within the township based on actual 2016 sewer flows; and

WHEREAS, it is necessary to adjust the user fees charged to properties in White Township generating sewage flows treated at the PRUMA facility in order to pay for the utility's projected 2017 wholesale charges,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White that:

1. There is hereby imposed for 2017 the following sewer user fees, including the combined 12% administration and maintenance allowance fee as permitted by T.O. 2011-8.
 - a. Colby Court (per dwelling unit) \$928.63 annually; \$232.16 per quarter
 - b. Brookfield/Brookfield Glen (per dwelling unit): \$538.25 annually; \$134.56 per quarter
 - c. A&P Shopping Center: \$9,703.20 annually; \$2,425.80 per quarter
 - d. Village Square \$1,512.00 annually; \$378.00 per quarter
 - e. La Torre Pizza \$1,143.52 annually; \$285.88 per quarter
 - f. Brookfield Assisted Living, Block 31 Lot 12.06 \$30,142.00 annually; \$7,535.50 per quarter.
 - g. Augustinian Recollect Ctr, Block 51 Lot 1 \$2,783.20 annually; \$695.80 per quarter
 - h. Belstra Block 51 Lot 2 \$693.00 annually; \$173.25 per quarter
 - i. Laundromat (Rt 620) \$14,742.56 annually; \$3,685.64 per quarter
2. There shall be an extended grace period for payment of the first quarter 2017 sewer bills by the owners of the properties set forth above. First quarter 2017 sewer bills shall be payable twenty-five days from the date of mailing but, if not paid on or before that date, interest shall be payable from the original date of March 1, 2017. The due date will be extended if 2017 sewer tax bills are not mailed by twenty-five days before March 1, 2017.

Res. 2017-17: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a payment from both the resident and a lienholder during the day of the tax sale on 12/13/16 on Block 34 Lot 9 known as 7 Creek Road for \$1,624.64; and

WHEREAS, the lienholder paid a premium of \$1,000.00; and

WHEREAS, the Tax Collector request that the lienholder be refunded because the Tax Sale Certificate was not issued at time of residents payment; and

THEREFORE, be it resolved that the Township of White refund FWDSL & Associates LP in the

amount of \$1,624.64 from the Tax Collectors Account & \$1,000.00 from the Premium Account to the following address:

FWDSL & Associates LP
17 W. Cliff Street
Somerville, NJ 08876

Res. 2017-18: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a payment from both the resident and a lienholder during the day of the tax sale on 12/13/16 on Block 68 Lot 4 known as 203 Mountain Lake Road for \$224.14; and

WHEREAS, the Tax Collector request that the lienholder be refunded because the Tax Sale Certificate was not issued at time of residents payment; and

THEREFORE, be it resolved that the Township of White refund FWDSL & Associates LP in the amount of \$224.14 to the following address:

FWDSL & Associates LP
17 W. Cliff Street
Somerville, NJ 08876

Res. 2017-19: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a 2015 excess payment of taxes for \$20,243.97 for Block 600 Lot 2; and

WHEREAS, the auditors have requested the payment be refunded to United Telephone Co of NJ;

THEREFORE, be it resolved that the Township of White refund United Telephone Co of NJ \$20,243.97 to the following address:

United Telephone Co of NJ
PO Box 7909
Overland Park, KS 66207-0909

Res. 2017-20: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a payment from both the resident and a lienholder for the tax sale on 12/13/16 on Block 39 Lot 2 known as 292 Rt. 46; and

WHEREAS, the Tax Collector request that the lienholder be refunded in the amount of \$5,571.42 because the Tax Sale Certificate was not issued at time of residents payment; and

THEREFORE, be it resolved that the Township of White refund FWDSL & Associates LP in the amount of \$5,571.42 from the Tax Collectors Account to the following address:

FWDSL & Associates LP
17 W. Cliff Street
Somerville, NJ 08876

Res. 2017-21: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS, the tax collector has received a payment from both the resident and a lienholder during the day of the tax sale on 12/13/16 on Block 37 Lot 4 known as 285 Rt. 46 for \$594.95; and

WHEREAS, the Tax Collector request that the lienholder be refunded because the Tax Sale Certificate was not issued at time of residents payment; and

THEREFORE, be it resolved that the Township of White refund US Bank C/F PC5 Sterling Nat in the amount of \$594.95 from the Tax Collectors Account to the following address:

US Bank C/F PC5 Sterling Nat
50 S 16th Street Suite 2050
Philadelphia, PA 19102

Res. 2017-22: Motion made by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted. Mayor Race noted that no cost share commitment is truly in place until the township is made aware of the scope of the project. The committee agreed.

RESOLUTION SUPPORTING THE NEW JERSEY DEPARTMENT OF

**TRANSPORTATION'S INSTALLATION OF TURN SIGNALS AND OTHER
POSSIBLE OPERATIONAL REVISIONS AT ROUTE 46/UPPER SAREPTA ROAD
AND ROUTE 46/COUNTY ROUTE 519**

WHEREAS, The White Township Committee wishes to support the New Jersey Department of Transportation's installation of left turn signals and other possible operational revisions at Route 46/Upper Sarepta Road and Route 46/County Route 519; and

WHEREAS, as per NJDOT Policy 346, the township is willing to contribute up to a 25% cost share for these projects.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, in the County of Warren, and State of New Jersey:

1. That the Township of White hereby formally indicates its support for the above stated projects by the New Jersey Department of Transportation and will contribute up to a 25% cost share.
2. That upon adoption of the within Resolution, the Township Clerk is authorized to forward a certified copy of this Resolution to the New Jersey Department of Transportation, and any and all parties of interest.

PUBLIC COMMENT

None.

NEW BUSINESS

Mr. Herb said he had a discussion with the White Township Elementary School staff regarding a request that the municipal building be an evacuation site in case of an emergency. The committee discussed this request and expressed concern that the municipal building may not be an appropriate site to accommodate the entire school population. Also, safety concerns must be addressed. The clerk was asked to contact the township's Risk Manager regarding a certificate of insurance and a 'Hold Harmless Agreement'. On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote, the committee approved the use of the Municipal Building as an evacuation site for grades Kindergarten through Third only, contingent upon the Risk Manager's approval of the executed documents as described above, and it will be limited to the upstairs foyer and meeting room only. Herb – yes, Mackey – yes, Race – yes. Motion carried.

PRESENTATION OF MINUTES

Tabled

PRESENTATION OF VOUCHERS

On motion by Mrs. Mackey, seconded by Mr. Herb with Mayor Race abstaining, the Committee approved the following list of bills:

| <u>Check No.</u> | <u>Amount</u> | <u>Payee</u> |
|------------------|---------------|---|
| 14862 | 1,100.00 | Township of Randolph |
| 14863 | 344.38 | Horizon Blue Cross Blue Shield of NJ |
| 14864 | 145.00 | Adams Fire Protection Inc. |
| 14865 | 1,300.00 | ARAE Network Solutions Inc. |
| 14866 | VOID | |
| 14867 | 1,258.80 | Betty Kauffman |
| 14868 | 689.54 | CenturyLink |
| 14869 | 250.00 | Clarke Caton Hintz |
| 14870 | 399.60 | Comcast |
| 14871 | 56,966.21 | County of Warren Treasurer |
| 14872 | 100.00 | Discovery Benefits Inc. |
| 14873 | 50.00 | Edward's Trading Post Inc. |
| 14874 | 6,271.00 | Edmunds & Associates Inc. |
| 14875 | 86.00 | J.C. Ehrlich Co., Inc. |
| 14876 | 610.84 | Elizabethtown Gas |
| 14877 | 1,759.50 | Finch Fuel Oil Company |
| 14878 | 3,603.14 | Florio, Perrucci, Steinhardt & Fader |
| 14879 | 718.25 | Flowerland Growers LLC |
| 14880 | 7,420.20 | FWDSL & Associates LP |
| 14881 | 370.00 | Gebhardt & Kiefer |
| 14882 | 1,195.00 | General Code Publishers |
| 14883 | 90.00 | G.F.O.A. of NJ |
| 14884 | 41.36 | Home Depot Credit Services |
| 14885 | 1,258.80 | James Hothouse |
| 14886 | 2,905.37 | JCP&L |
| 14887 | 1,258.80 | Kenneth Kauffman |
| 14888 | 2,414.25 | Maser Consulting P.A. |
| 14889 | 300.00 | Matt Musum |
| 14890 | 339.00 | MGL Printing Solutions |
| 14891 | 48.94 | ReadyRefresh by Nestle |
| 14892 | 10,000.00 | Nisivoccia LLP |
| 14893 | 544.00 | NJ League of Municipalities |
| 14894 | 2,074.60 | NJ American Water Company |
| 14895 | 1,287.52 | NJ Advance Media |
| 14896 | 349.50 | NJ Division of Fire Safety |
| 14897 | 15,744.00 | Public Alliance Insurance Coverage Fund |
| 14898 | 135.00 | Pitney Bowes |
| 14899 | 115.00 | Ralph Price |
| 14900 | 92.26 | Randy Bell |
| 14901 | 1,000.00 | Reserve Account |

