

## **WHITE TOWNSHIP COMMITTEE**

## **MINUTES OF MEETING APRIL 12, 2018**

### **CALL TO ORDER**

Mayor Race called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of April 12, 2018 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

### **FLAG SALUTE**

The Mayor asked everyone to stand for the flag salute.

### **ROLL CALL**

Present: Mayor Race, Committeemen Herb and Vande Vrede, Attorney Katherine Fina and Clerk Kathleen Reinalda.

### **PUBLIC COMMENTS**

Linda Stettler, National Night Out Coordinator for the Town of Belvidere, requested the committee consider a donation to the August 7<sup>th</sup> event.

Keith Wolfinger, Goodwill Fire Company Chief, and Faith McEvoy, member of the Belvidere Ambulance Corp., introduced themselves to the committee and the public. They gave some recent statistics on calls, membership, etc. The purchase of the new fire truck is on schedule.

### **2018 MUNICIPAL BUDGET INTRODUCTION**

Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following ordinance on first reading. Public Hearing will be scheduled for May 24<sup>th</sup> Herb – yes, Vande Vrede – yes, Race – yes.

### **CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final

appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of White in the County of Warren finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$49,418 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of White, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of White shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$49,418 and that the CY 2018 municipal budget for the Township of White be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion made by Mr. Vande Vrede, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Vande Vrede – yes, Race – yes. Resolution passed.

Resolution 2018 -23

WHEREAS, the Township of White, County of Warren realized 92.85% of current tax collections for the year 2017, and

WHEREAS, the tax collection percentage was adversely impacted by tax appeals, and

WHEREAS, the percentage of cash collections on current taxes for the three prior years was as follows:

<u>Year</u>	<u>Percentage</u>
2014	95.37%
2015	95.48%
2016	95.77%

AND WHEREAS the Mayor and Council believe the tax collections for the year 2018 will improve over the year 2017.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee that permission be requested by the Director of the Division of Local Services to permit the Township to anticipate a current tax collection percentage experience of 95.15% for the year ended December 31, 2018.

Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following Resolution. Herb – yes, Vande Vrede – yes, Race – yes. Resolution passed.

**RESOLUTION # 2018-24**

**DEFERRED LOCAL DISTRICT SCHOOL TAX**

WHEREAS, the local district school tax for the fiscal year July 1, 2017 to June 30, 2018 was raised in the 2017 tax levy in the amount of \$7,343,122, and

WHEREAS, the statutes permit the deferral of the cash liability of such school tax up to 50% of the school tax levy or \$3,671,561.00;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Committee of the Township of White, that the deferred school tax for the local school district be increased from \$3,360,132.35 to \$3,486,596.88 as of December 31, 2017; and

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of the Division of Local Government Services.

**2018 MUNICIPAL BUDGET INTRODUCTION**

The 2018 Budget includes a 2 cent increase making the municipal levy a total of seven (7) cents. This is an approximate \$56 annual increase to a home assessed at \$258,674.00. Motion made by Mr. Vande Vrede, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the 2018 Municipal Budget on first reading. Public Hearing will be scheduled for May 24<sup>th</sup>. Herb – yes, Vande Vrede – yes, Race – yes. The 2018 Introduced Municipal Budget is on file in the Office of the Municipal Clerk.

**RESOLUTIONS**

**Res. 2018-19:** Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

**2018-19  
RESERVE Transfer Resolution**

**BE IT RESOLVED** by the township committee of the Township of White, County of Warren, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2017 Reserve Balances in Tax Collector O/E, Legal Services O/E, and Planning Board O/E.

**WHEREAS**, the following accounts have sufficient excess funds to meet such demands: Streets and Roads O/E, Street Lighting, Natural Gas, Gasoline, Engineering O/E, Computerized Data Processing, Buildings & Grounds S/W, Telephone, Recreation O/E.

**BE IT RESOLVED** that in accordance with the provisions of R.S. 40A:4-59 the Chief Financial Officer is hereby authorized to make the following transfers:

To:	Tax Collector O/E	19,333.00
	Legal Services O/E	1,895.00
	Planning Board O/E	<u>399.00</u>
		21,627.00

From:	Streets & Roads O/E	10,000.00
	Street Lighting	2,700.00
	Natural Gas	1,000.00
	Gasoline	2,200.00
	Engineering O/E	1,000.00
	Computerized Data Processing	1,000.00
	Buildings & Grounds S/W	1,900.00
	Telephone	1,000.00
	Recreation O/E	<u>827.00</u>
		21,627.00

**Res. 2018-20:** Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

**Resolution 2018-20**

RESOLUTION AUTHORIZING REFUND OF PREMIUM TO OUTSIDE LIENHOLDER

WHEREAS, the lien listed below has been redeemed and the lienholder is entitled to a repayment of the premium amounts held by White Township;

WHEREAS the lienholder is ProCap 6;

<b>Cert #</b>	<b>BLQ</b>	<b>LienHolder</b>	<b>Premium</b>
15-00066	18/6/c0037	ProCap 6	\$ 1,100.00

NOW THEREFORE BE IT RESOLVED, on this 12 of April, 2018 that the Treasurer be authorized to issue a check in the amount of \$1,100.00 (premium account) payable to:

US Bank\ Cust for PC6, LLC  
Tax Lien Services Group  
50 So. 16<sup>th</sup> Street  
Suite 2050  
Philadelphia, PA 19102

**Res. 2018-21:** Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

**Resolution 2018-21**

RESOLUTION AUTHORIZING REFUND OF PREMIUM TO OUTSIDE LIENHOLDER

WHEREAS, the liens listed below have been redeemed and the lienholder is entitled to a repayment of the premium amounts held by White Township;

WHEREAS the lienholder is FWDSL and Associates, LP;

<b>Cert #</b>	<b>BLQ</b>	<b>LienHolder</b>	<b>Premium</b>
2013-016	68 / 62.02	FWDSL	\$ 22,000.00
15-00082	34 / 24	FWDSL	\$ 17,700.00

NOW THEREFORE BE IT RESOLVED, on this 12 of April, 2018 that the Treasurer be authorized to issue a check in the amount of \$39,700.00 (premium account) payable to:

FWDSL and Associates, LP  
17 W. Cliff Street  
Somerville, NJ 08876

**Res. 2018-22:** Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

**Resolution 2018-22**

**RESOLUTION AUTHORIZING REFUND OF PREMIUM TO OUTSIDE LIENHOLDER**

WHEREAS, the liens listed below have been redeemed and the lienholder is entitled to a repayment of the premium amounts held by White Township;

WHEREAS the lienholder is Blue Virgo, also known as BV002;

<b>Cert #</b>	<b>BLQ</b>	<b>LienHolder</b>	<b>Premium</b>
15-00063	17 / 1.01	BV002	\$ 21,100.00
15-00053	12 / 19	BV002	\$ 11,600.00

NOW THEREFORE BE IT RESOLVED, on this 12 of April, 2018 that the Treasurer be authorized to issue a check in the amount of \$32,700.00 (premium account) payable to:

US Bank Cust for US Bank Cust BV002 Trst & Crdtrs  
50 S 16th Street  
STE 2050  
Philadelphia PA 19102

**ORDINANCES – FIRST READING**

**Ord. 2018-01:** Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the following ordinance on First Reading. Public Hearing is scheduled for May 24<sup>th</sup>. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

**ORDINANCE AMENDING ARTICLE XX OF THE LAND USE ORDINANCE ENTITLED “N-C NEIGHBORHOOD COMMERCIAL DISTRICT” TO ALLOW MEDICAL AND HEALTH SERVICE USES AS PRIMARY INTENDED USES IN THE N-C NEIGHBORHOOD COMMERCIAL DISTRICT**

**WHEREAS**, a variety of retail and office uses are permitted in the Township’s N-C Neighborhood Commercial District (“N-C”); and

**WHEREAS**, the primary intended uses in the N-C District are enumerated in Section 160-160 of the Land Use Ordinance; and

**WHEREAS**, the list of primary intended uses does not include medical and health service uses; and

**WHEREAS**, medical and health service uses would typically be a primary intended use in a zone such as the Township’s N-C District; and

**WHEREAS**, the Township would like to amend the Land Use Ordinance to allow medical and health service uses as primary intended uses in the N-C District.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of White as follows:

Section 1 - Section 160-160A of the Code of the Township of White shall be amended to add the following:

(13) Medical and health services, excluding veterinarian services.

Section 2 - Portions of the Code not set forth above shall remain unchanged.

Section 3 - This ordinance shall take effect upon adoption by the Township Committee in accordance with the law,

Section 4 - Any section, subsection or portion of this ordinance that may be found to be invalid by a competent court of jurisdiction shall not invalidate any other section, subsection or portion of this ordinance.

**Ord. 2018-02:** Motion made by Mr. Vande Vrede, seconded by Mr. Herb and carried by unanimous favorable roll call vote to approve the following ordinance on First Reading. Public Hearing is scheduled for May 24<sup>th</sup>. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

**AN ORDINANCE APPROPRIATING THE SUM OF \$85,000.00 FROM THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL ACCOUNT IN CONNECTION WITH THE COSTS ATTRIBUTABLE TO THE RUTHERFORD DRIVE IMPROVEMENT PROJECT**

WHEREAS, the Committee of the Township of White, County of Warren, State of New Jersey, has determined that it needs to appropriate the sum of \$85,000.00 from the Capital Improvement Fund – General Capital Account in conjunction with the Rutherford Drive Improvement Project; and

WHEREAS, the Committee has been approved for a \$125,000.00 grant from the State of New Jersey for such improvement project, which will be used in addition to the \$85,000.00 to fund the project.

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of White, County of Warren and State of New Jersey that:

1. There are funds available in the Capital Improvement Fund of the General Capital Account in the Municipal Budget of the Township of White for costs attributable to the paving projects.
2. There is hereby appropriated the sum of up to \$85,000.00 from the Capital Improvement Fund of the General Capital Account in the Municipal Budget of the Township of White for the aforementioned purpose.
3. There is no debt authorized by this Ordinance.
4. This Ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of law.



## **OLD BUSINESS**

Mayor Race asked the committee the status of scheduling a special meeting to interview risk managers. Mr. Herb maintained that he has not supported changing risk managers since Mayor Race brought it up. Mr. Vande Vrede said after further review he is not comfortable switching risk managers at this time.

## **NEW BUSINESS**

The township received a proposed shared services agreement from Washington Township, Warren County for maintenance of an animal control vehicle along with mileage. The committee requested the Animal Control Officer come to a meeting to discuss the proposed agreement.

## **PUBLIC COMMENTS**

None.

## **CORRESPONDENCE**

A complaint was received from 210 Buckhorn Dr., Mr. and Mrs. Simoes, regarding a drainage situation from a neighboring property. The letter indicates that the drainage ultimately ends up running across Buckhorn Dr. The DPW will be asked to review the situation and take any necessary action, if need be.

An invitation was received from the 24<sup>th</sup> Legislative District for a Town Hall Meeting April 20<sup>th</sup> at the Frelinghuysen Municipal Building.

The committee regretfully accepted plumbing inspector Duane Cowley's resignation. The current Construction Official, Ralph Price, possesses the necessary license to perform the duties of a plumbing inspector. The committee agreed that Mr. Price will assume those duties into his current schedule for the same salary as Mr. Cowley was receiving.

## **PRESENTATION OF MINUTES**

Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to approve the January 2, 2018 Re-Organization Meeting Minutes, the January 25, 2018 Regular Meeting Minutes, the January 25, 2018 Executive Session Meeting Minutes, the February 8, 2018 Regular Meeting Minutes, the February 8, 2018 Executive Session Meeting Minutes, the February 22, 2018 Regular Meeting Minutes, the March 8, 2018 Regular Meeting Minutes and the March 8, 2018 Executive Session Meeting minutes as presented. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

## PRESENTATION OF VOUCHERS

On motion by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
15486	354.73	Horizon Blue Cross Blue Shield of NJ
15487	478.78	Roger Deluca
15488	1,384.66	Joseph Magnini
15489	100.00	Joseph Guerin Jr. – Petty Cash
15490	4,175.00	ABE Parking Lot Striping Co.
15491	664.00	Adams Fire Protection Inc.
15492	244.22	Alfia Schemm
15493	2,014.91	Allied Oil LLC
15494	22.56	AmeriGas
15495	8,918.57	Atlantic Salt Inc.
15496	2,447.79	Bittone Equipment Services
15497	159.74	Browns Hunterdon International
15498	123.06	CenturyLink
15499	375.00	Computer Images Web LLC
15500	658.53	Comcast
15501	50.00	Discovery Benefits
15502	86.00	J.C. Ehrlich Co., Inc.
15503	254.17	Elizabethtown Gas
15504	446.14	Elizabethtown Gas
15505	2,929.00	Florio, Perrucci, Steinhardt & Fader LLC
15506	125.00	Fragrant Designs Florist
15507	1,492.47	Gebhardt & Kiefer
15508	1,380.00	GenServe Inc.
15509	2,571.75	JCP&L
15510	2,158.75	Maser Consulting P.A.
15511	535.00	Matt Musum
15512	86.00	MGL Printing Solutions
15513	105.00	Mr. John Inc.
15514	84.94	ReadyRefresh by Nestle
15515	1,037.30	NJ American Water Company
15516	13.00	NJ Advance Media
15517	170.00	NJPO
15518	23,842.00	Public Alliance Insurance Coverage
15519	73.50	Petty's Tire & Auto Center Inc.
15520	21,075.00	Phoenix Consulting Group LLC
15521	135.33	Eurofins QC, Inc.
15522	188.17	Quill Corporation
15523	110.63	Sanico Inc.
15524	324.00	Seely Brothers Flag
15525	231.11	Smith Motor Company

15526	45.62	Staples Credit Plan
15527	1,722.32	Stengel Bros. Inc.
15528	60.00	Sussex County Municipal Clerk's Assc.
15529	56.65	Verizon Wireless
15530	520.00	Vital Communications
15531	165.00	Warren Cty Assessor's Assc.
15532	584,471.00	White Township Board of Education
15533	886.27	Wire's Electrical Shop
15534	749.16	Xerox Corporation
15535	9,375.00	GTM Turf Management
15536	354.73	Horizon Blue Cross Blue Shield of NJ

TOTAL.....\$680,031.56

CURRENT VALLEY MANUAL

2291	25,689.46	Payroll Account
2292	18,812.00	Payroll Account
2293	14,551.22	Payroll Account

DEVELOPER'S ESCROWS

1065	135.00	Maser Consulting P.A.
1066	205.00	Maser Consulting P.A.
1067	237.50	Maser Consulting P.A.
1068	105.00	Maser Consulting P.A.
1069	105.00	Maser Consulting P.A.
1070	140.00	Maser Consulting P.A.
1071	1,365.00	Maser Consulting P.A.
1072	169.00	Gebhardt & Kiefer P.C.
1073	161.00	Gebhardt & Kiefer P.C.
1074	99.00	Gebhardt & Kiefer P.C.
1075	128.28	Mott MacDonald
1076	429.00	Gebhardt & Kiefer P.C.
1077	247.50	Gebhardt & Kiefer P.C.
1078	2,064.64	Mott MacDonald
1079	544.50	Gerbhardt & Kiefer P.C.
1080	243.94	Mott MacDonald
1081	346.50	Gebhardt & Kiefer P.C.
1082	280.50	Gebhardt & Kiefer P.C.
1083	3,162.68	Dynamic Traffic LLC

ANIMAL CONTROL ACCOUNT

1154	43.80	NJ Dept. of Health & Senior Services
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SEWER ACCOUNT

1332	76.099.75	Warren County (PR) MUA
1333	424.24	Town of Belvidere
1334	322.00	MGL Printing Solutions

TOTAL ALL FUNDS.....\$826,143.07

**OTHER MATTERS**

Mr. Vande Vrede updated the committee on the 2019 Model 4X4 truck the township is seeking to purchase. He is meeting with truck vendors in order to get the necessary information to prepare specifications. Once prepared, a motion was made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to authorize the clerk to proceed with the bid process. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

On motion by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote, the following Resolution was adopted:

**RESOLUTION - EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, April 12, 2018, 8:03 pm:

Personnel Matters  
(Zoning Officer)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mr. Herb, seconded by Mr. Vande Vrede, the meeting was re-opened to the public at 8:37p.m. Motion passed. No action was taken in Executive Session.

**OTHER MATTERS**

Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous

favorable roll call vote to authorize a \$500 donation to the National Night Out event in August. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

Motion made by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote to authorize Mr. Vande Vrede's church organization to utilize the recreation area on September 8<sup>th</sup> for a picnic. A certificate of insurance naming the township as an additional insured will be required before the event. Herb – yes, Vande Vrede – yes, Race – yes. Motion carried.

Due to a conflict, the township committee decided to cancel the May 10<sup>th</sup> meeting and have all regular business conducted at the May 24<sup>th</sup> meeting.

### **ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:44p.m. on motion by Mr. Herb, seconded by Mr. Vande Vrede and carried by unanimous favorable roll call vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk