

# WHITE TOWNSHIP COMMITTEE

# MINUTES OF MEETING MAY 12, 2016

## CALL TO ORDER

Deputy Mayor Race called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of May 12, 2016 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

## FLAG SALUTE

The Deputy Mayor asked everyone to stand for the flag salute.

## ROLL CALL

Present: Committeeman Race, Committeewoman Mackey, Attorney Tipton and Clerk Kathleen Reinalda. Mayor Herb arrived at 7:34 p.m.

## 2016 BUDGET ADOPTION

**COLA ORDINANCE:** Motion to open the Public Hearing made by Mrs. Mackey, seconded by Mr. Race. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race. Motion to adopt the COLA Ordinance made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – absent, Mackey – yes, Race – yes. Motion carried.

**CALENDAR YEAR 2016  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40a:4-45.154)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A.40A:4-45.1 et. seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Township Committee of the Township of White in the County of

Warren finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$47,429 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Mayor and Township Committee hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of White, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of White shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$47,429 and that the CY 2016 municipal budget for the Township of White be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**BUDGET ADOPTION:** Motion to open the Public Hearing made by Mrs. Mackey, seconded by Mr. Race. Being no comments, motion to close the Public Hearing made by Mrs. Mackey, seconded by Mr. Race. Motion to adopt the 2016 Municipal Budget made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – absent, Mackey – yes, Race – yes. Motion carried. A complete copy of the 2016 Municipal Budget is on file in the Municipal Clerk's office.

## **PUBLIC COMMENTS**

None.

## **RESOLUTIONS**

**Res. 2016-26:** Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Herb – absent, Mackey – yes, Race – yes. Resolution adopted.

### **RESOLUTION AUTHORIZING MAYOR AND TOWNSHIP CLERK TO CANCEL MUNICIPAL LIEN**

WHEREAS, at the Municipal Tax Sale held on December 17, 2015, a lien was sold on Block 13 Lot 11 q0104 also known as 87 Summerfield Rd for 2014 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate No. 15-00054 was struck off to the Township of White at 18% and

WHEREAS, property owners have satisfied the redemption of the municipal lien

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Township Clerk of White be authorized sign the certificate for cancellation.

**Res. 2016-27:** Tabled.

## **OLD BUSINESS**

The outline of the steps involved in the preservation process prepared by The Land Conservancy of NJ was tabled for further review.

The 9-1-1 Database Project is a work in progress.

The committee discussed a letter received from Peter Iorio, offering a donation of property, Block 68 Lot 3, which is approximately 1/3 of an acre and wooded. The attorney and engineer reviewed the request and provided insight. Attorney Tipton suggested, at a minimum, the need for a title search. It was recommended that the road foreman look at the parcel and provide feedback.

## **NEW BUSINESS**

Attorney Tipton provided suggestions for updating the township's Personnel Policy Manual. As the township is governed under the Civil Service Commission, it was determined that additional research will be necessary.

## **PUBLIC COMMENTS**

None.

## **CORRESPONDENCE**

A request was received from the Warren County Women's Softball League to utilize the Rt. 519 North women's field for the 2016 softball season. This was approved on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote. Herb – absent, Mackey – yes, Race – yes. Motion carried.

## **PRESENTATION OF VOUCHERS**

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
14454	935,867.69	Treasurer's Office, Warren County
14455	49,600.08	County of Warren Treasurer
14456	155.05	Home Depot Credit Services
14457	259.43	4Imprint Inc.
14458	3,210.00	ABE Parking Lot Striping
14459	200.00	American Legion Post #528
14460	1,775.00	ARAE Network Solutions LLC
14461	400.00	Belvidere Mat Club
14462	200.00	Belvidere HS Theatre Auxiliary
14463	400.00	Belvidere HS Swim Team
14464	200.00	Belvidere Recreation Trust
14465	400.00	Belvidere United Methodist Church
14466	200.00	Belvidere Garden Club
14467	400.00	BHS Belvidere Baseball
14468	600.00	BHS Golf Club
14469	400.00	BHS Band
14470	400.00	BSA Troop 146
14471	200.00	BSA Troop 416
14472	200.00	Buttville UMC Trustees
14473	200.00	Buttville UMC UMW
14474	200.00	Buttville Cemetery
14475	200.00	Buttville Church School
14476	658.91	CenturyLink
14477	47.25	Clarke Caton Hintz
14478	199.80	Comcast
14479	200.00	Communities Altering the Strays
14480	400.00	Cub Pack 141
14481	50.00	Discovery Benefits Inc.
14482	139.00	Edward's Trading Post

