

**WHITE TOWNSHIP PLANNING BOARD
555 CR 519, BELVIDERE, NEW JERSEY**

**MINUTES
JANUARY 10, 2017**

The reorganization and regular meeting of the White Township Planning Board was held on Tuesday, January 10, 2017. Present were: Timothy Matthews, Jeff Herb, Michael Grossmann, Robert Mackey, Bryan Vande Vrede, Drew Kiszona, and David Pritchard. Board Members Absent: Sam Race, Joseph Magnini, and Joseph Phillips. Also present: Attorney Richard Dieterly and Engineer Paul Sterbenz.

CALL TO ORDER:

Secretary Alfia Schemm called the meeting to order at 7:30 p.m. She stated that the meeting is being held in accordance with the "Open Public Meetings Act", with adequate notice to the appropriate newspapers and posting on the Township bulletin board.

SWEARING IN OF BOARD MEMBERS:

Attorney Dieterly administered the oath of office to Jeff Herb, Bryan Vande Vrede, and David Pritchard.

REORGANIZATION:

Election of Chairman

Mr. Vande Vrede made the motion to nominate Timothy Matthews as Chairman. Motion seconded by Mr. Grossmann. Attorney Dieterly asked if there were any other nominations. With there being no other nominations, the nominations were closed. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried.

Election of Vice Chairman

Mr. Herb stated that the Nominating Committee is recommending that Joseph Magnini be appointed as Vice Chairman and he made that motion. Motion seconded by Mr. Vande Vrede. In a voice vote, all were in favor of the election of Joseph Magnini as Vice Chairman.

VOTE: 7 AYES

The motion carried.

Appointment of Board Professionals

Mr. Herb stated that the Nominating Committee is recommended that the Board appoint the same Professionals (Richard Dieterly of Gebhardt & Kiefer as the Board Attorney; Paul Sterbenz of Maser Consulting as the Board Engineer; and Joseph Layton of Maser Consulting as the Board Planner). Motion seconded by Mr. Vande Vrede. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried.

Appointment of Board Secretary

Mr. Pritchard made the motion to appoint Alfia Schemm as the Board Secretary. Motion seconded by Mr. Grossmann. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried.

Designation of Meeting Date, Time and Place-Adoption of Resolution

Mr. Grossmann made the motion to adopt the meeting, time, and place, as outlined in the Resolution. Motion seconded by Mr. Mackey. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried.

Newspaper Designation-Adoption of Resolution

Board Secretary Schemm stated that Board Attorney Dieterly prepared a modified Resolution addressing the Newspaper Designation; however, the newspaper designation remains the same.

Mr. Pritchard made the motion to adopt the Resolution. Motion seconded by Mr. Mackey. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried.

Notification of Fees-Adoption of Resolution

Mr. Grossman made the motion to adopt the notification fees. Motion seconded by Mr. Herb. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried

OPEN TO THE PUBLIC:

Chairman Matthews opened the meeting to the public for non-agenda items. With there being no public comment, the meeting was closed to the public

MINUTES OF PREVIOUS MEETING:

The minutes of the Regular Meeting and Executive Session of December 13, 2016, were distributed to all the Board Members prior to the meeting.

Mr. Mackey made the motion to approve the minutes. Motion seconded by Mr. Grossmann. In a voice vote, all were in favor, except for Mr. Kiszona and Mr. Herb, who were not present at the December meeting and abstained.

VOTE: 5 AYES

The motion carried

COMPLETENESS:

#780 Patrick Beha, Block 12, Lots 8 & 10, Minor Subdivision

Board Engineer Sterbenz reviewed his latest report of January 5, 2017. He recommended that the Board grant the waivers and deem the application complete.

Mr. Grossmann made the motion to waive the items discussed this evening and to deem the application complete. Motion seconded by Mr. Pritchard.

VOTE: 7 AYES

NEW BUSINESS:

#780 Patrick Beha, Block 12, Lots 8 & 10, Minor Subdivision

Board Engineer Sterbenz reviewed the proposed minor subdivision which was discussed with the Board.

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The hearing was opened to the public. With there being no public comment, the hearing was closed to the public.

Mr. Grossmann made the motion to grant the Minor Subdivision as discussed this evening Motion seconded by Mr. Pritchard. In a voice vote, all were in favor.

VOTE: 7 AYES

Attorney Dieterly stated that he will prepare and distribute a Resolution, for adoption, for the next meeting. He stated that then deeds will need to be prepared, they will need to be reviewed by the Board Professionals, and then the deeds are filed with the County.

OTHER BUSINESS:

Affordable Housing Update

Board Engineer Sterbenz stated that the Township is wrapping up the settlement agreement and then the Board will have to adopt a Master Plan Element. Chairman Matthews asked if the Board wished to consider a Development Fee Ordinance. Board Engineer Sterbenz stated that he can bring some sample Ordinances for the Board to consider.

BILLS:

Maser-Flowrland	133.00	Escrow	#00757
Maser-Beha	199.50	Escrow	
Gebhardt & Kiefer-Flowerland	32.00	Escrow	#00757
Gebhardt & Kiefer-General	370.00	PBOE	
Gebhardt & Kiefer-Beha	80.00	Escrow	

In a motion made by Mr. Mackey and seconded by Mr. Grossmann, the bills were paid. In a voice vote, all were in favor.

VOTE: 7 AYES

The motion carried.

ADJOURNMENT:

With no further business to discuss, a motion was made and seconded to adjourn the meeting at 8:03 p.m. In a voice vote, all were in favor.

Respectfully Submitted:

Alfia Schemm
Board Secretary
2/9/17