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|-------|--------------|--------------------------------|
| 14902 | 190.00 | Robert Blease DVM |
| 14903 | 607.11 | Staples Credit Plan |
| 14904 | 75.90 | Tractor Supply Credit Plan |
| 14905 | 6,906.47 | Treasurer, Warren County |
| 14906 | 125.00 | Treasurer, State of NJ |
| 14907 | 20,243.97 | United Telephone Co. of NJ |
| 14908 | 594.95 | US Bank C/F PC5 Sterling Nat |
| 14909 | 54.27 | Verizon Wireless |
| 14910 | 450.00 | Vital Communications |
| 14911 | 1,036,357.52 | Warren County Treasurer |
| 14912 | 590,931.00 | White Twsp. Board of Education |
| 14913 | 570.60 | Xerox Corporation |
| 14914 | 929.50 | Flowerland Growers LLC |
| 14915 | 50.00 | Warren County |

TOTAL.....\$1,782,722.15

CURRENT VALLEY MANUAL

| | | |
|------|------------|-----------------------------------|
| 2254 | 25,666.23 | Payroll Account |
| 2255 | 13,670.36 | Payroll Account |
| 2256 | 584,471.00 | White Township Board of Education |
| 2257 | 24,714.88 | Payroll Account |
| 2258 | 14,965.45 | Payroll Account |

DEVELOPER'S ESCROWS

| | | |
|------|--------|------------------------|
| 2842 | 199.50 | Maser Consulting P.A. |
| 2843 | 133.00 | Maser Consulting P.A. |
| 2844 | 80.00 | Gebhardt & Kiefer P.C. |
| 2845 | 32.00 | Gebhardt & Kiefer P.C. |

DOG ACCOUNT

| | | |
|------|--------|---|
| 1141 | 3.60 | NJ Department of Health & Senior Services |
| 1142 | 412.20 | NJ Department of Health & Senior Services |

GRAVEL PIT ESCROWS

| | | |
|-----|--------|-------------------------------------|
| 212 | 958.25 | Maser Consulting P.A. (Hoffman Pit) |
| 208 | 293.25 | Maser Consulting P.A. (HS&G Pit) |
| 207 | 815.50 | Maser Consulting P.A. (Tilcon Pit) |
| 218 | 293.25 | Maser Consulting P.A. (BS&G Pit) |

SEWER ACCOUNT

| | | |
|------|-----------|---------------------------|
| 1320 | 2,316.00 | Edmunds & Associates Inc. |
| 1321 | 72,494.50 | Warren County (PR) MUA |

TOTAL ALL FUNDS.....2,524,241.12

On motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote, the following Resolution was adopted:

RESOLUTION - EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, February 9, 2017, 9:00 pm:

Personnel Matters
(Tax Collection Office)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mr. Herb, seconded by Mrs. Mackey, the meeting was re-opened to the public at 9:17p.m. Motion passed. No action was taken in Executive Session.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 9:18 p.m. on motion by Mrs. Mackey, seconded by Mr. Herb and carried by unanimous favorable roll call vote.

Respectfully Submitted,

Kathleen R. Reinalda, RMC
Township Clerk