14483	525.00	Edmunds & Associates Inc.
14484	429.00	J.C. Ehrlich Co., Inc.
14485	169.79	Elizabethtown Gas
14486	135.49	Elizabethtown Gas
14487	400.00	First Oxford Presbyterian Church
14488	6,555.69	Florio, Perrucci, Steinhardt & Fader
14489	631.80	Galeton
14490	402.00	Gebhardt & Kiefer P.C.
14491	1,427.19	General Code Publishers
14492	600.00	Girl Scout Troop 94967
14493	200.00	Girl Scout Troop 94457
14494	37.15	Hope Township
14495	200.00	Independence Soccer Club
14496	1,711.67	JCP&L
14497	400.00	King's College Football
14498	200.00	Little Derby 4H Club
14499	912.25	Maser Consulting P.A.
14500	210.00	Mr. John Inc.
14501	306.29	Napa Belvidere
14502	200.00	National Night Out
14503	53.91	Nestle Pure Life Direct
14504	1,037.30	NJ American Water Company
14505	277.10	NJ Advance Media
14506	194.00	Eurofins QC Inc.
14507	214.33	Quill Corporation
14508	46.00	Randy Bell
14509	74.81	Rigo's General Hardware
14510	328.00	Seely Brothers Flags
14511	442.50	S&L Equipment Rental Inc.
14512	540.78	Smith Motor Company
14513	16.83	Smith Tractor & Equipment Inc.
14514	200.00	Sons of the American Legion
14515	80.00	State of NJ Boiler Compliance
14516	400.00	The Chapel of Warren Valley
14517	129.98	Tractor Supply Credit Plan
14518	600.00	Troop 94529
14519	200.00	Troop 94312
14520	200.00	Troop 94643
14521	54.38	Verizon Wireless
14522	508.00	Vital Communications
14523	200.00	Warren County 4H Leaders Association
14524	600.00	Warren Residential
14525	109.28	Warren County Service Center Inc.
14526	200.00	Warren County Tech H.S.
14527	573,011.00	White Township Board of Education

14528	200.00	White Township 8 <sup>th</sup> Grade Class
14529	400.00	White Township School 7 <sup>th</sup> Grade
14530	375.00	William J. Gold, Esq.
14531	997.34	Wire's Electrical Shop
14532	200.00	Woman's Club of Belvidere
14533	526.88	Xerox Corporation
TOTAL.....		\$1,595,432.95

SEWER ACCOUNT

1304	50.00	Vital Communications
1305	133.00	Maser Consulting P.A.

GRAVEL PIT ESCROWS

208	293.25	Maser Consulting P.A. (for Hoffman)
214	325.75	Maser Consulting P.A. (for BS&G)
202	293.25	Maser Consulting P.A. (for Tilcon)
203	325.75	Maser Consulting P.A. (for HS&G)

CAPITAL ACCOUNT

1512	537.75	Maser Consulting P.A.
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DEVELOPER ESCROWS

2787	464.00	Gebhardt & Kiefer P.C.
2788	539.75	Maser Consulting P.A.
2789	66.50	Maser Consulting P.A.
2790	112.50	William Gold Esq.
2791	189.80	Hatch Mott MacDonald
2792	183.60	Hatch Mott MacDonald

CURRENT FUND – MANUAL

2228	22,899.03	Payroll Account
2229	59.48	Postmaster
2230	11,323.38	Payroll Account
2231	231.00	Tropicana
2232	22,055.51	Payroll Account
2233	344.38	Horizon Blue Cross Blue Shield of NJ

TOTAL ALL FUNDS.....\$1,655,860.63

**PRESENTATION OF MINUTES**

Motion was made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the March 10, 2016 Regular Meeting Minutes, the March 10, 2016 Executive Session Meeting Minutes, the April 14, 2016 Regular Meeting Minutes and the April 14, 2016 Executive Session Meeting Minutes as presented. Herb – absent, Mackey – yes, Race – yes. Motion carried.

**Mayor Herb arrived – 7:34 P.M.**

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable vote, the following Resolution was adopted:

**RESOLUTION - EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of White, as follows:

1. The public shall be excluded from discussion, and action upon the hereinafter specified subject matter, May 12, 2016, 7:35pm:

Litigation  
(COAH)

Pending or Threatened Litigation  
(OPRA Request)

Personnel Matters  
(Tax Collector)

2. It is anticipated at this time, the above-stated subjects will be made public at such time when the matters discussed are no longer sensitive. Motion passed.

On motion by Mr. Race, seconded by Mrs. Mackey, the meeting was re-opened to the public at 8:07p.m. Motion passed. No action was taken in Executive Session.

## **OTHER MATTERS**

Motion made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to authorize Attorney Tipton to prepare a letter to the township's legislators urging an amendment to the Fair Housing Act. Specifically, that the "present and prospective fair share of the housing need in a given region...shall be computed for a 10 year period". The courts should be precluded from adding a separate and additional factor for what is being referenced as the "gap" period. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to hire Jamie McDermid as a Tax Clerk at \$10 per hour with a maximum of 15 hours per week; no benefits provided. Ms. McDermid will assist the Tax Collector in her statutory duties. Herb – yes, Mackey – yes, Race – yes. Motion carried.

## **ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:10pm on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk