

## WHITE TOWNSHIP COMMITTEE

## MINUTES OF MEETING AUGUST 11, 2016

### CALL TO ORDER

Mayor Herb called the meeting to order at 7:00 p.m. and stated ‘Adequate Notice of this meeting of August 11, 2016 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time, and location of the meeting to the Express-Times and Star-Gazette; and by posting a copy thereof on the bulletin board in the Municipal Building and the township website. Formal action may be taken at this meeting. Public participation is encouraged. This agenda is subject to last minute additions and deletions by the White Township Committee’.

### FLAG SALUTE

The Mayor asked everyone to stand for the flag salute.

### ROLL CALL

Present: Mayor Herb, Committeeman Race, Committeewoman Mackey, Attorney Tipton and Clerk Kathleen Reinalda.

### PUBLIC COMMENTS

Frank Panetta gave a brief description of the activities he has coordinated for the ‘Day of Dedication’ on September 10<sup>th</sup>. The events include dedicating a bench in remembrance of Connor Barbaro and unveiling a sign re-naming the athletic fields the “Oscar W. Unangst Memorial Fields”. Refreshments will be available immediately following the ceremony.

### RESOLUTIONS

**Res. 2016-44:** Motion made by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote to approve the following resolution. Herb – yes, Mackey – yes, Race – yes. Resolution adopted.

WHEREAS the Township of White, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Warren County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of White:

1. The *Warren County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on April 29, 2016* by the Warren County Department of Public Safety/Office of Emergency Management is hereby adopted as an official plan of the Township of White; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of White departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of White, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Warren County Deputy Public Safety Director and Deputy Office of Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Warren County Department of Public Safety/Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

#### **ORDINANCES – FIRST READING**

- A. **Ord. 2016-1:** On motion by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote, the following Ordinance was adopted on First Reading. Public Hearing is scheduled for September 8, 2016. Herb – yes, Mackey – yes, Race – yes.

**AN ORDINANCE OF THE TOWNSHIP OF WHITE PROVIDING FOR THE APPROPRIATION OF \$180,000.00 FOR ONE (1) ‘2017 MODEL 4X4 DUMP TRUCK WITH SPREADER AND PLOW’ FROM THE GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND**

**BE IT ORDAINED** by the Township Committee of the Township of White, County of Warren, State of New Jersey, as follows:

1. The sum of **\$180,000.00** shall be appropriated for the following items, from the Capital Improvements Budget for the year 2016:

2017 Model 4X4 Dump Truck with Spreader & Plow - \$180,000.00

2. The sum of \$180,000.00 is available in the Capital Improvement Fund
3. This appropriation of funds and the financing of same as is provided in this Ordinance shall represent an amendment to the Capital Budget of the Township of White, as included in the 2016 Local Municipal Budget of the Township of White.
4. The appropriation herewith does not authorize any debt of the Township of White.
5. This Ordinance shall take effect immediately on final passage and publication as provided by law.

- B. **Ord. 2016-2:** On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote, the following Ordinance was adopted on First Reading. Public Hearing is scheduled for September 8, 2016. Herb – yes, Mackey – yes, Race – yes.

**AN ORDINANCE ESTABLISHING THE SALARY RANGES OF TOWNSHIP OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WHITE, COUNTY OF WARREN, STATE OF NEW JERSEY, 2016**

BE IT ORDAINED by the Township Committee of the Township of White, County of Warren, State of New Jersey:

Section 1: Retroactive to January 1, 2016, the annual salary ranges and hourly wage ranges of the officials and other employees hereinafter named shall be as follows:

Position	2016 Salary Range			Pay Frequency	
	(-15%) Low	Mid	(+15%) High		
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Committee	\$3,296.81	\$3,878.60	\$4,460.39	***	Annual
Municipal Clerk	\$48,872.12	\$57,497.14	\$66,121.79	*	Annual

Clerical Assistant	\$17,000.00	\$20,000.00	\$23,000.00	*	Annual
CFO	\$18,109.98	\$21,306.26	\$24,502.36	*	Annual
Deputy CFO (Deputy Treasurer)	\$39.20	\$46.12	\$53.03	*	Hourly
Tax Collector	\$18,700.00	\$22,000.00	\$25,300.00	**	Annual
Tax Clerk	\$8.50	\$10.00	\$11.50		
Sewer Utility Clerk	\$3,400.00	\$4,000.00	\$4,600.00	**	Annual
Tax Assessor	\$20,287.80	\$23,868.00	\$27,448.20	*	Annual
Assessment Search Officer		\$500.00		*	Annual
Building Inspector	\$22,285.34	\$26,218.05	\$30,150.76	**	Annual
Clerical Assistant to the Construction Office	\$5,304.00	\$6,240.00	\$7,176.00		
Electrical Inspector	\$8,500.00	\$10,000.00	\$11,500.00	**	Annual
Plumbing Inspector	\$4,505.00	\$5,300.00	\$6,095.00	**	Annual
Zoning Officer	\$6,056.11	\$7,124.56	\$8,193.62	**	Annual
Board of Adjustment Secretary	\$3,532.46	\$4,155.90	\$4,778.90	**	Annual
Planning Board Secretary	\$8,074.81	\$9,500.15	\$10,925.18	**	Annual
Planning Board Secretary - Special Meetings		\$200.00		as billed	Per Occurrence
Environmental Commission Secretary		\$0.00			
Open Space/Ag Committee Secretary		\$100.00		as billed	Per Occurrence
Emergency Management Coordinator	\$2,744.29	\$3,228.06	\$3,711.74	***	Annual
Deputy Emergency Management Coordinator	\$653.45	\$769.32	\$884.71	***	Annual
Animal Control Officer	\$5,270.00	\$6,200.00	\$7,130.00	**	Annual
Road Supervisor	\$24.59	\$28.93	\$33.27	*	Hourly
Assistant Road Supervisor	\$21.69	\$25.53	\$29.35	*	Hourly
Truck Driver/Laborer	\$16.15	\$19.00	\$21.85	*	Hourly
Laborer	\$15.57	\$18.32	\$21.07	*	Hourly
Building Maintenance Worker	\$13.42	\$15.79	\$18.15	*	Hourly

Section 2: The following is the schedule of payment of the above-stated wages and salaries:

\* Bi-Weekly    \*\*Monthly    \*\*\* Quarterly

Section 3: This ordinance shall take effect immediately on final passage and publication as provided by law.

Section 4: This ordinance shall repeal all other ordinances or portions of ordinances inconsistent herewith.

## OLD BUSINESS

Attorney Tipton presented a draft of an addendum to the Belvidere sewer agreement. The committee suggested changing the language referencing the original meter. The amended version will be sent to Belvidere's attorney.

The clerk reviewed the responses she received from various towns regarding interest in a shared/joint court. Once requested information is received from the township's current court provider, the clerk can forward it to the interested municipalities.

The Highlands Open Space Grant Application was tabled for further review.

The clerk was informed by the Warren County Engineer's Office that the weight restriction request for Hope Crossing Road should be tabled until further information is obtained by the Warren County Engineer.

Attorney Tipton advised the committee that in order to foreclose on 661 Brass Castle Road, the fees will range between \$1500 and \$2500.00. As this was a request from an adjacent landowner, the committee instructed Attorney Tipton to contact the requestor's attorney and inform him that the township will not pay for the costs, but would be willing to pursue the request if he wishes to pay for it.

## **NEW BUSINESS**

Motion made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to approve the 2016-2017 Municipal Alliance Contract. Herb – yes, Mackey – yes, Race – yes. Motion carried.

The annual request for gypsy moth surveying was completed and mailed to the NJ Department of Agriculture. This will enable the township to be a part of the spraying program if the department determines that defoliation due to gypsy moths appears in any areas of the township.

The Township Committee received an invitation from the Oxford Rescue Squad to attend a dedication ceremony for the squad's new command vehicle. The Township is making an additional \$40,000 contribution to the rescue squad for purchase of this vehicle.

## **PUBLIC COMMENTS**

None.

## **PRESENTATION OF MINUTES**

Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to approve the June 9, 2016 Regular Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion was made by Mr. Race, seconded by Mrs. Mackey and carried by unanimous favorable roll call vote to approve the June 9, 2016 Executive Session Meeting Minutes as presented. Herb – yes, Mackey – yes, Race – yes. Motion carried.

Motion was made by Mr. Race, seconded by Mayor Herb with Mrs. Mackey abstaining (not present) to approve the June 23, 2016 Regular Meeting Minutes as presented. Herb – yes, Mackey – abstain, Race – yes. Motion carried.

## **PRESENTATION OF VOUCHERS**

On motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
14628	1,233.02	Town of Belvidere
14629	500.00	BHS Project Graduation
14630	637.73	CenturyLink
14631	294.40	Clarke Caton Hintz
14632	199.80	Comcast
14633	49,600.08	County of Warren Treasurer
14634	50.00	Discovery Benefits
14635	86.00	J.C. Ehrlich Co., Inc.
14636	3,588.06	Florio, Perrucci, Steinhardt and Fader
14637	29,500.00	Goodwill Fire Company
14638	1,097.41	JCP&L
14639	1,329.00	J&M Lettering
14640	110.00	John V. Bernard M.D.
14641	268.00	MGL Printing Solutions
14642	44,500.00	Mountain Lake Fire Company
14643	100.00	National Drug Screen
14644	165.00	NJ League of Municipalities
14645	212.00	Riverbend Advertiser
14646	189.00	Robert Blease DVM
14647	110.63	Sanico Inc.
14648	50.00	State Treasurer
14649	935,867.69	Treasurer's Office, Warren County
14650	1,000.00	UPC Belvidere Community Lunch
14651	54.42	Verizon Wireless
14652	508.00	Vital Communications
14653	1,053.96	Warren Materials
14654	907,042.00	White Twsp. Board of Education
14655	1,800.00	White Township Historical Society
14656	518.35	Xerox Corporation
14657	297.00	Golden Nugget Casino

TOTAL.....\$1,981,951.55

SEWER ACCOUNT

1312	50.00	Vital Communications
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DEVELOPER ESCROWS

2812	32.50	Daniel Thiede
2813	4,872.65	MAM Enterprises

ANIMAL CONTROL FUND

1136                      6.00                      NJ Dept. of Health & Senior Services

CURRENT FUND – MANUAL

2241	22,370.20	Payroll Account
2242	344.38	Horizon Blue Cross Blue Shield of NJ
2243	11,638.59	Payroll Account

TOTAL ALL FUNDS.....\$2,021,265.87

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:23pm on motion by Mrs. Mackey, seconded by Mr. Race and carried by unanimous favorable roll call vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk